

B-1024



STATE OF NEW JERSEY

FINAL ADMINISTRATIVE ACTION
OF THE
CIVIL SERVICE COMMISSION

In the Matter of Robert Brown Sr.,
Veterans Service Officer 2
(S0598S), Statewide

CSC Docket No. 2015-1862

Examination Appeal

ISSUED: FEB -9 2015

(RE)

Robert Brown Sr. appeals the determination of the Division of Selection Services (DSS) which found that he did not meet the experience requirement for the open-competitive examination for Veterans Service Officer 2 (S0598S), Statewide.

The subject open-competitive examination had a closing date of July 28, 2014 and was open to residents of New Jersey who met the requirements of possession of a Bachelor's degree from an accredited college, and two years of program delivery experience in providing social services assistance for the disabled or other client population which may include the investigation, analysis, and evaluation of socio-economic situations. A Master's degree in Social Work, Education, Psychology, Nursing, or other related areas could be substituted for one year of experience. The appellant was found to be below the minimum requirements in experience. It is noted that the 185 applicants have been admitted to the examination, which has not yet been held.

On his application, the appellant indicated that he possessed a Bachelor's degree, and a Master's degree in Management, and he listed three positions: Motor Coach Operator, Veterans Service Representative/Field Examiner, and Director, Military Education and Veteran Services. The appellant was credited with 1 year, 10 months of experience in the second position, and was found to be lacking 2 months of qualifying experience.

On appeal, Mr. Brown argues that he possesses the required experience, gained in his positions, and he describes some of the duties he has performed in those positions, and when self-employed in the food service industry.

N.J.A.C. 4A:4-2.3(b) provides that applicants shall meet all requirements specified in the open competitive examination announcement by the closing date.

CONCLUSION

Qualifying experience has the announced experience as the primary focus. The amount of time, and the importance of the duty, determines if it is the primary focus. The appellant received credit for his experience as a Veterans Service Representative/Field Examiner. He cannot receive credit for experience as a Motor Coach Operator, as the duties of that position are unrelated to the announced experience requirement. In addition, the appellant's experience as a Director, Military Education Veterans Services, with Burlington County Community College did not have program delivery experience in social services assistance, including investigation, analysis and evaluation of socio-economic situations, as the primary focus. In that position, the appellant was an adviser for military students enrolled on campus, represented the college in veterans education affairs, was active in support of current students and recruitment of future veterans, conducted work study training, administered veterans educational programs, and kept appropriate records. While a small portion of this experience may have touched upon program delivery of social services assistance, this was ancillary to the primary function of directing military education and veterans services for the college. Thus, this experience is not applicable, and the appellant lacks 2 months of qualifying experience as of the July 2014 closing date.

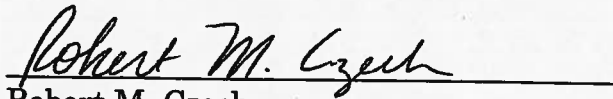
An independent review of all material presented indicates that the decision of DSS, that the appellant did not meet the announced requirements for eligibility by the closing date, is amply supported by the record. The appellant provides no basis to disturb this decision. Thus, the appellant has failed to support his burden of proof in this matter.

ORDER

Therefore, it is ordered that this appeal be denied.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION
THE 4th DAY OF FEBRUARY, 2015



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