



STATE OF NEW JERSEY  
CIVIL SERVICE COMMISSION

Chris Christie  
*Governor*  
Kim Guadagno  
*Lt. Governor*

Robert M. Czech  
*Chair/Chief Executive Officer*

**AGENDA OF REGULAR MEETING OF  
THE CIVIL SERVICE COMMISSION  
JUNE 7, 2017**

**Robert M. Czech, Chairperson  
Dolores Gorczyca  
Daniel W. O'Mullan**

**WITHDRAWAL OF APPEALS**

**The following appeals were withdrawn and removed from the hearing calendar:**

Kane Corliss, Equipment Operator, Ocean County, Department of Parks, Removal.

John Dimino, Head Custodian, Brick Township Board of Education, Removal.

Bergine Guerrier, Police Officer, City of Newark, Department of Public Safety, Removal.

Rickie D. Hatcher, Senior Custodian, Newark School District, 20 working day suspension.

David Kistler, Locksmith, Trenton Psychiatric Hospital, Department of Human Services, 10 working day suspension.

Jason LaRusso, Police Officer, City of Asbury Park, Asbury Park Police Department, Removal.

Diana Menzel, Payroll Clerk, City of Linden, Department of Treasurer, Release at the end of working test period.

Marc Schwartzbach, Police Lieutenant, City of Rahway, Police Department, (2) 6 working day suspension.

Marc Schwartzbach, Police Lieutenant, City of Rahway, Police Department, 30 working day suspension.

Marc Schwartzbach, Police Lieutenant, City of Rahway, Police Department, Demotion to Police Sergeant.

Ana Suero, Police Officer, City of Newark, Department of Public Safety, removal.

Tony Walker, Truck Drive Heavy, City of Asbury Park, Department of Public Maintenance, Removal.

**ACTION:**

**SECTION A – HEARING MATTERS**

**A-1 SETTLEMENTS**

Michael Burton  
Newark Public School District  
Suspension

Daniel Desoucey  
Monmouth County  
Department of Parks  
Suspension

Daniel Desoucey  
Monmouth County  
Department of Parks  
Removal

Chrisann Egnatuk  
Gloucester Township  
Municipal Utilities Authority  
Removal

Momo Johnson  
Greystone Park Psychiatric Hospital  
Department of Human Services  
Removal

Stephen M. Kromah  
New Lisbon Developmental Center  
Department of Human Services  
Removal

Faith Lawson  
Vineland Developmental Center  
Department of Human Services (Consolidated)  
Removals (2)

Alethia M. Lopez  
Monmouth County  
Department of Transportation  
Removal

Linda Phoenix  
Monmouth County  
Department of Roads and Public Property  
Suspension

Wali Thomas  
Newark Public School District  
Suspension

Ernest Woolaston  
Greystone Park Psychiatric Hospital  
Department of Human Services  
Removal

**RECOMMENDATION OF THE ADMINISTRATIVE LAW JUDGE IN  
THE ABOVE CASES – SETTLEMENT**

**ACTION:**

**A-2 SHIRLEY SHAY**

Shirley Shay, Omnibus Operator, Sussex County Department of Human Services, removal effective April 8, 2016 on charges of incompetency, inefficiency, or failure to perform duties; inability to perform duties; conduct unbecoming a public employee; neglect of duty; misuse of public property, including motor vehicles; and falsification of records.

Recommendation of the Administrative Law Judge – Reverse the removal.

**ACTION:**

**A-3 MARION WILSON**

Marion Wilson, County Corrections Sergeant, Camden County Department of Corrections, demotion to County Correction Officer effective June 28, 2016 on charges of incompetency, inefficiency, or failure to perform duties; insubordination; conduct unbecoming a public employee; and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the demotion and impose a separate five working day suspension.

**ACTION:**

**SECTION B – MISCELLANEOUS MATTERS****B-1 SENIOR BUILDING MAINTENANCE WORKER, SENIOR BUILDING MAINTENANCE WORKER LOW PRESSURE AND MESSENGER/ SENIOR BUILDING MAINTENANCE WORKER – CSC DOCKET NOS. 2017-3679, et al.**

The Division of Agency Services recommends the reallocation of the Senior Building Maintenance Worker, Senior Building Maintenance Worker Low Pressure and Messenger/Senior Building Maintenance Worker titles to the non-competitive division of the career service in accordance with *N.J.A.C. 4A:3-1.2*.

**ACTION:****B-2 STEPHEN JANETTA – CSC DOCKET NO. 2017-1181**

Stephen Janetta appeals the removal of his name from the eligible list for Family Service Specialist 1 (PS3420K), Department of Children and Families on the basis that he failed to respond to the certification notice.

**ACTION:****B-3 ANDREW JENKINS – CSC DOCKET NO. 2017-2610**

Andrew Jenkins appeals his rejection as a Correction Officer Recruit candidate by the Department of Corrections and its request to remove his name from the eligible list for Correction Officer Recruit (S9988T), Department of Corrections on the basis of a positive drug test.

**ACTION:****B-4 KYRON PLANTER – CSC DOCKET NO. 2017-524**

Kyron Planter appeals his removal from the Fire Fighter/Emergency Medical Technician (M1508T), City of Bridgeton eligible list on the basis of his failure to complete pre-employment processing.

**ACTION:****B-5 CYNTHIA POMALES – CSC DOCKET NO.**

Cynthia Pomales appeals the removal of her name from the Sheriff's Officer (S9999R), Essex County eligible list on the basis of her failure to complete pre-employment processing.

**ACTION:**

**B-6 FELIX RIVAS, JR., - CSC DOCKET NO. 2016-3013**

Felix Rivas, Jr. appeals his removal from the Police Officer (S9999R), City of Newark eligible list on the basis of an unsatisfactory criminal background and falsification of his application.

**ACTION:****B-7 CHIRAG PATEL – CSC DOCKET NO. 2016-1573**

Chirag Patel appeals the bypass of his name on the Accountant (C0737S), Hudson County eligible list.

**ACTION:****B-8 CARMEN CAINES – CSC DOCKET NO. 2017-1894**

Carmen Caines appeals the determination of the Division of Agency Services that she was below the minimum requirements in experience for the promotional examination for Principal Audit Account Clerk (PS1334K), Department of Children and Families.

**ACTION:****B-9 LINDA HOFFMAN – CSC DOCKET NO. 2017-573**

Linda Hoffman appeals the determination of the Division of Agency Services, which found that she did not meet the experience requirement for the promotional examination for Library Director (PM1010U), Borough of Woodland Park.

**ACTION:****B-10 BRIAN KASA – CSC DOCKET NO. 2017-2192**

Brian Kasa appeals the determination of the Division of Agency Services, which found that, per the substitution clause for education, he did not meet the experience requirement for the promotional examination for Buyer (PS3481I), State Parole Board.

**ACTION:**

**B-11 JAMES KING – CSC DOCKET NO. 2017-3615**

James King appeals the determination of the Division of Agency Services that he did not meet the experience requirements for the promotional examination for Institutional Trade Instructor 2, Food Processing (PS4227I), South Woods State Prison.

**ACTION:****B-12 TRACY ROBIDOUX – CSC DOCKET NO. 2017-2694**

Tracy Robidoux appeals the determination of the Division of Agency Services that she was below the minimum requirements in experience for the promotional examination for Administrative Analyst 2 Fiscal Management (PS3478I), Department of Corrections.

**ACTION:****B-13 ALNISA WILLIAMS – CSC DOCKET NO. 2017-1400**

Alnisa Williams requests that her applications for the Correction Officer Recruit (S9988U) examination and the Entry Level Law Enforcement Examination (S9988U) be processed.

**ACTION:****B-14 BERNADETTE AUGUSTUS – CSC DOCKET NO. 2017-2291**

Bernadette Augustus appeals the decision of the Division of Agency Services that the proper classification of her position with the Department of Law and Public Safety is Agency Services Representative 2. The appellant seeks a classification of Agency Services Representative 3.

**ACTION:****B-15 SECRETARIAL ASSISTANT 2, NON-STENOGRAPHIC (PS6093K) - CSC DOCKET NO. 2017-3608**

The Division of Agency Services, on behalf of the New Lisbon Developmental Center, requests that the eligible list for Secretarial Assistant 2, Non-Stenographic (PS6093K) be revived and extended for one year beyond its original expiration date in order to fill future vacancies.

**ACTION:**

**B-16 SOCIAL SERVICE TECHNICIAN (C0015S) - CSC DOCKET NO. 2017-3609**

The Division of Agency Services, on behalf of the Passaic County Board of Social Services, requests that the eligible list for Social Service Technician (C0015S) be extended for one year beyond its original expiration date in order to fill future vacancies.

**ACTION:****B-17 SENIOR WATER TREATMENT PLANT REPAIRER – CSC DOCKET NO. 2016-1917**

The Passaic Valley Water Commission requests permission not to make an appointment from the September 9, 2014 certification for Senior Water Treatment Plant Repairer (M0293S).

**ACTION:****B-18 LINDA DITMARS – CSC DOCKET NO. 2016-2518**

Linda Ditmars, a Regulatory Officer 4 with the Department of Community Affairs, appeals the determination of her salary upon her promotion was properly calculated under *N.J.A.C.* 4A:3-4.9

**ACTION:****B-19 V.S. – CSC DOCKET NO. 2017-95**

V.S., formerly a Cottage Training Supervisor with Woodbridge Developmental Center, represented by Michele Long-Vickers, Executive Vice President of CWA Local 1040, appeals the determination of the Assistant Commissioner, Human Resources, Department of Human Services, which found that the appellant violated the New Jersey State Policy Prohibiting Discrimination in the Workplace.

**ACTION:****B-20 STEPHEN OWLE – CSC DOCKET NO. 2017-3552**

Stephen Owle appeals the determination of the Division of Agency Services that he did not meet the experience requirements for the promotional examination for Technician Management Information Systems (PS4255P), Division of State Police.

**ACTION:**



**B-21 C.G. – CSC DOCKET NO. 2017-3485**

C.G. requests the relaxation of the provisions of *N.J.A.C.* 4A:6-1.22 so as to permit him to donate 20 sick days to D.G.

**ACTION:**

**B-22 SYLVIA GELLER-HAUCK – CSC DOCKET NO. 2017-3618**

The Division of Agency Services, on behalf of the Department of Banking and Insurance, requests that the provisions of *N.J.A.C.* 4A:4-1.1(c) be relaxed and Sylvia Geller-Hauck's out-of-title work experience be accepted in order to allow Ms. Geller-Hauck to be provisionally appointed, pending promotional examination procedures, to the unrelated competitive title of Technical Assistant 2, Insurance.

**ACTION:**

**B-23 COUNTY CORRECTION CAPTAIN (PC1189P) AND COUNTY LIEUTENANT (PC1202P), HUDSON COUNTY - CSC DOCKET NO. 2017-2783**

The Superior Court of New Jersey, Appellate Division, has reversed and remanded *In the Matter of County Correction Captain (PC1189P) and County Lieutenant (PC1202P), Hudson County* (CSC decided December 3, 2014) to the Civil Service Commission for further proceedings consistent with its decision.

**ACTION:**

**B-24 GARY DAVIS – CSC DOCKET NO. 2017-584**

Gary Davis appeals the determination of the Division of Agency Services, which found that he did not meet the experience requirement for the promotional examination for Senior Buyer (PS2709H), Department of Health.

**ACTION:**

**B-25 CHANGE IN CLASSIFICATION PLAN – TITLE CREATION/  
INACTIVATION**

The Division of Agency Services, pursuant to a request from the City of Vineland, requests the establishment of the title of Registered Environmental Health Specialist, Public Health Bilingual in Spanish/English, and the inactivation of Teacher Aide, Bilingual in Vietnamese/English.

**MEMORANDUM**

DATE: May 11, 2017  
 TO: Civil Service Commission  
 FROM: Kelly Glenn, Director *KG*  
 Division of Agency Services  
 SUBJECT: Change in Local Classification Plan

**LOCAL GOVERNMENT TITLES**

The City of Vineland requests the creation of the title Registered Environmental Health Specialist, Public Health Bilingual in Spanish/English. The proposed action will allow the jurisdiction to more effectively provide services to their large-Spanish speaking population.

The Division of Agency Services also requests the inactivation of the title Teacher Aide Bilingual in Vietnamese/English. This title has been unencumbered for nearly 5 years, with no plans of future use.

These proposed actions will be effective the first Monday following the Commission's approval.

**TITLE TO BE CREATED**

Registered Environmental Health Specialist, Public Health Bilingual in Spanish/English  
 (XXXXX) (C) Local

**TITLE TO BE INACTIVATED**

Teacher Aide Bilingual in Vietnamese/English  
 (07506) (NC) Local

KG/SF/GB/MP

[www.state.nj.us/csc](http://www.state.nj.us/csc)

**ACTION:**

**B-26 JUDICIARY CLERK 4 (S0089R), VICINAGE 13, JUDICIARY**

Vicinage 13 requests reconsideration of the decision rendered on December 21, 2016, which ordered Vicinage 13 to be assessed selection costs in the amount of \$8,285 after granting it permission to not make an appointment from the July 19, 2013 certification for Judiciary Clerk 4.

**ACTION:**

**B-27 KELLY WRIGHT-LASKE – CSC DOCKET NO. 2017-3489**

Kelly Wright-Laske appeals the determination of the Division of Agency Services that she did not meet the experience requirements for the promotional examination for Administrative Analyst 4 (PS4095P), Division of State Police.

**ACTION:**

**B-28 CIVIL SERVICE COMMISSION MINUTES**

Submitted for adoption are the Civil Service Commission minutes of its meeting of May 17, 2017.

**ACTION:**