



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS

POSTING NUMBER: HR18-0029

ISSUE DATE: November 9, 2018

TITLE: Inspector 3, Multiple Dwelling

CLOSING DATE: November 23, 2018

DIVISION / OFFICE /UNIT: Codes and Standards, Bureau of Housing Inspection

SALARY RANGE: I19: \$48,114.06 67,934.13

LOCATION: Statewide

NUMBER OF POSITIONS: 1

- OPEN TO:** Department-Wide (Department of Community Affairs Employees ONLY)
 All Departments/Agencies (State Employees with permanent status ONLY)
 General Public and/or State Employees

DESCRIPTION OF MAJOR DUTIES:

Under direction of an Inspector 1, Multiple Dwelling or other supervisory official in the Department of Community Affairs, performs field work involved in enforcement of provisions of the New Jersey Hotel and Multiple Dwelling Laws and Regulations; does other related duties as required

REQUIREMENTS

(APPLICANTS MUST MEET ALL REQUIREMENTS LISTED BELOW)

LICENSE

Applicants must possess a valid Inspector of Hotels and Multiple Dwellings license issued by the New Jersey Department of Community Affairs.

NOTE: Applicants must continue to complete the continuing education requirements to maintain their Inspector of Hotels Multiple Dwellings license.

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

- A promotable eligible exists within the unit scope.
 A promotional list exists within the unit scope.
 An open competitive list exists.

Please submit a resume including any required documents (degree, licenses, certification and/or transcripts) along with a letter of interest, including a phone number, by the closing date to:

New Jersey Department of Community Affairs
Office of Human Resources
HR18-0029
101 South Broad Street
PO Box 800
Trenton, New Jersey 08625
Resumes may be emailed to: resume1@dca.nj.gov
Interviews will be granted based on resume

NOTE: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the “New Jersey First Act,” all public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment UNLESS OTHERWISE EXEMPTED FROM THE LAW.

The New Jersey Department of Community Affairs is an Equal Opportunity Employer

Revised: March 2018