

**UNIFORM CONSTRUCTION CODE ADVISORY BOARD**  
**Minutes of Meeting, December 8, 2023**  
**Meeting held Electronically via Microsoft Teams**

**Attendance**

Board Members

Beth Pochtar, Chair	Bob Mellohusky
Tony Neibert, Vice Chair	Greg Moten
Charles Baldanza	Steven Rodzinak
Doug Boydston	Michael Seeve
John Del Colle	Bill Tevald
Mark Caputo	Valerie Waricka
Kathy Herity	Michelle Wood
Art Londensky	

DCA Staff

Toritseju Agbeyegbe	Keith Makai
Rob Austin	Adam Matthews
Scott Borsos	Anthony Menafro
Joe Chuisano	Ian Rayfield
Marie Daniels	Dan Tober
John Delasandro	

Public Attendees

*Public attendees joined using a registration link, and only those who registered and announced themselves will be listed herein.*

Meeting called to order at 9:30 a.m.

**A. Approval of Minutes of the Code Advisory Board Meeting June 9, 2023**

*Mr. Anthony Neibert made a motion, which was seconded by Mr. Art Londensky to approve the minutes as amended. The motion carried unanimously.*

**B. Subcode Committee Reports**

*Electrical Subcode Committee* – Mr. Anthony Neibert reported that the Committee met and discussed the agenda and other items.

*Plumbing Subcode Committee* – Mr. Steven Rodzinak reported that the Committee met and discussed the agenda and other items.

**C. Old Business**

No old business to discuss.

**D. New Business**

1. Bulletin 96-2, Update per N.J.A.C. 5:23-2.15(f)1

CAB MINUTES  
December 8, 2023

Mr. Rob Austin introduced this item and explained to the Board that due to a 2021 UCC code change amending N.J.A.C. 5:23-2.15(f)1, parts of Bulletin 96-2 require update to be in line with the changes. These changes remove code references that are not applicable and clarify sections to reflect all trades permitted to design in class 3 structures. Mr. Greg Moten questioned if UCC permit jackets include applicable sections regarding construction performed by the property owner. Ms. Valerie Waricka and other members confirmed that the UCC permit jackets do include these sections.

*Mr. Art Londensky made a motion, which was seconded by Ms. Michelle Wood to approve the update to Bulletin 96-2. The motion carried unanimously.*

2. Rehabilitation Subcode, Update at N.J.A.C. 5:23-6.32 for Additions and the Energy Subcode

Mr. Rob Austin introduced this item and explained to the Board that N.J.A.C. 5:23-6.32, Additions, would be amended to include a section reference to further clarify how the residential energy code applies for compliance for additional energy efficiency. This rule would be followed by the change that was made to Bulletin 22-1 regarding the “additional energy efficiency packages,” covered at N.J.A.C. 5:23-2.15(f)1vi.

*Ms. Michelle Wood made a motion, which was seconded by Mr. Art Londensky to approve the update. The motion carried unanimously.*

**E. Information**

1. CAB Tentative Meeting Dates 2024 – 02/09; 04/12; 06/14; 08/09; 10/11 and 12/13

2. CAB Log

3. List of Pending Legislation

4. UCC Forms F100 and F140

Mr. Rob Austin provided the Board with updated UCC forms F100 and F140 as approved in the June 9, 2023 CAB meeting.

5. Additional Board Member Comments

Mr. Anthony Neibert notified DCA staff of an issue concerning the lack of paper updates to the UCC. Mr. Neibert stated that code officials are having difficulties because they are not able to keep their paper copies of the UCC properly updated. Mr. Rob Austin informed the Board that the DCA provides Construction Code Communicator updates of all changes to the UCC, however, DCA staff will take note of this issue and will look into additional solutions.

**F. Public Comments**

A member of the public questioned DCA staff on the status of the 2024 code review. Mr. Rob Austin informed the individual that codes are in review, however, not all codes have been published by the International Code Council. Additionally, the member of the public was informed that due to the three-year code adoption cycle mandated by the State, adoption of the new codes is anticipated to take place in

CAB MINUTES  
December 8, 2023

2025.

**G. Adjourn**

*Mr. Art Londensky made a motion, which was seconded by Mr. Anthony Neibert, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 10:00 a.m.*

**H. Executive Session**

*The executive session was called to order at 10:05 a.m.*

*The executive session was adjourned at 10:10 a.m.*