

Minutes BLIC February 17, 2021

Minutes Taker – Dan Cao

Start Time: 11:04 AM

End Time: 12:54 PM

## **BOARD OF LANDSCAPE IRRIGATION CONTRACTORS**

**Meeting Location:** Via GoToMeeting

### **Attendees:**

#### Board Members

	<u>Affiliation</u>
Gaetano Virone	Environmental Designers Irrigation
George M. McCarthy	Spring Irrigation
Kenneth Scherer	Hillsborough Irrigation
Robert Dobson	Middletown Sprinkler
Kevin Luckie	Assistant Director DCA

#### Legal Counsel

Dominic Giova	DAG
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#### DCA Staff

John Delesandro	Supervisor of Codes & Standards DCA
Dan Cao	Administrative Assistant DCA

### **Official Start Time: 11:04 AM**

John Delesandro read aloud the Open Public Meetings Act statement for the Board of Landscape Irrigation Contractors and announced that adequate notice of this meeting had been provided to the Secretary of State, and designated newspapers on February 3, 2021.

### **Minutes of Previous Meetings**

Minutes were reviewed for September 21, 2020 meeting.

**Kevin Luckie motioned to accept September 21, 2020 meeting minutes, Robert Dobson seconded. Motion carried, unanimously.**

Minutes were reviewed for December 22, 2020 minutes.

**Robert Dobson motioned to accept December 22, 2020 minutes, Kevin Luckie seconded. Gaetano Virone and Kenneth Scherer abstained due to their absence at the meeting. Motion carried.**

### **Treasurer's Report**

John Delesandro went over the Treasurer's Report.

Kevin Luckie explained the OMB reserve within the Treasurer's Report and the process.

**George McCarthy motioned to accept the Treasurer's Report, Kenneth Scherer seconded. Motion carried, unanimously.**

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**Communications**

None

**Unfinished Business**

*Readoption of Regulations – Update*

John Delesandro stated that the readoption of the regulations will be in the New Jersey Register next month as being fully readopted.

*Database Creation – Update*

John Delesandro stated that he had a conversation with IT, but there is no update on the database.

Kevin Luckie added that the Department is going through major changes with Microsoft Dynamics. He added that has a meeting with the IT Director tomorrow and will bring the subject up with him.

*IA Contract for 2021 – Update*

John Delesandro stated that he has still not received the contract from the Irrigation Association and does not have any further information on the matter.

Gaetano Virone asked if it matters that we have a contract or not as long as we continue to pay the bill from the Irrigation Association.

John Delesandro stated that the only issue he is concerned about is the Irrigation Association providing individuals from New Jersey the member price versus the non-member price for taking the CIC exam.

George McCarthy moved to the topic of potential new Board members and asked if anyone has thoughts on this matter.

Gaetano Virone stated that he spoke with seven (7) individuals and still could not find anyone to fill the spots.

Kevin Luckie stated that there are two (2) spots open.

**New Business**

*2021 Certification Renewal Status/Current Certifications*

Dan Cao stated that so far, 176 irrigation contractors have renewed their certifications up to the 2023 renewal cycle.

There was a discussion regarding the new NJ laws/building codes CEC requirement.

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Dan Cao updated the Board on the 2019 expired contractors and their current statuses.

George McCarthy brought up a problem with the description of CECs and course providers advertising the course and its description before getting the Board's approval.

Gaetano Virone asked who the courses were sent to for approval.

Robert Dobson answered that George McCarthy reviews the course outlines.

Gaetano Virone suggested sending a letter to the course providers regarding course approvals and clarifying the new NJ laws/building codes CEC requirement.

#### *Business Permit Status*

Dan Cao stated that there are 341 active business permits. She broke down that 25 business permits expired in 2018, 32 expired in 2019, and 44 expired in 2020.

Gaetano Virone asked in regard to how are the companies with expired business permits being handled.

John Delesandro answered that we will send out a courtesy letter to remind the businesses to get renewed, then send out a notice of violation. He added that we will do a search to make sure those businesses are still in business.

#### *Enforcement Case Summary*

John Delesandro stated that there is not much information or an update to provide.

#### *Posting Violations on the Webpage*

John Delesandro stated that he and Dominic Giova are still coordinating on when and how to post violations on the LIC webpage. An update should be expected at the next meeting.

#### *Dismissal/Settlement Process*

This matter was discussed in closed session.

#### *Continuing Education Approvals*

##### *Virtual Training*

Gaetano Virone brought up a concern regarding how to verify if the contractors are sitting in for the virtual training.

John Delesandro suggested a procedure to send to the course providers that the Licensing and Education Unit implemented for code officials and inspectors for their virtual classes. Class attendees must certify that they are actually taking the course or action can be taken against their license.

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Dan Cao brought up a situation to make sure that course providers do not send out certificates of completion until the course is completed and mentioned that this occurred with SiteOne.

Gaetano Virone stated that he will speak with Frank from SiteOne and have him send John Delesandro and Dan Cao an explanation regarding what happened.

### **Public Comment**

There was no public comment.

### **Closed Session**

**Kevin Luckie motioned to go into Closed session at 12:19 PM, Kenneth Scherer seconded. Motion carried, unanimously.**

**Kevin Luckie motioned to return to Open session at 12:52 PM, Kenneth Scherer seconded. Motion carried, unanimously.**

**Kenneth Scherer motioned to adjourn meeting, Kevin Luckie seconded. Motion carried, unanimously. The meeting adjourned at 12:54 PM.**