

Minutes BLIC June 16, 2021
Minutes Taker – Dan McFarland
Start Time: 11:03 AM
End Time: 11:41 AM

BOARD OF LANDSCAPE IRRIGATION CONTRACTORS

Meeting Location: Via GoToMeeting

Attendees:

<u>Board Members</u>	<u>Affiliation</u>
Gaetano Virone	Environmental Designers Irrigation
George M. McCarthy	Spring Irrigation
Robert Dobson	Middletown Sprinkler
Kevin Luckie	Assistant Director DCA

Legal Counsel

Dominic Giova	DAG
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DCA Staff

John Delesandro	Supervisor of Codes & Standards DCA
Dan McFarland	Administrative Assistant DCA

Absent

Kenneth Scherer	Hillsborough Irrigation
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Official Start Time: 11:03 AM

John Delesandro read aloud the Open Public Meetings Act statement for the Board of Landscape Irrigation Contractors and announced that adequate notice of this meeting had been provided to the Secretary of State, and designated newspapers on June 10, 2021.

Minutes of Previous Meetings

Minutes for January’s Board meeting was sent out but were not reviewed as of yet. The minutes will be reviewed and approved at the next Board meeting.

Treasurer’s Report

John Delesandro went over the Treasurer’s report.

George McCarthy motioned to accept the Treasurer’s report, Robert Dobson seconded. Motion carried, unanimously.

Communications

None

Unfinished Business

Database Development Update

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Kevin Luckie stated that we have contracted with a software developer that are knowledgeable in Microsoft Dynamics software. There was a kickoff meeting between DCA and the software developer, and information was shared between the two on how to proceed with developing the new database. He added that there will be another meeting to review the development documentation. Also, he provided a go live date for the software for mid-September.

Robert Dobson added that he was impressed with the developer's organization and how much has been finished with the database thus far.

IA Contract for CEC's and Exams – Ending June 30, 2021

John Delesandro stated that the contract with the Irrigation Association will end on June 30, 2021. He was asked if there is a request for an extension of the contract. Since the database development is progressing smoothly and the pertinent information was given to the software developer by Robert Dobson, he told them that an extension of the contract is not needed.

NJ Business Law/Building Code CEC's FAQ on Webpage

John Delesandro stated that the NJ business law/building code FAQs have not been posted on the webpage yet. He asked if there have been any questions regarding the new CEC requirement.

Both Gaetano Virone and George McCarthy answered that no questions or inquiries have been brought to their attention.

New Business

Board Vacancies

John Delesandro stated that there are three Board vacancies at the moment. He added that if anyone knows someone who is interested to please forward their names to the Department of Community Affairs.

Gaetano Virone asked if there was any progress on individuals who have been submitted.

Kevin Luckie stated that one individual backed out and another individual's paperwork is still being reviewed. He added that he will follow up and send an email update on the matter.

Farewell to Vice Chairman Kenneth Scherer

The Board thanks Vice Chairman Kenneth Scherer for his dedication throughout the years.

2021 Certification Renewal Status/Current Certifications

Dan McFarland stated that in the 2021 renewal period, 243 contractors have renewed. There are still 81 contractors in 2021 who still need to renew. Some individuals have sent in CEC and she is waiting upon Robert Dobson for a CEC update to make sure they have a sufficient number of CECs before approving

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their renewal applications. She added that there are 20 contractors who expired on January 31st, 2020 and still need to renew. Currently, there are a total of 384 active certified irrigation contractors. She is hoping that the Irrigation Association of New Jersey's Summer Tech will get most of the contractors up to date with their CECs.

Business Permit Status

Dan McFarland stated that there are 367 current and active business permits compared to the 341 current and active business permits discussed during February's Board meeting.

Enforcement Cases

There is no update regarding enforcement cases.

Posting Violations on the Webpage

This matter was discussed in Closed session.

Violations Issued to Expired Business Permittees

John Delesandro stated that expired business permittees were issued notice of violations, which pushed some businesses to get their business permits renewed.

Dan McFarland provided an update on the business permit renewal numbers compared to February's Board meeting update. For the business permits that expired in 2018, the number went down from 25 to 17 business permits, ones that expired in 2019, the number went down from 32 to 31, and ones that expired in 2020, the number went down from 44 to 32. The failure to renew notices have made a dent in the business permit renewals.

Public Comment

There was no public comment.

George McCarthy motioned to go into Closed session at 11:26 AM, Gaetano Virone seconded. Motion carried, unanimously.

Kevin Luckie motioned to return to Open session at 11:39 AM, George McCarthy seconded. Motion carried, unanimously.

Kevin Luckie motioned to adjourn meeting, George McCarthy seconded. Motion carried, unanimously. The meeting adjourned at 11:41 AM.