

New Jersey Department of Community Affairs  
Division of Codes and Standards  
Bureau of Housing Inspection  
P.O. Box 810  
Trenton, NJ 08625-0810

You may be eligible for a reduced inspection fee if your property is owner occupied. In order to determine if you are, fill out the following:

Name: \_\_\_\_\_ Registration Number: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

1. Enter the number of people living in the apartment in which you live, including yourself. \_\_\_\_\_
2. Turn to the back; locate the county in which you live. Go across the page to the column which has the number you entered in #1, and enter the amount shown. \_\_\_\_\_
3. Enter the total gross income of all those who live in your apartment, including yourself. \_\_\_\_\_
4. If the answer to #3 is more than the answer to #2, STOP – you are not eligible. Please pay the amount shown on the Order to Pay Inspection Fee invoice and do not submit this form.
5. If the answer to #3 is less than the answer to #2, you are eligible. Attached signed copies of the New Jersey income tax forms (pages 1 and 2) along with W-2 forms and/or Social Security and pension income verification for all people living in the apartment in which you live, including yourself. Sign the bottom of this form and return it with the Order to Pay Inspection Fee invoice stub and a check in the amount of \$129.00 if the building has 3 units or \$158.00 if 4 units, **as well as the required lead surcharge if displayed on the fee bill.**

Attached to this application signed copies of your latest the New Jersey income tax forms (pages 1 and 2) along with W-2 forms and/or Social Security and pension income verification for all individuals living in the apartment in which you live, including yourself. Sign the bottom of this application and return it with the invoice stub from the Order to Pay Inspection Fee along with your check in the amount of \$129.00 if the building has 3 units or \$158.00 if 4 units, as well as the required lead surcharge if displayed on the fee bill.

**DO NOT SEND THIS APPLICATION AND PAYMENT TO THE DIVISION OF REVENUE AS OUTLINED IN THE ORDER TO PAY INSPECTION FEE.**

Please forward this information and payment to:

The Department of Community Affairs  
Bureau of Housing Inspection  
Code Administration Unit  
P.O. Box 810  
Trenton, New Jersey 08625-0810

I certify that the above statements are true. If they are knowingly false, I understand that I am subject to penalty pursuant to N.J.S.A 55:13A-1 et seq. of the New Jersey Multiple Dwelling Law.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

For office use only:

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Check processed \_\_\_\_\_

Amount of check\$ \_\_\_\_\_

Check returned \_\_\_\_\_

Initial \_\_\_\_\_ Date \_\_\_\_\_

**80% of Median Income for New Jersey Counties – Revised FY 2019**

PERSONS PER HOUSEHOLD								
COUNTY	1	2	3	4	5	6	7	8
ATLANTIC	\$ 43,050.00	\$ 49,200.00	\$ 55,350.00	\$ 61,500.00	\$ 66,450.00	\$ 71,350.00	\$ 76,300.00	\$ 81,200.00
BERGEN	\$ 52,850.00	\$ 60,400.00	\$ 67,950.00	\$ 75,500.00	\$ 81,550.00	\$ 87,600.00	\$ 93,650.00	\$ 99,700.00
BURLINGTON	\$ 50,500.00	\$ 57,700.00	\$ 64,900.00	\$ 72,100.00	\$ 77,900.00	\$ 83,650.00	\$ 89,450.00	\$ 95,200.00
CAMDEN	\$ 50,500.00	\$ 57,700.00	\$ 64,900.00	\$ 72,100.00	\$ 77,900.00	\$ 83,650.00	\$ 89,450.00	\$ 95,200.00
CAPEMAY	\$ 46,850.00	\$ 53,550.00	\$ 60,250.00	\$ 66,900.00	\$ 72,300.00	\$ 77,650.00	\$ 83,000.00	\$ 88,350.00
CUMBERLAND	\$ 40,150.00	\$ 45,850.00	\$ 51,600.00	\$ 57,300.00	\$ 61,900.00	\$ 66,500.00	\$ 71,100.00	\$ 75,650.00
ESSEX	\$ 52,850.00	\$ 60,400.00	\$ 67,950.00	\$ 75,500.00	\$ 81,550.00	\$ 87,600.00	\$ 93,650.00	\$ 99,700.00
GLOUCESTER	\$ 50,500.00	\$ 57,700.00	\$ 64,900.00	\$ 72,100.00	\$ 77,900.00	\$ 83,650.00	\$ 89,450.00	\$ 95,200.00
HUDSON	\$ 51,350.00	\$ 58,700.00	\$ 66,050.00	\$ 73,350.00	\$ 79,250.00	\$ 85,100.00	\$ 91,000.00	\$ 96,850.00
HUNTERDON	\$ 57,050.00	\$ 65,200.00	\$ 73,350.00	\$ 81,450.00	\$ 88,000.00	\$ 94,500.00	\$ 101,000.00	\$ 107,550.00
MERCER	\$ 52,850.00	\$ 60,400.00	\$ 67,950.00	\$ 75,500.00	\$ 81,550.00	\$ 87,600.00	\$ 93,650.00	\$ 99,700.00
MIDDLESEX	\$ 57,050.00	\$ 65,200.00	\$ 73,350.00	\$ 81,450.00	\$ 88,000.00	\$ 94,500.00	\$ 101,000.00	\$ 107,550.00
MONMOUTH	\$ 52,850.00	\$ 60,400.00	\$ 67,950.00	\$ 75,500.00	\$ 81,550.00	\$ 87,600.00	\$ 93,650.00	\$ 99,700.00
MORRIS	\$ 52,850.00	\$ 60,400.00	\$ 67,950.00	\$ 75,500.00	\$ 81,550.00	\$ 87,600.00	\$ 93,650.00	\$ 99,700.00
OCEAN	\$ 52,850.00	\$ 60,400.00	\$ 67,950.00	\$ 75,500.00	\$ 81,550.00	\$ 87,600.00	\$ 93,650.00	\$ 99,700.00
PASSAIC	\$ 52,850.00	\$ 60,400.00	\$ 67,950.00	\$ 75,500.00	\$ 81,550.00	\$ 87,600.00	\$ 93,650.00	\$ 99,700.00
SALEM	\$ 50,500.00	\$ 57,700.00	\$ 64,900.00	\$ 72,100.00	\$ 77,900.00	\$ 83,650.00	\$ 89,450.00	\$ 95,200.00
SOMERSET	\$ 57,050.00	\$ 65,200.00	\$ 73,350.00	\$ 81,450.00	\$ 88,000.00	\$ 94,500.00	\$ 101,000.00	\$ 107,550.00
SUSSEX	\$ 52,850.00	\$ 60,400.00	\$ 67,950.00	\$ 75,500.00	\$ 81,550.00	\$ 87,600.00	\$ 93,650.00	\$ 99,700.00
UNION	\$ 52,850.00	\$ 60,400.00	\$ 67,950.00	\$ 75,500.00	\$ 81,550.00	\$ 87,600.00	\$ 93,650.00	\$ 99,700.00
WARREN	\$ 52,850.00	\$ 60,400.00	\$ 67,950.00	\$ 75,500.00	\$ 81,550.00	\$ 87,600.00	\$ 93,650.00	\$ 99,700.00

Source: U.S. Department of Housing and Urban Development:

<https://www.huduser.gov/portal/datasets/il.html>