

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS  
Division of Housing and Community Resources

**Approval Form to Exceed Maximum Allowable Cost Per Unit**

Grant#1: \_\_\_\_\_ Grant#2: \_\_\_\_\_

Agency Name: \_\_\_\_\_  
 Client Name: \_\_\_\_\_ File ID: \_\_\_\_\_  
 Address: \_\_\_\_\_ Year Built: \_\_\_\_\_

Date of Weatherization \_\_\_\_\_ Total Cost (\$): \_\_\_\_\_  
 Regular WAP (\$): \_\_\_\_\_ Health & Safety(\$): \_\_\_\_\_  
 HIP(\$): \_\_\_\_\_ HIP Health & Safety(\$): \_\_\_\_\_  
 WRF(\$): \_\_\_\_\_

**If this is a dual funded unit, over expenditure not allowed for regular WAP. Proposed Scope of Work & Justification to Exceed Cost:**

\_\_\_\_\_

\_\_\_\_\_

Grant 1 Total Cost: \$ \_\_\_\_\_ Grant 2 Total Cost: \$ \_\_\_\_\_

**Please note for a sole grant unit, if the total cost exceeds the ACPU + \$5,000 in Health and Safety and does not meet criteria for WRF the unit must be deferred.**

	Regular WAP	State Monitor	OLIEC
	Regular WAP	ACPU _____	\$9,001 and Over
	WAP Health & Safety	\$1,500 - \$3,500	\$3,501 - \$5,000
	HIP	ACPU _____	\$9,001 and Over
	HIP Health & Safety	\$1,500 - \$3,500	\$3,501 - \$5,000
	Health & Safety Dual Funding	\$3,500 - \$5,000	\$5,001 - \$7,000
	Weatherization Readiness Fund (WRF)	\$1 - \$10,000	\$10,001 and Over

**Please attach the following document(s):**

- Copy of Contractor Bids       Energy Audit with Library (if applicable)  
 \*ACPU - Average Cost Per Unit, please refer to your grant agreement for the respective program year

**DCA USE ONLY:**

Monitor Signature: \_\_\_\_\_  Approved  Denied Expenditure

Review Date: \_\_\_\_\_

OLIEC Supervisor Signature: \_\_\_\_\_  Approved  Denied Date: \_\_\_\_\_