



**State of New Jersey**  
**DEPARTMENT OF COMMUNITY AFFAIRS**  
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**CHAPTER 291 LAWS OF 1966**

**CHAPTER 291**

**AN ACT establishing a board of recreation examiners, and prescribing its powers and duties.**

**13:1C-1. Definitions**

**BE IT ENACTED** by the Senate and General Assembly of New Jersey:

As used in this act, unless the context shall otherwise indicate, the following words shall have the following meaning:

(a) "Board" means the board of recreation examiners established under this act.

(b) "Recreation administrator" means the executive head or assistant to the executive head administering a major recreation program for the State or a county or municipality, or any agency thereof, or for any public institution.

(c) "Recreation supervisor" means a person responsible for the planning, organizing and supervising of a part of a program administered by a recreation administrator.

**13:1C-2. Establishment of board; members; appointment**

There is hereby established in the Department of Community Affairs the Board of Recreation Examiners of the State of New Jersey, which shall consist of 5 members to be appointed by the Governor with the advice and consent of the Senate.

### **13:1C-3. Term of members; compensation**

**Each member of the board shall be appointed for a term of 3 years, except that the first members of the board shall be appointed and serve - one for 1 year, one for 2 years, and one for 3 years. No member shall be appointed to serve for more than 2 consecutive terms. All members shall serve without compensation.**

### **13:1C-4. Expiration of term; vacancies**

**All members of the board shall serve after the expiration of their respective terms until their respective successors shall be appointed and shall qualify, and vacancies occurring in the membership of the board shall be filled for the unexpired terms only.**

### **13:1C-5. Meetings**

**The first meeting of the board shall be held at the call of the Governor, and thereafter the board shall meet annually and shall hold at least one additional meeting within each 12-month period.**

### **13:C-6. Chairman, vice-chairman and secretary; terms; Quorum**

**The board shall, at its first meeting and thereafter at each annual meeting, elect a chairman and vice-Chairman from among its membership, but no member shall be elected chairman for more than 2 consecutive years. The board may also appoint a secretary who shall serve for a term of 1 year until his successor is appointed and shall qualify. A quorum of the board shall consist of a majority of the membership thereof.**

### **13:C-7. Duties of board**

**It shall be the duty of the board to:**

- (a) Administer a plan of permissive certification and registration for recreation administrators and recreation supervisors.**
- (b) Make such rules and regulations as may be necessary for the enforcement of the plan.**
- (c) Establish and modify qualifications and hold examinations for certification and registration of recreation administrators and recreation supervisors.**

**(d) Keep, or cause to be kept, an accurate record of all its proceedings, including a register of all applicants for certificates and of all individuals to whom certificates are issued.**

**(e) Conduct, or assist in conducting, research and studies of problems relating to professional standards among those engaged in recreation work and recommend changes and improvements therein.**

**(f) Formulate proper application forms, certificates, and other materials pertinent to the plan.**

**(g) Make annually to the Governor a full and true report of all its activities with recommendations.**

**13:1C-8. Application for certification and registration; admission to examination; Discrimination**

**No person shall be denied the right to make application for certification and registration or for admission to examination therefor or to receive a certificate because of race or creed.**

**13:C-9. Recreation administrator; applicants for certification and registration; qualifications**

**Every applicant for certification and registration as a recreation administrator shall, in order to be eligible to take an examination therefor:**

**(a) Hold a baccalaureate degree in recreation from an accredited college and have a minimum total of 12 months' successful recreation experience, or**

**(b) Hold a baccalaureate degree in a field related to recreation, such as group work, sociology, or physical education from an accredited college, and have a minimum total of 24 months' successful recreation experience, or**

**(c) Hold a baccalaureate degree from an accredited college and have a total of 36 months' successful recreation experience, or**

**(d) Have 6 or more years' successful administrative and supervisory recreation experience.**

**In meeting the above designated qualifications an applicant may substitute an additional year of specialized graduate training in recreation for 1 year of successful recreation experience.**

**13:1C-10. Recreation supervisor; applicants for certification and registration; qualifications**

Every applicant, for certification and registration as a recreation supervisor shall, in order to be eligible to take an examination therefor;

(a) hold a baccalaureate degree in recreation from an accredited college in one or more specialized fields of recreation and have a minimum total of 9 months' successful recreation experience, or

(b) hold a baccalaureate degree from an accredited college in a field related to recreation, such as group work, sociology, or physical education, and have a minimum total of 21 months' successful recreation experience, or

(c) hold a baccalaureate degree from an accredited college and have a total of 30 months' successful recreation experience, or

(d) have 4 or more years' successful recreation experience.

In meeting the above designated qualifications, an applicant may substitute an additional year of specialized training in recreation for 1 year of successful recreation experience.

**13:1C-11. Applications; filing; fee**

Each applicant for examination shall file an application with the board on a form provided by the board for that purpose, which application must contain such information that the board may determine therefrom whether or not the applicant has the qualifications, required by this act, in order to qualify to take such examination, and each application shall be accompanied by an application fee of \$5.00 which shall not be returnable in event that the applicant is not admitted to the examination or, if admitted, fails to pass the same.

**13:C-12. Notification to applicants of action upon applications and giving of examinations.**

The board shall fix appropriate dates and places for action upon applications and the giving of examinations and shall notify all applicants promptly as to action taken upon such application and such examination.

**13:1C-13. Examinations**

Examinations may be given by written, oral and practical tests, accompanied by interviews and other evaluation aides as shall be determined by the board, and at least one examination shall be given in each calendar year if an application is made therefor, and every applicant successful passing an examination shall receive a certificate and be registered accordingly.

### **13:1C-14. Certification of incumbent administrator or supervisor**

**Any "recreation administrator" or "recreation supervisor" in office, position or employment on the without effective date of this act shall be entitled to apply for and receive a certificate, without examination, qualifying him as "recreation administrator" or "recreation supervisor" upon payment of the same fees required of others who become eligible for certification and registration.**

### **13:1C-15. Temporary certificates**

**The board may issue temporary certificates in proper cases in which it finds that an emergency exists but such temporary certificates shall contain a statement of the contingencies which exist, how they may be removed and the time limit imposed for such removal and any temporary certificates so issued shall be void after the time so limited therein.**

### **13:1C-16. Grounds for refusal of application, issuance or revocation of certificate**

**The board may refuse the application of any applicant for an examination or, after due notice and public hearing, refuse to issue a certificate, or revoke any certificate issued by it, if the applicant for, or holder, of such a certificate-**

**(a) has been convicted of an offense involving moral turpitude, is a drug addict or alcoholic or is mentally incompetent, or**

**(b) advocates the overthrow of the Government of the United States by force and violence or other unlawful means, or**

**(c) has made any willful statement or impersonated any other person or permitted or aided any other person to impersonate him in connection with any application or examination for certification and registration, or**

**(d) has been found to be inefficient in performing the duties of any position held by him, on the basis of the holding of which experience qualifications are offered on his behalf.**

### **13:1C-17. Expiration of certificate; renewal; fee**

**Every certificate shall expire upon March 1 of the second calendar year following the issuance thereof, but may be renewed upon payment of a renewal fee of \$2.00 prior to the expiration thereof. Any certificate holder may apply for renewal of his certificate at any time during 12 months following the date of the expiration thereof, and shall be entitled to renewal thereof except for cause, upon payment of a fee of \$5.00.**

**If any person holding one type of certificate makes application for and is granted another type of certificate, he shall pay a certification fee of \$5.00.**

**C.13:1C-18. Certification and registration of persons performing similar duties on effective date of act; servicemen**

**Every person employed to perform the duties of the character in this act defined as those of a recreation administrator or a recreation supervisor, as the case may be, on the effective date of this act, who is not ineligible for certification and registration pursuant to the provisions of sections 8 or 15 of this act, shall be entitled to appropriate certification and registration without examination upon the filing of an application, accompanied by a fee of \$2.00, not later than 1 year following July 1 immediately following the effective date of this act, and any person who is in the service of the Armed Forces of the United States and who was engaged in the full time performance of such duties at the time of his induction into said armed forces, and for at least 2 years preceding such induction, may file such an application and shall be entitled to receive an appropriate certificate without examination if he files an application and pays a fee of \$2.00 within 90 days following an honorable discharge from said armed forces.**

**13:1C-19. Payment of funds into general fund**

**All sums received by the board shall be paid into the general funds of the State treasury within 30 days after receipt thereof.**