

5:30-16  
AGENCY COMMUNICATIONS WITH LOCAL UNITS

**5:30-16.1 Definitions**

As used in this subchapter, the following terms have these designated meanings:

"*Division*" means the Division of Local Government Services in the Department of Community Affairs.

"*GovConnect*" means the electronic network established by the State that permits the conduct of official business by and between agencies of government and covered local officials.

"*Covered local official*" means those positions required to participate in the GovConnect initiative (see N.J.A.C. 5:30-16.2(c)).

**5:30-16.2 GovConnect**

- (a) GovConnect is an electronic government initiative that uses the Internet and advanced communication technologies for the conduct of official business between agencies and local government officials. Use of GovConnect will improve the efficiency, effectiveness and productivity of government business. GovConnect is expected to reduce the cost to local units of dealing with State agencies.
- (b) Pursuant to (c) below, the covered local officials must register in their official capacity with the GovConnect website on the MyNewJersey portal by the date shown in this section. Additionally, these individuals must have Internet access for the conduct of local unit business. Registration means being enrolled as an authorized user of the GovConnect system. Covered local officials will receive information from the Division of Local Government Services on how to register on the system.
- (c) Covered local officials and the date by which they must be registered in GovConnect are as follows:
  - 1. Chief financial officer of a municipality: April 30, 2002.
  - 2. Chief financial officer of a county: April 30, 2002.
  - 3. Municipal Clerk: April 30, 2002.
  - 4. Clerk to the County Board of Commissioners: April 30, 2002.
  - 5. Tax collectors of a municipality: November 30, 2002.
  - 6. Representative designated by the Board of Commissioners from each local authority, including regional authorities subject to the Local Authorities Fiscal Control Law (N.J.S.A. 40A:5A-1 et seq.): October 1, 2004.
  - 7. Representative designated by the Board of Fire Commissioners from each Fire District: March 1, 2005.
  - 8. Business administrator or manager of a municipality: November 1, 2023.

9. Administrator or manager of a county: November 1, 2023.
10. Individual designated to serve as local unit's purchasing agent, regardless of whether the individual is licensed as a Qualified Purchasing Agent: November 1, 2023.
11. Certified public works manager of a municipality: November 1, 2023.

Amended by R.2023 d.094, effective August 7, 2023.

**5:30-16.3 (Reserved)**