

**SAMPLE RESOLUTION – FOR GUIDANCE ONLY - MAY BE AMENDED OR CHANGED TO MEET THE NEEDS OF MUNICIPALITY**

**WHEREAS**, the Governing Body of *[insert name of municipality, county]* desires to apply for and obtain a Post-Sandy Planning Assistance grant from the New Jersey Department of Community Affairs (DCA); and

**WHEREAS**, *[insert name of municipality, county]* has attended an orientation session held by DCA explaining the grant application process; and

**WHEREAS**, *[insert name of municipality, county]* intends to apply for Post-Sandy Planning Assistance grant money for the following planning activities and in the following amounts:

1. Strategic Recovery Planning Report  
\$ \_\_\_\_\_ (maximum of \$30,000)
2. Preparation of Requests for Proposals  
\$ \_\_\_\_\_ (maximum of \$5,000)
3. Municipal Land Use Law Comprehensive Plans; Reexamination Reports; Plan Elements; Community Resiliency Plans; and Master Plan Reexamination Reports  
\$ \_\_\_\_\_ (maximum of \$50,000)
4. Community Development and Neighborhood Plans  
\$ \_\_\_\_\_ (maximum of \$50,000)
5. Permit Application Process Quality Improvement  
\$ \_\_\_\_\_ (maximum of \$25,000)
6. Design Standards  
\$ \_\_\_\_\_ (maximum of \$50,000)
7. Capital Improvement Plans  
\$ \_\_\_\_\_ (maximum of \$30,000)
8. Urban and Suburban Environmental Design  
\$ \_\_\_\_\_ (maximum of \$50,000)
9. Development of codes; ordinances, standards and Regulations  
\$ \_\_\_\_\_ (maximum of \$20,000)
10. Other  
\$ \_\_\_\_\_.

**NOW THEREFORE BE IT RESOLVED** that the Governing Body of *[insert name of municipality, county]* does hereby authorize the application for the above grant(s); and

**BE IT FURTHER RESOLVED** that *[insert name of municipality, county]* has sustained a ratable loss attributable to Superstorm Sandy of at least 1 percent or \$1 million dollars, as indicated by the attached documentation from the tax assessor; and

**BE IT FURTHER RESOLVED** that *[insert name of municipality, county]* recognizes and accepts that DCA may offer a lesser or greater amount of grant funding than that requested; and

**BE IT FURTHER RESOLVED** that *[insert name of municipality, county]* authorizes the execution of the grant agreement in the amount offered and approved by DCA and further

authorizes the expenditure of funds pursuant to the terms of the grant agreement entered into by *[insert name of municipality, county]* and DCA; and

**BE IT FURTHER RESOLVED** that *[insert name of municipality, county]* agrees to comply with all CDBG-DR regulations, Post Sandy Planning Assistance Guidelines and also accepts that the proposed use(s) of CDBG-DR funds are not reimbursable by FEMA, SBA or other federal agencies; and

**BE IT FURTHER RESOLVED** the persons whose names appear below (or any successor or assign) are authorized to sign the grant agreement or any other document in connection therewith.

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Name

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Signature

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Title

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Name

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Signature

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Title

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*[insert name]*  
Municipal Clerk