



NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

Philip Murphy
Governor

Sheila Y. Oliver
Lt. Governor

Christine Norbut Beyer, MSW
Commissioner

JOB VACANCY POSTING AMENDED 9/27/2022 *

POSTING #: 395-22 **ISSUE DATE:** September 26, 2022
TITLE: TEACHING ASSISTANT, 12 MONTHS **CLOSING DATE:** October 10, 2022
LOCATION: Department of Children and Families (DCF)
Office of Education
DCF Regional School – Cherry Hill Campus
30 Evesham Road West
Cherry Hill, NJ 08003
POSITIONS: 1 **RANGE:** A12
DISTRIBUTION: STATEWIDE **SALARY:** \$38,996.88 - \$54,504.33

SCOPE OF ELIGIBILITY: Opportunities are subject to current promotional and hiring restrictions.

DEFINITION: Under supervision of a Supervisor of Educational Programs or Assistant Supervisor of Educational Programs in a state school or institution, acts as direct care personnel in the classroom and assists with self-help, academic, social, vocational, and recreational activities designed for children and/or young adults; does other related duties as required.

REQUIREMENTS

NOTE: Since this is an entrance level position, there are no formal education and/or experience requirements.

NOTE: Appointees must be able to physically lift, move, and position clients as needed.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

NOTE: APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY APPOINTMENTS ARE MADE.

***VETERANS PREFERENCE:** Are you a veteran? If so, proof of your NJ Veterans Preference is required at application. Please provide a copy of your New Jersey Civil Service Commission NOTIFICATION OF VETERANS STATUS along with your cover letter and resume. For information on how to apply for Veterans Preference in the State of NJ, please visit the Civil Service Commission's website at <http://www.state.nj.us/csc/seekers/veterans>.

IMPORTANT NOTICE

RESIDENCY - Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

Electronic Filing:

Forward a cover letter and resume as a **single PDF document**, saving the file by your **Last Name, First Name** to:

Job.Posting@dcf.nj.gov

Include the **Job Posting #** in the subject line of your email.