



RESEARCH REVIEW COMMITTEE

MEMBER REVIEW FORM

Reviewer:

Principal Investigator/Institute:

Research Proposal Title:

Please review each proposal based on the criteria listed below. Place a check in the appropriate column to note your determination. Note that not every reviewer needs to complete every section of this form.

Areas of Review	Yes	No	NA	Need More Information	Did Not Review Criteria
Potential Benefits (Reviewers: All)					
1. Shows promise of producing, confirming or otherwise advancing knowledge that may help improve NJ residents' health, safety, and/or wellbeing.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					
2. Aligns with NJ DCF's departmental priorities.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					
3. The time and additional workload that will be borne by NJ DCF staff is justified by the expected benefits of the research.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					
Potential Risks (Reviewers: Legal, Research)					
4. Offers minimal risk to the children, families, and adults served by NJ DCF.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					
5. The safest procedures are proposed consistent with sound research.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					
6. The proposed study is politically and/or ethically sensitive.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					
Sample Description and Selection (Reviewers: Research)					
7. The participants will be selected in an equitable manner consistent with the goals of the research, if appropriate.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments: will the study try to include representation from various ethnic caregiver participants—to determine if there is a different experience based on race					
Consent (Reviewers: Legal, Research)					
8. Informed consent or assent procedures are adequate.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					
Confidentiality (Reviewers: Legal, Research)					
9. The procedures make adequate provisions to protect the privacy and confidentiality of the participants.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					
Methodology (Reviewers: Research)					
10. The study design is sound.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					
11. The proposed research methods are adequate to answer the research questions.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>

Comments:					
12. Data elements requested from DCF are available through the proposed data source and are of adequate quality.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					
13. Research appropriately integrates race and sex considerations (e.g., analyses are stratified by participants' race/ethnicity and sex, research integrates racial/ethnic and gender considerations into research questions or approach)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					
14. Research participants are compensated for their participation in the project, as appropriate.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					
Dissemination (Reviewers: Research)					
15. There is a clear plan and timeline for reporting findings back to DCF.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					
16. Research findings will be disseminated to research participants and/or relevant community stakeholders, as appropriate.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>	More Info <input type="checkbox"/>	Did Not Review <input type="checkbox"/>
Comments:					

Additional Comments on Proposal:

Reviewer Signature:

Date:

<p>Recommendation:</p> <p><input type="checkbox"/> Deny</p> <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> More Information Needed (Specify Information Needed Below)</p> <p><input type="checkbox"/> Conditional Approval (Specify Conditions Below)</p> <div style="border: 1px solid black; height: 200px; width: 100%;"></div>
