NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

Mikie Sherrill
Governor

Shirley U. Emehelu
Lt. Governor

Joseph E. Ribsam Jr.
Acting Commissioner

JOB VACANCY POSTING

POSTING #:	506-26	**ISSUE DATE:**	October 29, 2026
TITLE:	**BUS DRIVER** **(CLASSIFIED NON-COMPETITIVE)**	**CLOSING DATE:**	November 26, 2026
LOCATION:	Department of Children and Families Office of Education DCF Regional School, Burlington Campus 704 Woodlane Road Mt. Holly, NJ 08060		
POSITIONS:	3	**RANGE:**	O 09
DISTRIBUTION:	STATE-WIDE	**SALARY:**	$25.75/hour

SCOPE OF ELIGIBILITY: Opportunities are subject to current promotional and hiring restrictions.

NOTE: Please provide a copy of your valid New Jersey CDL with P & S endorsements and also indicate on your resume that you possess a valid New Jersey CDL with P & S Endorsements. Failure to do so will result in disqualification for this position.

DEFINITION: Under direction of a supervisor in a State Department or Agency, operates a light duty passenger bus; carries out pickup and/or delivery of passenger assignments; does related work as required.

This position offers paid:

- Vacation Days
- Sick Days
- Personal Days
- Holidays
- Retirement Plan

REQUIREMENTS:

EXPERIENCE: One (1) year of experience as a licensed operator of a motor vehicle.

SPECIAL NOTE: Applicants must possess a valid NJ CDL with P and S endorsement. Must be able to operate a small (S2) school bus. Must be able to physically lift and position students, as necessary.

NOTE: Ability to physically lift, move, and position students as needed.

RESUME NOTE: Eligibility determinations will be based upon information presented on the resume only. Applicants who possess a degree from a college or university outside the United States must provide an evaluation of one's transcripts from a recognized evaluation service at the time of submission by the above closing date. Failure to do so may result in your ineligibility.

LICENSE: Appointees will be required to possess a valid New Jersey Commercial Driver's License (CDL) and passenger endorsement for the class and type of vehicle to be operated, issued by the New Jersey Motor Vehicle Commission.

IMPORTANT NOTICES

EMPLOYEE BENEFITS: The Department of Children and Families provides many employee benefits, including but not limited to:

- Alternative Workweek Program*
- Deferred Compensation
- Health, Dental and Life Insurance
- Flexible and Health Spending Accounts
- Pension
- Telework*
- Public Service Loan Forgiveness
- Benefit Leave (Vacation, Sick, Administrative Leave)
- 13 Paid Holidays

*Pursuant to Department policy, procedures and/or guidelines

RE-EMPLOYMENT LISTS: Applicable special re-employment list established as a result of a layoff will be used before any appointments are made.

PUBLIC SERVICE LOAN FORGIVENESS: As a prospective employee of the State of New Jersey, you may be eligible for federal loan forgiveness programs and state repayment assistance programs. For more information, please visit the U.S. Department of Education's website at StudentAid.gov/PSLF.

VETERANS PREFERENCE: Are you a veteran? If so, proof of your NJ Veterans Preference is required at application. Please provide a copy of your New Jersey Civil Service Commission NOTIFICATION OF VETERANS STATUS along with your cover letter and resume. For information on how to apply for Veterans Preference in the State of NJ, please visit the Civil Service Commission's website at https://nj.gov/csc/jobs/veterans.

SAME APPLICANTS: If you are applying under the NJ "SAME" program, you must submit any of the supporting documentation specified in N.J.S.A. 11A:7-13.3 along with your resume by the closing date indicated above.

UNIT SCOPE: Any appointments made from postings which involve movement between unit scopes may result in a forfeiture of rights to any promotional list in a former unit scope. A complete list of DCF unit scopes can be found here.

RESIDENCY: Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

AUTHORIZATION TO WORK: Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. This position does not offer visa sponsorship now or in the future.

Electronic Filing:

Forward a cover letter, resume and a copy of your valid New Jersey CDL as a single PDF document, saving the file by your Last Name, First Name to:

Job.Posting@dcf.nj.gov

Include the **Job Posting #** in the subject line of your email.

The Department of Children and Families is an Equal Employment Opportunity Employer and is committed to fostering a respectful and inclusive work environment which reflects the diversity of the state we serve.