



STAFFING AND OVERSIGHT REVIEW SUBCOMMITTEE

Marygrace Billek, Chair

Lisa Chapland, Co-Chair

“In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Secretary of State, the Trenton Times and the Newark Star Ledger and posted at the Department of State, 125 West State St., 1st Floor, Trenton, New Jersey.”

**Please note the meeting was recorded for the transcription of minutes.*

May 13, 2025

Meeting Minutes

Attendance

Marygrace Billek, Public Member
Katherine Stoehr, Department of Children and Families
Laura Jamet, Department of Children and Families
Mary Coogan, Advocates for Children of New Jersey
Elizabeth Sherwood, Division of Law
Mary Hallahan, Resource Parent
Corinne LeBaron, Embrella
Amanda Melillo, NJ Legislature
Lynette Rente, Office of the Public Defender
Traci Telemaque, Office of the Public Defender
Gina Hernandez, Prevent Child Abuse New Jersey
Lisa Chapland, Relative Resource Parent
Linda Porcaro, Somerset County Department of Human Services

Guests

Emily Douglas, Montclair University
Svetlana Spiegel, Montclair University
Wendy Zeitlin, Montclair University
Ruth Hartnett, NJ Legislature
Nina Colabelli, Rutgers Nursing School
Amanda Connor, Department of Children and Families

Staff

Bethany D'Amelio, Department of Children and Families

1. **Opening Remarks and Introductions**
 - Public notice was read aloud.
2. **Child Wellbeing Health Measures**

- Presentation on the 2024 child wellbeing healthcare measures, delivered by the Director of the Child and Family Nursing Program at Rutgers School of Nursing, highlighting program adjustments and new initiatives.
 - Outlined the goals and objectives, as well as the success and challenges, of the Rutgers Child Health Unit program.
 - The Child Health Unit is the product of a collaboration among CSOC, Office of Health and Wellness and Rutgers Nursing School.
3. **Child and Family Services Review (CFSR) Staff Feedback**
- An overview of staff feedback mechanisms was shared, highlighting surveys and focus groups outcomes.
 - The significance of gathering actionable insights from staff to improve service delivery was recognized.
4. **Data Collection and Methodologies**
- Clarification on the processes and importance of utilizing accurate data sets to guide decision-making.
 - Presentation of methodologies employed in current surveys and data utilization to improve operational strategies.
5. **Future Planning and Coordination**
- Scheduled reviews and updates on ongoing projects and further data collection initiatives.
 - Announcement of upcoming focus group sessions aimed at evaluating and refining ongoing strategies.

This memo aims to maintain transparency and provide the public with an overview of the task force's recent deliberations. The committee values community input and engagement as we collectively strive to enhance the welfare of children and families across New Jersey. This meeting report was prepared, in part, with the use of Artificial Intelligence (AI).

For further information or queries, the public can reach out via the contact channels provided by the Department of Children and Families.