

# GUIDELINES FOR DIAPERING PROCEDURES

A child's diaper and/or clothing shall be changed when wet or soiled and the center shall ensure that a change of clothing and diapers is provided for each child.

## PREPARE

- Ensure diapering supplies, including diapers, wipes, creams, gloves, plastic or leak-proof bag for soiled clothing, extra clothing, etc. are stored in an area out of the children's reach but easily accessible to staff members during the diaper change.

## CLEAN THE CHILD

- Wash and dry each child's bottom during each diaper change with an individual disposable wash cloth, paper towel, or disposable diaper wipes.
- Soiled clothes shall be placed in a sealed plastic container/bag that has been labeled with the child's name and returned to the child's parent at the end of that day for laundering; or laundered at the center in a washing machine. For clothing soiled with fecal matter, the stool shall be emptied into the toilet.

## REMOVE TRASH

- Place used diaper in a closed container that is lined with a leak-proof or impervious liner.
- Soiled non-disposable diapers shall be placed in a sealed plastic container that has been labeled with the child's name and returned to the child's parent at the end of that day.

## REPLACE DIAPER

- Slide a fresh diaper under the child.
- Apply any creams as provided by the parent with a tissue or gloved finger.
- Fasten the diaper and dress the child.

## WASH CHILD'S HANDS

- After putting on the clean diaper and dressing the child wash the child's hands with soap and water and dry with a paper towel. When cloth towels are used by children, the towels shall be designated solely for the individual child's use.
- For children under 3 months of age or for those children 3 months of age and older wherein hand washing with soap and running water may not be developmentally appropriate, alternate means for hand washing may be used, including but not limited to disposable baby wipes.
- Return the child to a supervised area.

## CLEAN UP

- Wash the area after changing each child's diaper with soap and water.
- Wet the entire surface with disinfectant and let sit for the prescribed amount of time for the product.

(Equipment used for cleaning the diapering surface shall be restricted for use in this area only and shall be disposable or laundered in hot soapy water.)

## WASH YOUR HANDS

- Wash your hands with soap and water immediately after each diaper change.

Note: Keeping a log of each child's diaper changes is recommended.