

QUESTIONS AND ANSWERS

2018 RFP: NJ School Based Youth Services Program-Middle School

Camden County and Camden City

Questions? Email us anytime at dcf.askrfp@dcf.nj.gov

Phone number and contact

Main Number: 609-888-7730

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Loren LaBadie

Deliver proposal to: 50 East State Street, 3rd Floor, Trenton, NJ

- 1. Our middle school location houses grades 5-8 (approx. 850 students). Would we be eligible to participate with this grade structure in place?**

Yes, however services can only be made available to students in grades 6-8. (see page 4 of the RFP)

- 2. Is this grant projected to be funded for future years, or is this just a one-year program?**

Funding is subject to annual appropriation. Also, performance and deliverables shall be measured and evaluated to ensure the quality of the program. (see page 15 bullet D of the RFP)

- 3. Can our "matching" funds come from a federal grant? (The grant is Title IV)?**

No (see page 15 bullet #5 of the RFP)

4. **If another organization partnered with us on this program, would it be acceptable for us to provide the match out of federal funds? Or would the other organization have to match with their own budget funds?**

No - federal funds cannot be used for matching funds. The other partner would need to use non-federal funds and provide sufficient information to show the source of funding. (see page 15 bullet #5 of the RFP)

5. **Is there a preference towards a school district or another agency?**

There is no preference. Please refer to *Eligibility* on page 2 of this RFP. Funding is available to a community-based agency, hospital, school district, college and/or university. Because the facility is in a school, the applicant must demonstrate the ability to provide the program in cooperation and partnership with a school/school district.

6. **Is this new funding?**

Yes.

7. **Do other programs exist in Camden?**

Yes. There are six SBYSP currently operating in Camden, but we identified additional needs in Camden County and Camden City. We are open to new strategies. We currently have programs in all 21 NJ counties.

8. **Is there a list of current middle schools (school linked services) in Camden?**

Yes. A list of current school linked programs is identified on page 12 in the *DCF's Family and Community Partnerships-Community Program Directory*.

Camden City High School	Veterans Memorial Family School
Cooper B. Hatch Family School	Woodrow Wilson High School
Creative Arts Morgan Village Academy	Winslow Township High School

Here is the link to the directory: <https://nj.gov/dcf/families/dfcp/>

Attached is a page for your reference.

- 9. If a district has a SBYSP currently in operation, can agencies still apply in this area?**

Yes.

- 10. On page 25 *Organizational Capacity #10*, the RFP requests copies of job descriptions and resumes. Do we need to include the township administrators who oversees the school district?**

No. Only resumes or job descriptions that are required by the RFP.

- 11. Can you explain how the funds are allocated and spent for this RFP?**

DCF anticipates issuing two awards of \$180,000 each. An additional amount of 25% (\$45,000) of the total amount of the award (\$180,000) is the required match in cash and/or in-kind funds. Operational start-up costs of no more than \$30,000 in anticipated accrued funds for each program is permitted. Please refer to page 15 of this RFP.

- 12. If we become ambitious and want to submit a proposal for Camden County and Camden City, do we need to submit 2 separate applications?**

Yes.

- 13. If an agency does not have program experience, how do we explain the structure?**

Please refer to page 23, *Organizational Capacity* section. You will have the opportunity to describe your agency's governance and management structure and staff positions.

- 14. Our middle school used to offer grades 6-8. Now we offer only grades 7-8. Can we still apply?**

Yes, please provide a thorough explanation in your Narrative.

- 15. Do we need to provide an organizational chart for the district?**

Yes, This RFP requires a current agency organizational chart (page 23) and a proposed organizational chart (page 27) for the new program operations.