



## **2015 Hazardous Waste Biennial Report to be submitted by March 1, 2016**

### **Who is affected by this Requirement?**

Facilities that generated large quantity amounts of hazardous wastes during calendar year 2015 and permitted facilities engaged in on-site treatment, storage or disposal of hazardous waste during calendar year 2015.

### **Who is required to submit a Biennial Report?**

- 1) Any large quantity generator. This is any facility that:
  - generated, in any single calendar month of 2015, more than 1,000 kg (2,200 lbs.) or more of RCRA non-acute Hazardous Waste; or
  - generated, in any single calendar month of 2015 or accumulated at any time during 2015, more than 1 kg (2.2 lbs.) of RCRA acute hazardous waste; or
  - generated, in any single calendar month of 2015 or accumulated at any time during 2015, more than 100 kg (220 lbs.) of spill cleanup material contaminated with RCRA acute hazardous waste.
- 2) Any site that treated, stored or disposed of RCRA hazardous waste on site in 2015.

### **How to submit the 2015 Hazardous Waste Biennial Report**

The NJDEP requests that generators use American Resource Management, Inc.'s (ARM's) computer based Biennial Report preparation and submission system to submit their Biennial Report. ARM is under contract with the NJDEP to provide generators and facilities with this service. The ARM network is available at <http://www.arminc.net>

Once you have accessed the ARM network, select "Easitrak 2015" to access the 2015 Biennial Report. You are required to register as a new user each biennial reporting year. After you have registered, you will be able to access the software. When you are finished completing the report, click the "SUBMIT" button to ensure that the form is properly submitted.

NJDEP requires generators and facilities complete and mail the following information to the address listed on the Fee Verification Form after they have electronically submitted the report. The applicable forms are available through the ARM network:

- The Certification Page with the time/date stamp
- A copy of the signed Site Identification Form (form 8700-12)
- The Fee Verification Form (used to calculate the required fee)
- A check made payable to the Treasurer – State of New Jersey

# COMPLIANCE ADVISORY

## Who should I contact with questions?

Bret Reburn  
Bureau of Hazardous Waste Compliance and Enforcement  
9 Ewing Street  
Trenton, NJ 08625  
(609) 292-3949  
[Bret.Reburn@dep.state.nj.us](mailto:Bret.Reburn@dep.state.nj.us)

## Where can I get more information?

USEPA Biennial Report - <http://www.epa.gov/hwgenerators/biennial-hazardous-waste-report>

## General Resources

Contact NJDEP - <http://www.nj.gov/cgi-bin/dep/contactdep.pl>

EPA's Hazardous Waste Page - <http://www.epa.gov/epawaste/hazard/index.htm>

EPA RCRA Training Modules - <http://www.epa.gov/rcra/resource-conservation-and-recovery-act-rcra-training-modules>

DEP Data Miner - <http://www.nj.gov/dep/opra/online.html>

In addition, the NJDEP's Compliance and Enforcement Program (C&E) is pleased to announce that we are now on [Facebook](#). Our goal is to provide our stakeholders and the regulated community a new way to connect and share relevant and useful compliance assistance topics, upcoming training, regulatory updates and recent advisories on a regular basis. Click on this link: <https://www.facebook.com/NJDEPComplianceandEnforcement> and "Like" our page to receive up-to-date information as soon as it is available.



Compliance Advisory Homepage: <http://www.nj.gov/dep/enforcement/advisories.html>

Advisory Comments may be directed to: <http://www.nj.gov/dep/enforcement/survey.html>

Please note this advisory is intended to be a summary explanation of a department initiative. It does not include all potentially applicable requirements. If you have any questions related to compliance with this initiative, please contact the Enforcement number listed above.