



## **2017 Hazardous Waste Biennial Report Must Be Submitted to USEPA by March 1, 2018**

### **Who is affected by this requirement?**

All facilities that met the definition of Resource Conservation and Recovery Act (RCRA) Large Quantity Generator in 2017, and/or any facility that treated, stored or disposed of RCRA hazardous waste on site in 2017.

### **Who is required to submit a Biennial Report?**

Any site that treated, stored or disposed of RCRA hazardous waste on site in 2017 must submit the report. You are also required to submit the report if any one of the following criteria applies:

- The site generated in any single calendar month more than 1,000 kg (2,200 lbs.) or more of RCRA non-acute Hazardous Waste; or
- The site generated in any single calendar month, or accumulated at any time more than 1 kg (2.2 lbs.) of RCRA acute hazardous waste; or
- The site generated in any single calendar month, or accumulated at any time, more than 100 kg (220 lbs.) of spill cleanup material contaminated with RCRA acute hazardous waste.

### **How to submit the 2017 Hazardous Waste Biennial Report?**

DEP prefers that generators use a computer based submission system to submit Biennial Reports. American Resource Management, Inc. (ARM) is under contract with DEP to provide our generators with a computer based system to prepare and submit the 2017 Hazardous Waste Report. The ARM network is available at <http://www.arminc.net>

Once you have accessed the ARM network select "Easitrak 2017" to access the 2017 Biennial Report. You are required to register as a new user each reporting year. After you have registered, you will be able to access the software. When you are finished completing the report, click the "SUBMIT" button to ensure that the form is properly submitted.

The State of New Jersey requires generators to complete and mail the following information to the address listed on the Fee Verification Form after they have electronically submitted the report:

- The Certification Page with the time/date stamp
- A copy of the signed Site Identification Form (form 8700-12)
- The Fee Verification Form (used to calculate the required fee)
- A check made payable to the Treasurer – State of New Jersey

# COMPLIANCE ADVISORY

## Who should I contact with questions?

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## Where can I get more information?

USEPA Biennial Report Webpage: <https://www.epa.gov/hwgenerators/biennial-hazardous-waste-report>

### General Information Websites:

Contact NJDEP - <http://www.nj.gov/cgi-bin/dep/contactdep.pl>

EPA's Hazardous Waste Page - <https://www.epa.gov/hw>

EPA RCRA Training Modules – <https://www.epa.gov/rcra/resource-conservation-and-recovery-act-rcra-training-modules>

DEP Data Miner - <https://www13.state.nj.us/DataMiner>

In addition, DEP's Compliance and Enforcement Program is on [Facebook](#). Our goal is to provide our stakeholders and the regulated community a new way to connect and share relevant and useful compliance assistance topics, upcoming training, regulatory updates and recent advisories on a regular basis. Click on <https://www.facebook.com/NJDEPComplianceandEnforcement> and "Like" our page to receive up-to-date information as soon as it is available.



Please note this advisory is intended to be a summary explanation of a department initiative. It does not include all potentially applicable requirements. If you have any questions related to compliance with this initiative, please contact the Enforcement number listed above.