



## Environmental Laboratory Advisory Committee (ELAC) FINAL Meeting Minutes December 10, 2020

*Note: Information communicated in these minutes is not to be used as official New Jersey Department of Environmental Protection policy or as an official Department notification. Contact NJDEP officials directly for official information regarding matters communicated in these minutes.*

### **Administrative Business:**

The meeting was called to order at 9:33am by ELAC Chair, Rose Koplin (Accredited Analytical Resources, Inc.), Meeting minutes were taken by Steve Witkowski (New Jersey Analytical), Acting ELAC secretary. This meeting was held via Microsoft Teams.

The November ELAC Meeting Minutes were approved with a motion by Eileen Snyder (Alpha) and seconded by Paul Maide (APT).

**Environmental Laboratory Certification Program (ELCP):** Rachel Ellis (NJDEP-OQA) provided an update.

The NJDEP is currently working remotely as well as shift staggering in the office. The main phone line is still open and can handle any calls.

An updated part III will be released in 2021 for the next renewal cycle.

Questions on the certification program should be directed to Rachel Ellis at [rachel.ellis@dep.nj.gov](mailto:rachel.ellis@dep.nj.gov).

### **Rule Amendment:**

The new NJAC 7:18 laboratory certification rule is still in review.

**Proficiency Test (PT) Program:** Rachel Ellis (NJDEP-OQA) provided an update.

The October SCM study is currently in progress. SCM PTs are due to OQA by 12/23.

DW study letters are out with the study starting in January.

Air letters will be going out tomorrow (12/11)

NPW letters will be delayed in being distributed but the study will still take place in March.

PT study dates are on the OQA website.

Questions on the proficiency testing program should be directed to Rachel Ellis at [rachel.ellis@dep.nj.gov](mailto:rachel.ellis@dep.nj.gov).

### **The NELAC Institute (TNI):**

The meeting dates for the January conference have been changed, see the TNI website for details. It is anticipated that the webinars will be recorded for later viewing.

Check the TNI website for additional information <http://www.nelac-institute.org/>.

### **Division of Water Supply/Safe Drinking Water:**

No update

Questions on the Drinking Water Program may be emailed to Kelly Meccia [Kelley.Meccia@dep.nj.gov](mailto:Kelley.Meccia@dep.nj.gov) or Joanna Caporossi [joanna.caporossi@dep.nj.gov](mailto:joanna.caporossi@dep.nj.gov)

### **Site Remediation & Waste Management Program (SRWMP):**

The vapor intrusion technical guidance document is now in the response to comments period which will be completed by 1/1/2021. It is anticipated that the document will be ready in early 2021.

Questions on the SRWMP program may be emailed to Greg Toffoli (NJDEP-SRWMP) at [greg.toffoli@dep.nj.gov](mailto:greg.toffoli@dep.nj.gov).

## **New Business:**

It is anticipated that ELAC meetings will be virtual for the foreseeable future.

Clarification of certification status regarding isotope dilution was received from Paula Blaze (NJDEP-OQA). "Since SW846 8000D includes SIM analysis and isotope dilution calibration the laboratory can perform these techniques for any analyte without having these specific techniques listed on its ACPL (with the exclusion of the low level PAHs). The laboratory SOP must clearly identify that these techniques are performed, and the procedure included. If samples are analyzed in SIM mode or if the isotope dilution is performed the calibration and all associated QC, in addition to the MDLs and DOCs must be performed in the same manner. So, if the lab has certification for 1,4-dioxane by 8270E SIM, they can perform isotope dilution too, as long as everything is documented in the SOP."

Marty Hackman reported that the above is applicable to all 8000D methods (8260D).

## *ELAC Elections for 2021*

Secretary: Steve Witkowski

Chair: Rose Koplin

A motion for a unanimous ballot for 2021 officers was made by Eileen Synder (Alpha) and 2<sup>nd</sup> by Harvy Klein (Garden State)

## **EDD Subcommittee**

No updates, continued background programming being done. This committee will be placed on hold for the time being until the NJDEP-SRWMP-BIS department notifies the ELAC committee of any changes.

Questions and comments may be directed to Ken Liao (NJDEP-SRWMP-BIS) at [ken.liao@dep.nj.gov](mailto:ken.liao@dep.nj.gov)

## **Communications / OQA Website:**

No Update

**Meeting Schedule:** The Meeting was adjourned at 10:02 am with a motion by Paul Maide (APT) and seconded by Steve Reduker (IAL). The next scheduled ELAC Meeting will be held on **January 14, 2021 at 9:30am**, via Microsoft Teams. **Those planning to attend must email the ELAC Chair or secretary.**

**Note:** *All visitors must show one form of photo identification, or two non-photo IDs, when signing in at the NJDEP main lobby in the Trenton, New Jersey complex (401, 501, 440 and 428 E. State Street buildings). All visitors should be prepared to verify their identification. **Visitors must be escorted at all times by a NJDEP representative when in the building.***