NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION
PROFESSIONAL INTERNSHIP PROGRAM
NOTICE OF VACANCY

Title: Coasting Planning Intern
Posting Number: WLM-2023-2i
Hourly Rate: $16.00 - $21.00 based on education level
Closing Date: August 28, 2023
Start Date: September 11, 2023
Duration of Internship: 12 weeks
Existing Vacancies: 1
Internship Hours Per Week: Up to 35 hours

Program: Watershed and Land Management - Division of Land Resource Protection
Location: Trenton, NJ

Program Description: Under close supervision of a supervisory official in an environmental services program, learns to conduct routine surveys, studies, inspections, and/or investigations relating to the improvement and/or monitoring of environmental conditions, and/or the enforcement of environmental laws/regulations; does other related duties.

Project Description: Under direct supervision, the intern will review, process, and approve Coastal Area Facilities Review Act, Waterfront Development and Coastal Wetland Permits.

Specific to the Position: The appointee will review, process and approve Coastal Area Facilities Review Act Permits and Waterfront Development and Coastal Wetland Permits. Conduct pre-reviews of submitted applications to identify presence of environmentally sensitive areas onsite (such as wetlands, beaches, dunes and T&E habitat), to assist project managers in their review. Work would include, but not be limited to, researching property ownership information, researching existence of any deed restricted areas onsite, review of GIS mapping data and aerial photography review. Intern would closely coordinate with the respective project manager for each application. Attend internal and/or external meetings with project review staff and/or supervisors as needed.
**Preferred Area of Study:** Undergraduate or graduate students studying physical sciences, environmental sciences/studies, chemical sciences, biological sciences, environmental planning, physical geography or in civil engineering, sanitary engineering, chemical engineering, environmental engineering, mechanical engineering, agricultural engineering, mining engineering, industrial engineering, or bio-resource engineering. Familiarity with software such as ArcPro, ArcMap, ArcGIS Online, Adobe, Microsoft Office is preferred but not required.

**License:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**Residency:** All persons newly hired on or after September 1, 2011 have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the "New Jersey First Act".

**Authorization to Work:** Selected candidates must be authorized to work in the United States per the Department of Homeland Security, United States Citizenship and Immigration Services regulations. Note: The State of New Jersey does not provide sponsorship for citizenship to the United States.

**Veteran's Preference:** To qualify for New Jersey Veteran's Preference/status, you must establish Veteran's Preference through the Department of Military and Veterans' Affairs. Please submit proof of your Veteran's Preference along with your resume as indicated below. For more information, please visit https://nj.gov/military/veterans/services/civil-service/preference/

Submit Resume, Internship Application, & Internship Information Form by 4:00PM on the closing date to:
Human Resources
DEPinternships@dep.nj.gov

The New Jersey Department of Environmental Protection is an Equal Opportunity Employer and is committed to inclusive hiring and a diverse workforce. We strongly encourage people from all backgrounds to apply. Accommodations under ADA will be provided upon request.