



State of New Jersey Department of Environmental Protection



Revised: May 2018

Website: www.nj.gov/dep/landuse

FLOOD HAZARD AREA APPLICATION CHECKLIST

Extension of a verification, a general permit authorization, or an individual permit

CALL NJDEP AT (609) 777-0454 IF YOU HAVE ANY QUESTIONS

To apply for an extension of a verification, a general permit authorization, or an individual permit, please submit the information below to:

Postal Mailing Address

Street Address (Courier & Hand Carry Only)

NJ Department of Environmental Protection
Division of Land Use Regulation
P.O. Box 420, Code 501-02A
Trenton, New Jersey 08625-0420
Attn: Application Support

NJ Department of Environmental Protection
Division of Land Use Regulation
501 East State Street
Station Plaza 5, 2nd Floor
Trenton, New Jersey, 08609
Attn: Application Support

1. Completed application form.
2. The appropriate application fee, as specified at N.J.A.C. 7:13-20.1, in the form of a check (personal, bank, certified, or attorney), money order, or government purchase order made payable to the "Treasurer State of New Jersey".
3. A narrative demonstrating that:
 - i. There has been no significant change in the overall condition of the site, including regulated waters, flood hazard areas, and riparian zones;
 - ii. The regulated activities approved under the general permit authorization or individual permit for which an extension is sought have not been revised or amended, unless the permittee has obtained a modification of the authorization or individual permit under N.J.A.C. 7:13-22.5; and
 - iii. For an individual permit, the FHACA Rules at N.J.A.C. 7:13 governing the regulated activities authorized under the permit for which an extension is sought have not been amended such that the activities do not meet the FHACA rules as amended.
4. Two sets of color photographs depicting the entire project area, mounted on 8½ -inch by 11-inch paper and accompanied by a map showing the location and direction from which each photograph was taken. Copies of photographs are acceptable provided they are color copies. Black and white copies of photographs are not acceptable.
5. Two sets of the following supporting documentation must be provided with the extension application:
 - i. A copy of the latest topographic survey map for the site or indicate no changes.
 - ii. A copy of the latest development plans for the site

- iii. A copy of the latest published flood maps, (i.e. FEMA maps) used to determine the flood hazard area and/or floodway limits
- iv. A copy of a recent NJDEP, Office of Natural Lands Management Natural Heritage Database data request response for endangered or threatened species of flora or fauna, including a Landscape Map report.

NOTE: Please see www.nj.gov/dep/parksandforests/natural/heritage for details on how to apply.