

**HIGHLANDS ATTACHMENT B**  
**Highlands Application Checklists**  
**Model Newspaper Advertisement**

(copy this notice, fill in the blanks, and place in the newspapers required  
in item 3 on the applicable application checklist)

Date: \_\_\_\_\_

**Re:** Application submitted by \_\_\_\_\_  
(Applicant's name)

Regarding property at:

\_\_\_\_\_  
(Street address of property)

\_\_\_\_\_  
(Block and lot of property)

\_\_\_\_\_  
(Town and county)

TAKE NOTICE that the above entity is applying to the Land Use Regulation Program at the New Jersey Department of Environmental Protection (NJDEP) for a permit or approval under the Highlands Water Protection and Planning Act rules, N.J.A.C. 7:38. The permit or approval will either establish the boundary of Highlands resource areas on the above property, or will authorize the applicant to conduct regulated activities on the property.

The approval(s) the applicant is requesting is (are):

\_\_\_\_\_ Highlands Resource Area Determination (establishes the official boundary line and/or location of Highlands resource areas, such as Highlands open waters (including freshwater wetlands and open waters) on the property)

\_\_\_\_\_ Highland Preservation Area Approval (authorizes regulated activities, for example construction or development, in the Highlands Preservation Area)

The rules governing the above permits and approvals are found in the NJDEP's Highlands Water Protection and Planning Act Rules at N.J.A.C. 7:38. You can view or download these rules on the NJDEP Land Use Regulation Program website at [www.state.nj.us/dep/highlands](http://www.state.nj.us/dep/highlands), or you can find a copy of these rules in the county law library in your county courthouse.

The application requests approval of the following activities (applicant has checked all of those that apply):

- \_\_\_\_\_ No regulated activities, just establishing a Highlands Resource boundary line
- \_\_\_\_\_ Cutting or clearing of trees and/or other vegetation
- \_\_\_\_\_ Placement of pavement
- \_\_\_\_\_ Placement of one or more buildings or other structures
- \_\_\_\_\_ Expansion of existing pavement, buildings, or other structures
- \_\_\_\_\_ Other (describe):

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If you would like to inspect a copy of the application, it is on file at the Municipal Clerk's Office, or call the NJDEP at (609) 777-0454 to make an appointment to see the application at NJDEP offices in Trenton during normal business hours.

The NJDEP welcomes comments on the application. Comments should be submitted to the NJDEP *in writing* within 30 days after the Department publishes notice of the application in the DEP Bulletin. However, written comments will continue to be accepted until the NJDEP makes a decision on the application. Comments cannot be accepted by telephone. Please submit any comments *in writing, along with a copy of this notice*, to:

New Jersey Department of Environmental Protection  
 Land Use Regulation Program  
 Mail Code 501-02A  
 P.O. Box 420  
 Trenton, New Jersey 08625  
 Att: (County in which the property is located) Section Chief

When the NJDEP has decided whether or not the application qualifies for approval under the Highlands Water Protection and Planning Act rules, NJDEP will notify the municipal clerk of the final decision on the application.

Questions about the application may be addressed to:

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(Applicant's name and address)

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