

**MINUTES OF THE
NATURAL LANDS TRUST MEETING**

March 28, 2014

12:00 PM

Office of Natural Lands Management, Trenton, New Jersey

Chairman Catania called the meeting to order at 12:11 PM and roll was taken. A quorum of trustees was present. At least one of the trustees was a state governmental representative.

The Open Public Meetings Act notice was read as follows: Notice of the date, time, location and agenda, to the extent known, was forwarded to three newspapers of general circulation, and provided to the Secretary of State in accordance with the Open Public Meetings Act. It was also noted that such notice was provided on the Trust's website in compliance with the Act requiring State, regional, and local authorities, boards, and commissions to establish a website providing specific information in order to facilitate transparency in government.

In attendance were:

Michael Catania, Chairperson
James Hall, Vice Chairperson
Theresa Lettman, Trustee/Secretary-
Treasurer
Steve Eisenhauer, Trustee
Thomas Gilmore, Trustee
Matt Spayth, Trustee representative for the
State Treasurer
Judeth Yeany, DEP Trustee

Larry Torok, DEP Trustee
Adrienne Kreipke, alternate for Rich
Boornazian, representative for the DEP
Commissioner, joined meeting at 12:15 PM
Ryan Benson, DAG, Trust Counsel
Robert J. Cartica, Executive Director
Martin Rapp, Trust Staff
Cari Wild, Trust Staff

Absent were:

Emile DeVito, Trustee
State House Commission representative (not appointed)

Guests:

None

General Public Comment: None

The **September 27, 2013 minutes** were reviewed. Mr. Hall motioned to approve the minutes. Mr. Torok seconded the motion and the minutes were unanimously approved by a vote of 8 to 0.

Financial Report: Mr. Cartica outlined the Financial Statements for the quarters ending September 30, 2013 and December 31, 2013. Mr. Gilmore motioned to approve the Financial Statements. Ms. Kreipke seconded the motion and the Financial Statements were unanimously approved by a vote of 9 to 0.

Unfinished Business:

Ms. Wild provided the Board with a report on the status of activities at **Petty's Island Preserve in Pennsauken Township, Camden County**. The Petty's Island subcommittee made a presentation to area stakeholders on February 21, 2013 about the results of the feasibility study, and advised that 13 wayside exhibits have been fabricated and will be installed along the trail on the island.

Mr. Catania provided the **Delaware Bay Migratory Shorebird Subcommittee Report**. A documentary "Heroic Efforts & Truckloads of Sand," produced by Greener NJ Productions was recently finished and is now being at various New Jersey locations. The difficult and challenging restoration efforts have had a benefit in focusing attention on the needs of Delaware Bay shorebirds and the need to replenish the fund. The subcommittee is exploring many possibilities including funding through DEP-approved supplemental environmental projects.

New Business:

Mr. Cartica presented the **Spending Authorization for Calendar Year 2014**. This year's authorization includes funding for a new vehicle for the Trust's Land Manager, Martin Rapp as well as a biodiversity inventory at Great Piece Meadows. Ms. Kreipke motioned to approve the Spending Authorization for Calendar Year 2014. Mr. Hall seconded the motion and the 2014 Spending Authorization was unanimously approved by a vote of 9 to 0.

Mr. Gilmore presented the **Nominating Committee Recommendations** for Chairperson, Vice Chairperson, Secretary/Treasurer Officers and motioned their approval. Nominated for Chairperson was Michael Catania, Vice Chairperson was James Hall, and Secretary-Treasurer was Theresa Lettman. The motion was unanimously approved by a vote of 9 to 0.

The Board considered the **Clarks Landing-Aladuan/GA Land Management Assignment Offer in Galloway Township, Atlantic County**. Ms. Yeany recused herself from the matter based on the advice from the NJ Attorney General's Office that by virtue of her employment within the Green Acres Program her vote may present an appearance of conflict notwithstanding that she has no personal or financial stake in Trust management assignments. Mr. Hall motioned to accept the Land Management Assignment Offer and to approve an extension of the Clarks Land Project Area to include an area within Egg Harbor City and Galloway Township bounded by Shiller, Berlin, Clarks Landing and Vienna roads. Ms. Lettman seconded the motion, and the offer was accepted by a vote of 8 to 0 with Ms. Yeany abstaining.

The Board considered the **Warren Grove Bogs-Osprey Landing Land Donation Offer in Stafford Township, Ocean County**. Mr. Hall motioned to accept the Land Donation Offer. Ms. Yeany seconded the motion, and the offer was unanimously accepted by a vote of 9 to 0.

The Board considered the **Draft 2013 Annual Report**. Ms. Wild requested that the Board provide any comments/changes on the draft report within the next thirty days. Ms. Lettman motioned to approve the draft report subject to Board members and staff having flexibility to incorporate changes. Mr. Hall seconded the motion, and the 2013 Annual Report was unanimously approved by a vote of 9 to 0.

The following subsequent **2014 meeting dates** were circulated to determine Board member availability and were approved: June 20, 2014, October 3, 2014 and December 5, 2014.

The Board discussed the need to review and update its 2002 Guidelines to reflect changes to Green Acres technical requirements as well as to clarify some provisions.

Ms. Kreipke motioned for the meeting to be adjourned. Mr. Hall seconded the motion and the meeting was adjourned at 1:15 PM by a unanimous vote of 9 to 0.

Respectfully submitted,

A handwritten signature in cursive script that reads "Theresa Lettman". The signature is written in dark ink and is positioned below the text "Respectfully submitted,".

Theresa Lettman
Secretary/Treasurer