

**MINUTES OF THE
NATURAL LANDS TRUST MEETING**

June 3, 2016

12:00 PM

Office of Natural Lands Management, Trenton, New Jersey

Chairman Catania called the meeting to order at 12:07 PM and roll was taken. A quorum of trustees was present. At least one of the trustees was a state governmental representative.

The Open Public Meetings Act notice was read as follows: Notice of the date, time, location and agenda, to the extent known, was forwarded to three newspapers of general circulation, and provided to the Secretary of State in accordance with the Open Public Meetings Act. It was also noted that such notice was provided on the Trust's website in compliance with the Act requiring State, regional, and local authorities, boards, and commissions to establish a website providing specific information in order to facilitate transparency in government.

In attendance were:

Michael Catania, Chairperson

James Hall, Vice Chairperson

Theresa Lettman, Trustee/Secretary-
Treasurer

Judeth Yeany, DEP Trustee

Larry Torok, DEP Trustee

Emile DeVito, Trustee, by phone

Matt Spayth, Trustee representative for the
State Treasurer

Lynn Fleming, alternate for Rich

Boornazian, Trustee representative for the
DEP Commissioner

Ryan Benson, DAG, Trust Counsel

Robert J. Cartica, Executive Director

Martin Rapp, Trust Staff

Cari Wild, Trust Staff

Absent were:

Steve Eisenhauer, Trustee

Thomas Gilmore, Trustee

State House Commission representative (not appointed)

Guests:

Jack McCrossin, CITGO Petroleum

Ken Orben, Crowley Marine

Karen Dempsey, Crowley Marine

General Public Comment: None

Financial Report: Mr. Cartica outlined the Financial Statements for the quarter ending March 31, 2016. Mr. Hall motioned to approve the Financial Statements. Mr. Torok seconded the motion and the Financial Statements were unanimously approved by a vote of 8 to 0.

The **March 4, 2016 minutes** were reviewed. Ms. Fleming motioned to approve the minutes. Mr. Hall seconded the motion and the minutes were unanimously approved by a vote of 8 to 0.

Unfinished Business:

Ms. Wild provided the Board with a **Petty's Island, Pennsauken Township, Camden County Status Report**. The Trust recently awarded a contract to Bob Krist and Gattuso Media Design for the production of a documentary style film about how Petty's Island came to be preserved. The project is being funded by the William Penn Foundation and should be completed by February 1, 2017.

Mr. Catania reported that CITGO and Crowley Marine have agreed to the terms of an 11-month extension of their lease not to extend beyond December 31, 2017, subject to the Trust's approval. Representatives of Crowley and CITGO then outlined for the Board the terms of the lease extension as well as proposed conditions of the Trust's approval including Crowley's willingness to hire an architect to provide the Trust with conceptual designs/plans for the reuse of its triple deck structure(s) as the Petty's Island Cultural and Environmental Education Center and, if the Trust agrees that reuse of such structure(s), or portions thereof, is appropriate, to have the structure(s), or appropriate portions thereof, remain on Petty's Island after the termination of the lease. Mr. McCrossin assured the Board that CITGO will not consider a lease extension beyond December 31, 2017. Mr. Hall motioned to approve the 11-month extension of the CITGO-Crowley lease and authorize the Chair to send Crowley a letter setting forth conditions of the Trust's approval.

Mr. DeVito seconded the motion, and a roll call vote was taken:

Mr. DeVito: Yes
Ms. Fleming: Yes
Mr. Hall: Yes
Ms. Lettman: Yes
Mr. Spayth: Yes
Mr. Torok: Yes
Ms. Yeany: Yes
Mr. Catania: Yes

With eight yes votes, four of them by officials of state government, the motion was unanimously passed.

Mr. Catania updated the Board that Bob Cartica and he approved the **Delaware Bay Migratory Shorebird Project 2016 Budget Request** in the amount of \$61,350. At its October 16, 2015 meeting, the Board approved the 2016 budget up to \$102,500, with the specifics of the budget subject to the approval of the Executive Director and the Chair.

Ms. Wild informed the Board that the **2015 Annual Report** is being finalized and will be made available on the Trust's website.

New Business:

The Board considered the **Walkkill Preserve-Logan Land Donation Offer in Ogdensburg Borough, Sussex County**. Mr. DeVito motioned to approve this offer whether offered as a land donation offer or a land management assignment. Mr. Torok seconded the motion and the offer was approved by a vote of 7 to 0. Ms. Yeany recused herself from the matter based on the advice from the NJ Attorney General's Office that her vote may present an appearance of conflict notwithstanding that she has no personal or financial stake in Trust management assignments.

The remaining **2016 Board meeting dates** are: September 16, 2016, and December 2, 2016.

Ms. Fleming motioned for the meeting to be adjourned. Mr. Torok seconded the motion, and the meeting was adjourned at 12:45 PM by a unanimous vote of 8 to 0.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Theresa Lettman".

Theresa Lettman
Secretary/Treasurer