



**NEW JERSEY NATURAL LANDS TRUST  
SPENDING AUTHORIZATION FOR  
CALENDAR YEAR 2023**

	<u>2022 Authorization</u>	<u>2022 Expenditure</u>	<u>2023 Authorization</u>
<b>MATERIALS AND SUPPLIES</b>	<b>\$2,000</b>	<b>\$181</b>	<b>\$2,000</b>

**General Printing, Office Supplies and Mail Services - \$2,000**

Includes routine office supplies, photocopying, reference materials and publications, maps and reproduction of maps, creating signage, and similar expenses. Production and printing of the Annual Report is not included under this category. If needed, this item will fund additional functions for outreach and volunteers for management and acquisition.

<b>SERVICES</b>	<b>\$23,700</b>	<b>\$6,367</b>	<b>\$23,700</b>
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**Travel - \$700**

Includes funds for refreshments for Board meetings, travel and parking reimbursement for meetings of Board of Trustees, and staff reimbursement for occasional use of personal vehicles.

**Information Processing - \$1,000**

Includes computer repairs and purchase of software.

**DAG Expenses – \$7,000**

Includes charges assessed to the Trust for professional services provided by staff of the Attorney General's office.

**Other Professional Services - \$15,000**

Includes cost of professional accounting services, maintenance of the Trust's website, title searches and filing fees for land donations, legal advertisement of Board of Trustees meeting dates, membership fees and bank service charges. Also includes routine professional service contracts for surveys and preparation of deeds. Minimal back taxes are included as part of this line; however, substantial tax payments will be included in each offering brought to the Board.

	<u>2022 Authorization</u>	<u>2022 Expenditure</u>	<u>2023 Authorization</u>
<b>MAINTENANCE AND FIXED CHARGES</b>	<b>\$55,000</b>	<b>\$8,010</b>	<b>\$55,000</b>

**General Maintenance of Buildings, Grounds, Equipment and Vehicle - \$30,000**

Includes funds for maintenance of rental units (including furnace or roof replacement, road regrading, power restoration, and other emergency measures), gates and access, safety/stabilization needs, tree trimming and removal, dumpster rental, encroachment surveys, etc., as needed. Major maintenance and capital improvement projects not included within this authorization will be submitted individually, together with a recommended funding source, to the Board for consideration.

**Conservation/Preserve Management Projects - \$25,000**

The following planned projects are relevant to the Trust's mission of preservation of biodiversity. The costs for each project are gross estimates and quotes have not yet been sought. Additional projects may be added up to total of \$25,000:

- Game Branch Preserve, nighttime lepidopteran survey - \$2,200
- Readington Preserve, bird surveys - \$1,300
- Mackenzie's Bog Preserve, lichen survey - \$2,400
- Bennett Bogs and Crossley Preserves, native bee survey - \$2,400

<b>ANNUAL REPORT</b>	<b>\$500</b>	<b>\$0</b>	<b>\$500</b>
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**Annual Report - \$500**

The requested authorization includes the cost of graphic layout and development of the annual report for posting on the Trust's website.

<b>CAPITAL</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$2,500</b>
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**Miscellaneous Equipment Purchase and Replacement - \$2,500**

This budget allows for miscellaneous small equipment and supply purchases used for land management and office function.

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<b>TOTAL 2023 SPENDING AUTHORIZATION</b>	<b>\$83,700</b>	<b>\$14,558</b>	<b>\$83,700</b>
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