



FOR GENERAL INQUIRIES  
REGARDING THIS BILL  
CONTACT:  
DIRECT BILLING & COST RECOVERY  
UNIT  
PO BOX 0413 - 6TH FLOOR WEST  
TRENTON, NJ 08625-0413  
(609) 633-0701 (PHONE)  
(609) 633-1439 (FAX)



FOR CASE SPECIFIC QUESTIONS  
YOU SHOULD CONTACT YOUR CASE  
MANAGER. YOUR CASE MANAGER'S  
NAME AND LEAD PROGRAM ARE  
FIRST LISTED ON THE 'BALANCE  
AND INTEREST SUMMARY' PAGE OF  
THE INVOICE ATTACHMENTS

LEAD PROGRAM: BUST  
BUREAU OF UNDERGROUND STORAGE  
TANKS  
PO BOX 0433  
TRENTON, NJ 08625-0433  
PHONE: (609) 292-8761  
FAX: (609) 777-4285

LEAD PROGRAM: BFO-N  
BUREAU OF NORTHERN FIELD  
OPERATIONS  
7 RIDGEDALE AVE  
CEDAR KNOLLS, NJ 07927  
PHONE: (973) 631-6401  
FAX: (973) 656-4440

LEAD PROGRAM: BFO-S  
BUREAU OF SOUTHERN FIELD  
OPERATIONS  
PO BOX 0407  
TRENTON, NJ 08625-0407  
PHONE: (609) 584-4150  
FAX: (609) 584-4170

LEAD PROGRAM: BCM  
BUREAU OF CASE MANAGEMENT  
PO BOX 0028  
TRENTON, NJ 08625-0028  
PHONE: (609) 633-1455  
FAX: (609) 633-1439

LEAD PROGRAM: BOMM  
BUREAU OF OPERATION  
MAINTENANCE & MONITORING  
PO BOX 0413  
TRENTON, NJ 08625-0413  
PHONE: (609) 984-2990  
FAX: (609) 633-2360

LEAD PROGRAM: ISRA  
BUREAU OF INDUSTRIAL SITE  
REMEDICATION  
PO BOX 0432  
TRENTON, NJ 08625-0432  
PHONE: (609) 777-0899  
FAX: (609) 633-1454

LEAD PROGRAM: BER  
BUREAU OF EMERGENCY RESPONSE  
PO BOX 0028  
TRENTON, NJ 08625-0028  
PHONE: (609) 633-2168  
FAX: (609) 777-0985

D9901B (Rev. 03-14-02)

### REQUESTED CHANGES TO INFORMATION FOR PRIMARY BILLING PARTY

Contact Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Street Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postal City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

D9901B

NOTE: The values shown on this sample invoice are only examples. Your invoice may have different values.



SITE REMEDIATION - OVERSIGHT COSTS

Program Interest
JOHN DOE & SMITH LLP
1234 MAIN ST
Anytown NJ 08808-1234
123456

Type of Notice
ORIGINAL (NON-INITIAL)

Amount Due
\$ 1,096.81

Billing Date
12/06/07

Due Date
02/04/08

NJEMS Bill ID
000000012345678

Remedial Action and Construction  
UST Remediation  
This bill was created BY the Assessments TRIGGER.

ASSESSMENTS

Start-End Date: 12/05/2007-12/05/2007	Activity:	Status: Open (Pending Payment)	Amount: \$	0.00
Assessment Type: FEE(Oversight - Balance Transfer)				
Regulatory Basis:				
Start-End Date: 12/06/2007-12/06/2007	Activity: USR000001	Status: Open (Pending Payment)	Amount: \$	398.59
Assessment Type: FEE(Oversight - Spill Fund)				
Regulatory Basis:				
Start-End Date: 12/06/2007-12/06/2007	Activity: USR000001	Status: Open (Pending Payment)	Amount: \$	698.22
Assessment Type: FEE(Oversight - HDSRF)				
Regulatory Basis:				
			Total Amount Assessed: \$	1,096.81



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**?** BALANCE AND INTEREST SUMMARY

CASE INFORMATION

PI ID : 123456 **?**  
 LOCATION: 1234 MAIN ST  
 Anytown NJ 08808-1234

DEP CASE MANAGER : Morrow, J **?**  
 ACTIVITY INFORMATION: USR000001 **?**  
 LEAD PROGRAM : BUST **?**

PAYMENTS RECEIVED:

OUTSTANDING BALANCE PENALTY ASSESSMENT SUMMARY

ASSESSMENT DATE	ASSESSMENT TYPE	OUTSTANDING AMOUNT
12/05/2007	FEE(Oversight - Balance Transfer) <b>?</b>	\$0.00
12/06/2007	FEE(Oversight - Spill Fund)	\$398.59
2/06/2007	FEE(Oversight - HDSRF)	\$698.22
Total Amount Outstanding		\$1,096.81

**?** Interest rate currently in effect is .00%

Issue Date: 12/06/2007



SITE REMEDIATION - OVERSIGHT COSTS

Program Interest
JOHN DOE & SMITH LLP 1234 MAIN ST Anytown NJ 08808-1234 123456

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ORIGINAL (NON-INITIAL)

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EXPENDITURE SUMMARY  
FOR PERIOD 06/09/2007 TO 10/12/2007

CASE INFORMATION

PI ID : 123456  
LOCATION: 1234 MAIN ST  
Anytown NJ 08808-1234

DEP CASE MANAGER : Morrow, J  
ACTIVITY INFORMATION: USR000001  
LEAD PROGRAM : BUST

DEP ADMINISTRATIVE CHARGES FOR OVERSIGHT

SALARY ADDITIVE & FRINGE BENEFIT RATE CALCULATION (A)

Additive Calculation	FY2007	FY2008
Base Salaries*	\$20.66	\$297.10
Additive Rate %	23.00%	23.00%
Additive Amount (Base Salary x Additive Rate)	\$4.75	\$68.34
Additive Subtotal	\$25.41	\$365.44
Fringe Benefit Calculation		
Fringe Rate %	34.75%	33.15%
Fringe Amount (Additive Subtotal x Fringe Rate)	\$8.83	\$121.15
SUBTOTAL A (Additive Subtotal + Fringe Amt)	\$34.24	\$486.59

INDIRECT SALARY COSTS CALCULATION (B)

Base Salaries*	\$20.66	\$297.10
Indirect Rate %	95.29%	163.09%
SUBTOTAL B (Base Salary x Indirect Rate)	\$19.69	\$484.54
Case Mgmt. Cost by FY (Subtotal A + Subtotal B)	\$53.93	\$971.13

Total CASE Management Costs	\$1,025.06
Direct Costs:	
Division Of Law Administration Charges	\$0.00
Non-Salary Costs**	\$71.75
Grand Total	\$1,096.81

\* See "COST ANALYSIS (SALARY)" page for the detail breakdown of the base salaries.  
\*\* See "COST ANALYSIS (NON-SALARY)" page for the detail breakdown of the direct costs.

Issue Date: 12/06/2007





SITE REMEDIATION - OVERSIGHT COSTS

Program Interest
JOHN DOE & SMITH LLP 1234 MAIN ST Anytown NJ 08808-1234 123456


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COST ANALYSIS (SALARY)   
FOR PERIOD 06/09/2007 TO 10/12/2007

CASE INFORMATION

PI ID : 123456  
 LOCATION: 1234 MAIN ST  
 Anytown NJ 08808-1234

DEP CASE MANAGER : Morrow, J  
 ACTIVITY INFORMATION: USR000001  
 LEAD PROGRAM : BUST

DEP SALARY CHARGES FOR OVERSIGHT

FISCAL YEAR	ACTIVITY DESCRIPTION 	JOB NUMBER 	NAME 	PERIOD ENDING 	HOURS 	AMOUNT
2007	SITE STAT REP/UPDATE	A1234567	MORROW J	06/22/2007	.50	\$20.66
2008	DATA VALIDATION	A1234567	LIN D	09/14/2007	2.00	\$97.55
2008	DATA VALIDATION	A1234567	SANGUILIANO J	09/28/2007	.50	\$24.39
2008	FILE MAINTENANCE	A1234567	MORROW J	08/17/2007	.50	\$21.20
2008	POTABLE WELL LETTERS	A1234567	MORROW J	08/03/2007	1.00	\$42.39
2008	POTABLE WELL LETTERS	A1234567	MORROW J	10/12/2007	2.00	\$84.78
2008	UST MANAGEMENT/SUPERVISOR	A1234567	GOLISZEWSKI J	10/12/2007	.50	\$26.79

Issue Date: 12/06/2007

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COST ANALYSIS (NON-SALARY)   
FOR PERIOD 06/09/2007 TO 10/12/2007

CASE INFORMATION

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DEP CASE MANAGER : Morrow, J  
ACTIVITY INFORMATION: USR000001  
LEAD PROGRAM : BUST

NON-SALARY CHARGES FOR OVERSIGHT

FISCAL   
YEAR ACTIVITY DESCRIPTION  
2007 EMERGENCY RESPONSE

JOB NUMBER VENDOR   
A1234567 SIMPSON

TRANS DATE AMOUNT  
06/10/2007 \$71.75

Issue Date: 12/06/2007