



**New Jersey Department of Environmental Protection
Site Remediation Program**

**INSTRUCTIONS FOR THE MONITORING WELL CERTIFICATION FORM A –
AS-BUILT CERTIFICATION**

General Instructions

1. **Applicability** – Complete this form when monitoring wells have been installed as part of the remediation.
2. The NJDEP may update this form periodically. Please ensure you are using the latest version of this form. Download the latest version of this form from the NJDEP Website: <http://www.nj.gov/dep/srp/srra/forms/>.
3. It is **not** required to submit this form in duplicate.
4. Complete one form per well.
5. Completed forms should be included within the applicable remedial phase report being submitted subsequent to the installation of the well(s):

Section A. Site Name and Location

- Site Name-provide the name of the site i.e., ABC Corporation Site;
- List all other known names for the site;
- Provide the street address for the site. NOTE: This should be the physical location of the site – not be the mailing address;
- Provide the name of the municipality and indicate if it is a township, a borough, or a city. NOTE: This should be the name of the municipality and not the local name;
- Provide the name of the county and the zip code;
- Provide the program interest number and all NJDEP generated site identification numbers such as Hotline incident numbers or ISRA numbers;

Section B. Well Owner and Location

- Provide the name of the well owner;
- Provide the street address of the well location;
- Provide the block and lot numbers for the well location.

Section C. Well Construction Specifics

- Provide the well permit number
- Provide the site well number;
- Provide the well completion date:
- Provide the distance from top of casing (cap off) to ground surface (one-hundredth of a foot);
- Provide the total depth of well to the nearest 1/2 foot;
- Provide the depth to top of screen (or top of open hole) from top of casing (one-hundredth of a foot);
- Provide the screen length (or length of open hole) in feet;
- Provide the screen or slot size;
- Provide the screen or slot material;
- Provide the casing material: (PVC, steel or other-specify);
- Provide the casing diameter (inches);
- Provide the static water level from top of casing at the time of installation (one-hundredth of a foot)
- Provide the yield (gallons per minute);
- Provide the development technique (specify);
- Provide the length of time well is developed/pumped or bailed in hours and minutes.