

**NJDEP
Site Remediation Reform Act
Near-term Priorities Group
Meeting Record Form**



Record prepared by Tessie Fields

Date	July 18, 2011
Location	DEP HQ – 401 E. State Street, Trenton
Attendees	See meeting attendance sheet
Action Items (Assigned To with Due Date)	<ol style="list-style-type: none"> <li data-bbox="540 926 1487 1255">1. Karen Hershey, Acting Secretary and liaison to the Site Remediation Professional Licensing Board, presented updates from the various subcommittees of the Board including the Professional Conduct Committee, Licensing Committee, Audit Committee, Continuing Education Committee and Rulemaking Committee. The minutes of the last SRPL Board Meeting can be found at www.nj.gov/lrspboard.com which briefly outlines the status of each committee. <li data-bbox="540 1297 1487 1738">2. The NTPG Committee also discussed the SRP web site and the need to create a more user-friendly website. Specifically, the group thought a lot of good information is contained on the existing SRP web site however it is difficult to find. Better organization of the various materials was suggested to make it easier to navigate. In addition, it was suggested that a Program Advisories page be created to address technical and regulatory issues. This could possibly replace the various FAQ pages throughout the website to make it easier to find information by topic area. It was also suggested that a mechanism be created to allow for questions to be posed for review and response.

Decisions Made	<p>DEP will look at the SRP web page to come up with possible improvements to make it more user-friendly and will start to build a more cohesive FAQ page for the LSRP program.</p> <p>The new page should allow people to submit questions that could be answered directly back to them or questions that should be added to the FAQ web page.</p>
Issues for referral to Steering Comm.	None
Next Meeting Date	September 19, 2011
Topics for next meeting	Guest Speaker – TBD Web Page Development