



SRP HOT TOPICS

Tips and Help for Using and Submitting

CID (hard copy and online) and **RIR** (online)

MAY 20, 2015





Agenda

1. **Overview** - Elaine DeWan, Bureau Chief, Bureau of Information Systems
2. **CID Tips and Help** – Atwood Davis, Bureau of Inspection and Review
3. **How to use the online RIR service more efficiently** – Scott Tyrell, Bureau of Information Systems





Case Inventory Documents Tips and Help

**Atwood Davis, Bureau of Inspection and
Review**

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Case Inventory Document

- **AOC ID**
- **AOC Type**
- **AOC Details**
- **Confirmed Contamination**
- **AOC Status**
- **Status Date**
- Incident#
- DEP AOC Number
- Contaminated Media
- Contaminants of Concern
- Additional Contaminants of Concern (2)
- Applicable Remediation Standard
- Exposure Route
- Additional Exposure Route
- RA Type
- Additional RA Type (2)
- Was an Order of Magnitude Evaluation Conducted?
- Activity





Case Inventory Document

- **The CID instructions are available in the “Column Instructions” tab located at the bottom of the spreadsheet**
- **Remember to populate each column – unless instructions allow for you to leave blank**





AOC Details

- Next Version of CID will be called “AOC Description”
- DO...
 - Provide AOC details to distinguish between multiple occurrences of same “AOC Type”
 - For Federal UST AOC, provide # USTs, contents (Not “Other”), size
- Don’t...
 - Put overflow from “Activity” column here
 - Tell all about investigation of AOC here





TIPS and HELP

- Each AOC should have its own row in the CID
 - Do not use multiple rows for a single AOC
 - Do not change the AOC ID in future submittals





DON'T DO

Case Inventory Document Version 1.3 06/25/14

AOC ID	AOC Type	AOC Details	Contaminated Media
AOC-1	Storage tank and appurtenance - Federal Regulated Under ground storage tank	3-5000 gallon unleaded gasoline underground storage tanks	Soil
AOC-1	Storage tank and appurtenance - Federal Regulated Under ground storage tank	3-5000 gallon unleaded gasoline underground storage tanks	Ground Water



Ground Water

- **Ground water - Should be its own AOC(s) in the CID examples:**
 - **Linked to a specific AOC**
 - **For multiple discharges at a site**
 - **From an Off-site source**
- **LNAPL and DNAPL = Ground water contamination, regardless of dissolve phase**





Do – Examples GW

Case Inventory Document Version 1.3 06/25/14

AOC ID	AOC Type	AOC Details	Contaminated Media
AOC-1	Storage tank and appurtenance - Federal Regulated Under ground storage tank	3-5000 gallon unleaded gasoline underground storage tanks	Mixed Media
AOC-2	Environmental media - Media Ground water	Ground water associated with 3-5000 gallon unleaded gasoline underground storage tanks	Ground Water
AOC-3	Environmental media - Media Ground water	Ground water	Ground Water
AOC-4	Environmental media - Media Ground water	PCE in ground water from off-site source	Ground Water



DON'T DO

Case Inventory Document Version 1.3 06/25/14

AOC ID	AOC Type	AOC Details	Contaminated Media
AOC-1	Storage tank and appurtenance - Federal Regulated Under ground storage tank	3-5000 gallon unleaded gasoline underground storage tanks	Mixed Media
AOC-1	Storage tank and appurtenance - Federal Regulated Under ground storage tank	3-5000 gallon unleaded gasoline underground storage tanks	Mixed Media
AOC-1	Storage tank and appurtenance - Federal Regulated Under ground storage tank	3-5000 gallon unleaded gasoline underground storage tanks	Mixed Media



Activity Column

- The Electronic CID is not printer friendly
- Finished typing information – some of the text no longer appears
- Cell width and height can be expanded – click and drag
- Cell features wrap-around text





Activity Column

- Provide just the high points
- If it was covered in previous column – no need to restate it
- State basis for a “no sampling” decision
- Present what is relevant for current submittal
- Receptors
- Tell what’s next





Example Activity Column

Additional RA Type	Was an Order of Magnitude Evaluation Conducted?	Activity
		Benzene detected above GWQS but below VI GWSL. Soil and Ground water delineation has been completed. Remedial Action Workplan being prepared
		March 2014 PA identified AST as potential AOC. No signs of discharge, no staining around tank. No further investigation recommended
		PA/SI conducted along with background investigation. PCE contamination from an off-site source. RAO to be issued



Cut and Paste Issues And Red Text





Status

- Update the AOC status and Status Date with each remedial phase submission
- AOC Status is the most advanced remedial phase completed
- Status Date is the date of the submission





Status Example

AOC Details	AOC Status	Status Date
3-5000 gallon unleaded gasoline underground storage tanks	SI	5/13/2015
Dumpster	PA	4/1/2015
Loading Docks - South Building	SI	5/13/2015



Questions?





Online Remedial Investigation Report Submission

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RIR Online Submission

- Accepts the new electronic CID
- Allows submission of very large RIR files
- Displays only questions required based on previous answers
- Streamlines submission inspection





your portal to e-government services



Welcome to New Jersey Department of Environmental Protection's Online Business Portal

The NJDEP Online system can be accessed via the myNewJersey Portal at <http://www.nj.gov> or accessed directly from this page by selecting 'Log in to NJDEP Online'. You will be required to have a myNewJersey Portal account in order to access NJDEP's online services. If you do not have a myNewJersey Portal account you will be able to create one during the registration process. You will also be able to use this same myNewJersey account to access other services provided by other New Jersey Departments.

NJDEP Online offers 2 different types of services, Non-registered and Registered:

- 1 **Non-registered Services** do not require NJDEP Online or myNewJersey account creation and can be accessed without logging in:
 - [Pay a Paper Invoice](#) (Certain invoice types are not available for online payment)
 - [Documents and Forms](#)
 - [Pay for a License](#)
 - [Pesticide Product Registration](#)
 - [Saltwater Angler Registration](#)
 - [Request a Waiver](#)
 - [Vehicle Registration Renewal](#) (Recommended renewal method for companies with 10 or fewer vehicles)
- 2 **Registered Services** require users to create a NJDEP Online and myNewJersey account:
 - [View Registered Services](#) (You must be logged in to use these services)

Already a Registered User?

[Login to NJDEP Online](#)

Some NJDEP Online services have associated fees. A Visa, MasterCard, Discover, American Express credit card, or a valid checking account is required for online payment of the required fees.



[Forgot your password?](#)

New User?

Please read the following instructions carefully before continuing:
[Registration Instructions](#)
(PDF - 626KB)

[Request Access to NJDEP Online](#)

What's New

NJDEPOnline and SSL Vulnerability

Due to the recent discovery of the latest SSLv3 vulnerability (POODLE), on November 7th, the myNJ Portal & NJDEPOnline will no longer support the SSLv3 protocol. SSLv3 is vulnerable to attacks, such as POODLE, which could compromise information sent and received across the Internet. SSLv3 is one of several protocols used for HTTPS, a method that browsers use to access web sites and keep information private. Connections to myNJ & NJDEPOnline will still be protected by HTTPS but they will require the newer industry-standard TLS protocol instead. The vast majority of connections to myNJ & NJDEPOnline already use TLS, and disabling SSLv3 will prevent browsers from being tricked into negotiating a less secure SSLv3 connection when, for example, a user is at a WiFi hotspot or other location that could be controlled by an attacker.

What you should do:

For use with Microsoft Internet Explorer 9.0, Microsoft Internet Explorer 10.0 in Compatibility Mode, or Mozilla Firefox 26 or later.

For optimal performance, it is advised to maintain only one browser window or tab when using NJDEP Online.

Currently logged in: Scott Tyrrell (STYRR10)

Help | Logout

MY WORKSPACE

Service Selection

Note: Access to this electronic service selection and submittal area is granted by selecting facilities using the [user profile](#). Some services are accessible without selecting facilities as shown below.

Site Remediation

- [LSRP-Related Services](#)
- [ISRA General Information Notice \(GIN\)](#)
- [Confirmed Discharge Notice \(CDN\)](#)

Underground Storage Tank (UST) Program

- [UST Notice of Intent to Close](#)
- [Underground Storage Tank Notice of Intent to Close](#)

Configure Services

My Facilities/Program Interests

Note: You may add Facilities/Program Interests by clicking the "Add Facilities" button below.

Facility Name	Facility ID	Program	Access Type	Access Status	Change Manage Access Security	View	Remove
SRP UST WEB TEST PI	164220	Site Remediation	General	Granted			

Clicking a column title will sort the table by that column.

Add Facilities

My Services - In Progress

Note: To edit or resume working on an "In Progress" item, please click on the appropriate number in the ID column.

Version: 5.3

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[Help](#) | [Logout](#)

LSRP SERVICE SELECTION

Please select from any one of the services below to begin your online submission by selecting the appropriate radio button before clicking the continue button. If you are not sure which service to select, you may access more information about each service by clicking on that service's hyperlink.

Site Remediation Reform Act (SRRA) - Notifications Services:

- [LSRP Notification of Retention or Dismissal](#)

Site Remediation Reform Act (SRRA) - Report and Workplan Services:

- [Remedial Phase Report Submission \(RI\)](#)

Other Site Remediation Reform Act (SRRA) Services:

- [Remediation Fee Assessment and Payment](#)

Click on the type description to see more information about that type.

INSTRUCTIONS

- 1 - Instructions
- 2 - Facility Selection
- 3 - Case Selection
- 4 - Submission Type Selection
- 5 - Submission Name
- 6 - Additional Site Information
- 7 - Contacts
- 8 - CID Upload
- 9 - CID Upload Confirmation
- 10 - RIR Details Primary
- 11 - RIR Details Ecological
- 12 - RIR Details Miscellaneous
- 13 - Attachment Upload
- 14 - RIR Attachment Upload
- 15 - Certification

This service is compatible with **Microsoft Internet Explorer 9.0, Microsoft Internet Explorer 10.0 in Compatibility Mode, and Mozilla Firefox 26** or later. You must install the latest version of Java before running your first service. Go to <http://java.com/en/>. Click 'Do I have Java?' and Click 'Verify Java Version'. Click the checkbox under 'Do not show this again' and click 'Run'. Follow the download and install steps if you do not have the current version.

Files you will need (minimum):

1. An initial or updated Receptor Evaluation Form (PDF) filled out and saved to your computer. This form and other forms listed below are available at: <http://www.nj.gov/dep/srp/srra/forms>.
2. A CID spreadsheet (Version 1.3 or later ONLY) filled out and saved to your computer.
3. An EDD zip file (If there are multiple EDDs, they must be placed in separate folders and the folders must be zipped into one zip file).
EDD support: hazsite@dep.nj.gov, (609) 633-1380.
4. The RIR report (PDF) saved to your computer.
5. Authorization form (PDF) to submit reports online (signed by the person responsible for conducting remediation).
6. Any other conditionally required forms including
 - A CEA Form (PDF), if one is required and not previously submitted.
 - Vapor Concern Response Action form (PDF) if one is required and not previously submitted.

Use this service when submitting a completed Remedial Investigation Report (RIR) for an area of concern or the entire site. In this service, the user will select the facility, confirm the site location, provide contact information, update and upload the case inventory document, and provide the DEP with the details of the remedial investigation that the LSRP has conducted. Finally, the LSRP will certify their submittal.

Help screens are available throughout the service. These provide links to useful SRP websites.

For additional information regarding remedial investigation activities, go to the DEP's Guidance Document Library website by clicking [here](#). See also the applicable Site Remediation rules by clicking [here](#).

Please Note
You may click on a previously visited page (above) to navigate back to that screen.



Get Ready

- Give files to be uploaded unique file names
- Get the files in a folder in your Computer that is easy to find





Files you will need (minimum):

1. An initial or updated Receptor Evaluation Form (PDF) filled out and saved to your computer. This form and other forms listed below are available at:
<http://www.nj.gov/dep/srp/srra/forms>.
2. A CID spreadsheet (Version 1.3 or later ONLY) filled out and saved to your computer.
3. An EDD zip file (If there are multiple EDDs, they must be placed in separate folders and the folders must be zipped into one zip file).
EDD support: hazsite@dep.nj.gov, (609) 633-1380.
4. The RIR report (PDF) saved to your computer.
5. Authorization form (PDF) to submit reports online (signed by the person responsible for conducting remediation).
6. Any other conditionally required forms including
 - A CEA Form (PDF), if one is required and not previously submitted.
 - Vapor Concern Response Action form (PDF) if one is required and not previously submitted.



Establish where the RI is Filed

- Choose PI
- Choose Case Activity
- Type of RI



Version: 5.3

Currently logged in: Scott Tyrrell (STYRR10)

[Help](#) | [Logout](#)

FACILITY SELECTION

- 1 - Instructions
- 2 - Facility Selection
- 3 - Case Selection
- 4 - Submission Type Selection
- 5 - Submission Name
- 6 - Additional Site Information
- 7 - Contacts
- 8 - CID Upload
- 9 - CID Upload Confirmation
- 10 - RIR Details Primary
- 11 - RIR Details Ecological
- 12 - RIR Details Miscellaneous
- 13 - Attachment Upload

The grid below contains a list of Site Remediation Facilities that have been associated with your user profile. Please select the Facility related to this submission prior to clicking continue. If you do not see the facility for which you would like to make this submission, you may use the Facility Search link at the bottom of this page to add a Facility to your user profile.

Select	Facility	Facility ID	Facility Type	Municipality	Address
<input checked="" type="checkbox"/>	SRP UST WEB TEST PI	164220	SRP-PI	Trenton City	401 E STATE ST

Clicking a column title will sort the table by that column.

If you do not see the Facility you are looking for, it may be because the facility associated with the Facility has not been added to your user profile. To search for facilities and add them to your profile, please [click here](#).

Clear

Continue

CASE SELECTION

- 1 - Instructions
- 2 - Facility Selection
- 3 - Case Selection
- 4 - Submission Type Selection
- 5 - Submission Name
- 6 - Additional Site Information
- 7 - Contacts
- 8 - CID Upload
- 9 - CID Upload Confirmation
- 0 - RIR Details Primary
- 1 - RIR Details Ecological
- 2 - RIR Details Miscellaneous
- 3 - Attachment Upload
- 4 - RIR Attachment Upload

Select the case that pertains to this service submission. Use the communication center number, incident number, notice of intent (NOI) number, or ISRA transaction number to assist in selecting the correct case. Note that the Case Tracking Number is auto-generated by the Department.

If the service is going to apply to more than one of the cases listed on this page, you must contact Bureau of Case Assignment (BCAIN) at 609-292-2943 and have the cases merged prior to continuing with this service. Alternatively, you may continue with this RIR service by completing a separate RIR submission for each case.

Select	Activity Number	Activity Type	Case Tracking Number	Status	Status Date	Case Name	Document Title
<input type="radio"/>	LSR140006	LSRP New Case	145525	Active	09/05/2014	Case From UST Closure DEP Test	TMS164220UCL140005 SRP US
<input type="radio"/>	LSR140003	LSRP New Case	143333	Active	04/21/2014	Incident at DEP Test	13-12-11-0355-29 SRP TEST CASE

Clicking a column title will sort the table by that column.

The LSRP must be retained for this case in order to continue. The Annual Remediation Fee Form (ARFF) must be up to date in order to complete the RIR service.

164220

Tyrrell (STYRR10) SRP UST WEB TEST PI [Help](#) | [Logout](#)

CASE SELECTION

- **A Remediation Fee service has not been run for this case. You must first run the Remediation Fee service before continuing.**
- **The system has determined that there is currently no LSRP retained for the Case you have selected. Prior to continuing with your RIR submission, you must submit a LSRP Retention application and become successfully retained for this case.**

Select the case that pertains to this service submission. Use the communication center number, incident number, notice of intent (NOI) number, or ISRA transaction number to assist in selecting the correct

SUBMISSION TYPE SELECTION

- 1 - Instructions
- 2 - Facility Selection
- 3 - Case Selection
- 4 - Submission Type Selection
- 5 - Submission Name
- 6 - Additional Site Information
- 7 - Contacts
- 8 - CID Upload
- 9 - CID Upload Confirmation
- 10 - RIR Details Primary
- 11 - RIR Details Ecological
- 12 - RIR Details Miscellaneous
- 13 - Attachment Upload
- 14 - RIR Attachment

Choose from one of the submission types and click 'Continue':

Note: The RIR should NOT be submitted via NJDEP Online unless the RI is complete for all Contaminated Areas of Concern (CAOCs) addressed in this submission; or the RI focused on a specific media, for example, a Soils Only Remedial Action Outcome (RAO) and the delineation is complete for that media.

[RIR Area\(s\) of Concern](#)

Use this service when the RIR for this submission is complete for one or more Contaminated Areas of Concern (CAOCs) or media (e.g. soils). NOTE: If a PA as defined under N.J.A.C. 7:26E-1.8 was conducted for this contaminated site and you are addressing ONLY some of the CAOCs with this submission, select this radio button.

[RIR Entire Site](#)

Use this service when the RIR for this submission is complete for all discharges/Contaminated Areas of Concern (CAOCs) known for the entire contaminated site, based upon the completion of a PA as defined under N.J.A.C. 7:26E-1.8.

 Click on the type description to see more information about that type.

[Continue](#)

SUBMISSION NAME

- 1 - Instructions
- 2 - Facility Selection
- 3 - Case Selection
- 4 - Submission Type Selection
- 5 - Submission Name
- 6 - Additional Site Information
- 7 - Contacts
- 8 - CID Upload
- 9 - CID Upload Confirmation
- 10 - RIR Details Primary
- 11 - RIR Details Ecological
- 12 - RIR Details Miscellaneous
- 13 - Attachment Upload
- 14 - RIR Attachment

The submission name for this RIR has been auto-populated using information from the Department's data management system. The user may edit or rename the submission/project name and add a description for their RIR submission for ease of identification, should the user wish to return to it at a later date.

***Submission/Project**

Name:

Comments:

** Required*

Continue



Where is the Site?

- **Confirm Address**
- **Block and Lots**
- **Coordinates**



Additional Site Information

Note: You cannot change or edit the information displayed under the "Location Address" screen. The name of the City (being entered) may not match the name of the Municipality (the Incorporated name). You can only check this information for accuracy. If the information is incomplete or incorrect, contact BCAIN at (609) 292-2943

"Location Description" text box is usually blank. The user cannot edit this text box. Information that is present in this text box is site information that does not fit the norm. Examples: Sites with no street address number, discharges that have occurred in a street, etc.

Verify the X and Y coordinates. If they are not correct, select the "Undo Location" button, and follow the directions as stated in the "Coordinate Selection" section below.

Case Name: Incident at DEP Test

Location Address:

Line 1: 401 E STATE ST

Line 2:

Line 3:

City: Trenton City

State: New Jersey

Zip Code: 08608

County: Mercer

or

Multi-County:

Municipality: Trenton City

or

Multi-Municipality:

Location Description:

Empty text box for location description with scroll arrows on the right side.

***Block and Lot:**

Horizontal input field for Block and Lot information.

*Block and Lot:

I certify that a valid block/lot combination does not apply for this Project.

Row	*Block	*Lot	County	Municipality	Remove
1	3	4 x	Mercer	Trenton City	

[Add Row](#) [Add Range](#)

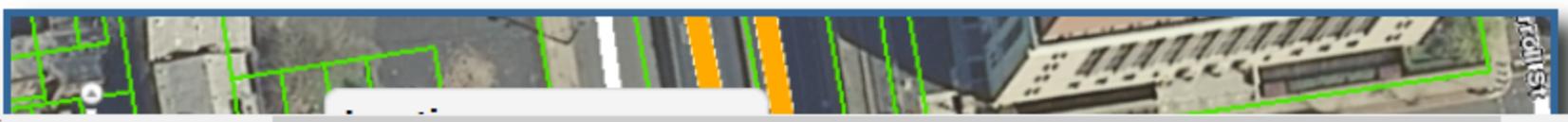
Note: Each block and lot must be on a separate line.

Coordinate Selection

Use the 'Map Tool' along the left side of the map to zoom in to the specific location of your Facility. If the Facility location is located on the map, implement the following steps:

1. Click the 'Undo Location' button.
2. Click on the Center of the Facility (If there is a defined Site which is partially Developed) OR Click on the Center of the Site (If there is a defined Site which is either Undeveloped or completely Developed).
3. Click the 'Set Location' button to set the point as the location.
4. Upon clicking 'Set Location' the X and Y Coordinate information associated with your Facility will automatically be updated.

Mouse Clicked Coordinates - Easting (X): 420063.96 Northing (Y): 505369.1
 Address: USHY 1, 08609
 County: MERCER Municipality: Trenton City
 Block: 701 Lot: 6 PAMS_PIN: 1111_701_6



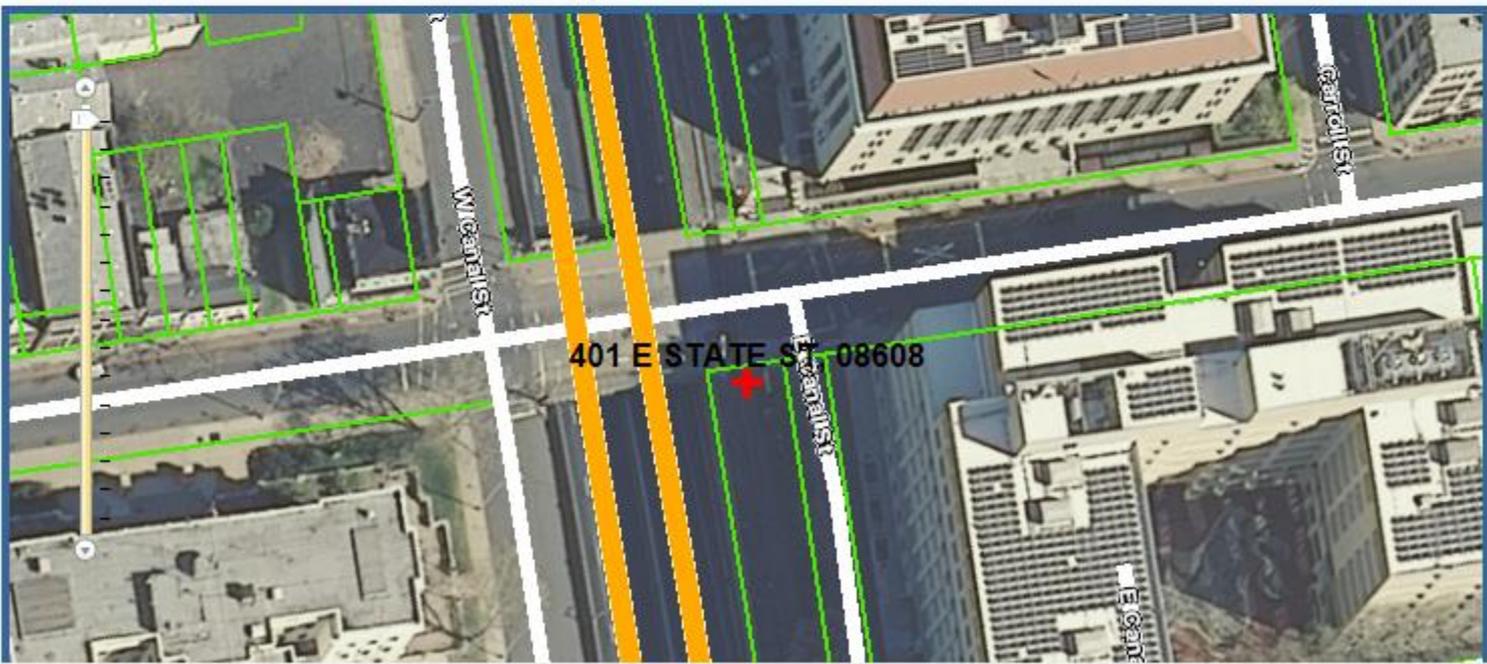
Leg
 Roads
 Int

Coordinate Selection

Use the 'Map Tool' along the left side of the map to zoom in to the specific location of your Facility. If the Facility location is incorrectly located on the map, implement the following steps:

1. Click the 'Undo Location' button.
2. Click on the Center of the Facility (If there is a defined Site which is partially Developed) OR Click on the Center of the Site (If there is a defined Site which is either Undeveloped or completely Developed).
3. Click the 'Set Location' button to set the point as the location.
4. Upon clicking 'Set Location' the X and Y Coordinate information associated with your Facility will automatically be updated.

Mouse Clicked Coordinates - Easting (X): 420130.89 Northing (Y): 505411.8
 Address: 3 E CANAL ST, 08609
 County: MERCER Municipality: Trenton City
 Block: undefined Lot: undefined PAMS_PIN: undefined



Legend

- Roads**
 - Interstate (Yellow line)
 - US Highway (Orange line)
 - State Highway (Blue line)
 - Toll Road (Green line)
 - Local Road (White line)
- Parcels (Block and Lot)**
 - Green outline
- Municipalities**
 - Dashed black outline
- Counties**
 - Black outline
- Mid-Atlantic States**
 - Yellow outline



Location
Street: MAGOWAN ST
Zip: 08608

Legend

- Roads**
 - Interstate
 - US Highway
 - State Highway
 - Toll Road
 - Local Road
- Parcels (Block and Lot)**
- Municipalities**
- Counties**
- Mid-Atlantic States**
- 2012 Imagery

NJ State Plane Coordinates (NAD83) - Easting(X): 420374.38, Northing (Y): 505363.71

Set Location **Undo Location**

*Coordinates

* X	* Y	Coordinate System	Coordinate Source Type	Location Reference
Coordinate	Coordinate			

Location Confirmation

Verify the location of the Site for which this RIR is being submitted.



Interstate
 US Highway
 State Highway
 Toll Road
 Local Road

Parcels (Block and Lot)

Municipalities

Counties

Mid-Atlantic States

2012 Imagery

NJ State Plane Coordinates (NAD83) - Easting(X): 420746.25, Northing (Y): 505304.34

***Coordinates**

* X Coordinate	* Y Coordinate	Coordinate System	Coordinate Source Type	Location Reference
420374.38	505363.71		Digital Image	Center of Site

Location Confirmation

Verify the location of the Site for which this RIR is being submitted.

I hereby certify that the location of the property for which I am submitting this service is the same as the site location display above.



Contacts

- Person Remediating



Contacts

Complete the contact information for the Person Remediating (person responsible for conducting the remediation).

See N.J.A.C. 7:26C-1.3 for definition of "person responsible for conducting the remediation". For more information, click on the [link](#).

1. Person Remediating
 2. Responsible Party
 3. Responsible Party

1. Person Remediating

Note: Selecting an option below will replace all information for this contact.

Save to My Favorite Contacts

Insert From Existing Contact(s)... ▼

*Salutation:
 *First Name:
 Middle Initial:
 *Last Name:
 Title:
 *E-Mail Address:
 *Confirm E-Mail:
 *Organization Name:
 Organization Type:

*Address Line 1:
 Address Line 2:
 Address Line 3:
 *County:
 *City:
 *State:
 *Zip Code:

*Type	*Contact Number (must be 10 digits)	Extension	Comments	Remove
<input type="text" value="▼"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add Number

Contacts

Complete the contact information for the Person Remediating (person responsible for conducting the remediation).

See N.J.A.C. 7:26C-1.3 for definition of "person responsible for conducting the remediation". For more information, click on the [link](#).

- ✔
1. Person Remediating
- ✔
2. Responsible Party
- ✔
3. Responsible Party

1. Person Remediating

Note: Selecting an option below will replace all information for this contact.

Save to My Favorite Contacts

Insert From Existing Contact(s)...

- MY PROFILE INFORMATION ▼
- Scott Tyrrell
-
- MY FAVORITE_CONTACTS
-
- MY SERVICE CONTACTS
- 2. Responsible Party
- 3. Responsible Party

***Address Line 1:**

Address Line 2:

Address Line 3:

***County:**

***City:**

***State:**

***Zip Code:**

***Confirm E-Mail:**

***Organization Name:**

Organization Type:

*Type	*Contact Number (must be 10 digits)	Extension	Comments	Remove
▼				

Add Number

Contacts

Complete the contact information for the Person Remediating (person responsible for conducting the remediation).

See N.J.A.C. 7:26C-1.3 for definition of "person responsible for conducting the remediation". For more information, click on the [link](#).



1. Person Remediating



2. Responsible Party



3. Responsible Party

1. Person Remediating

Note: Selecting an option below will replace all information for this contact.

Save to My Favorite Contacts

Insert From Existing Contact(s)... ▾

***Salutation:** ▾

***First Name:**

Middle Initial:

***Last Name:**

Title:

***E-Mail Address:**

***Confirm E-Mail:**

***Organization Name:**

Organization Type:

***Address Line 1:**

Address Line 2:

Address Line 3:

***County:** ▾

***City:** ▾

***State:** ▾

***Zip Code:**

*Type	*Contact Number(must be 10 digits)	Extension	Comments	Remove
Cell Phone Number ▾	(800) 220-3067			

Add Number



CID

- Upload
- Match Existing AOCs to AOCs previously uploaded
- Associate AOC with Registered USTs



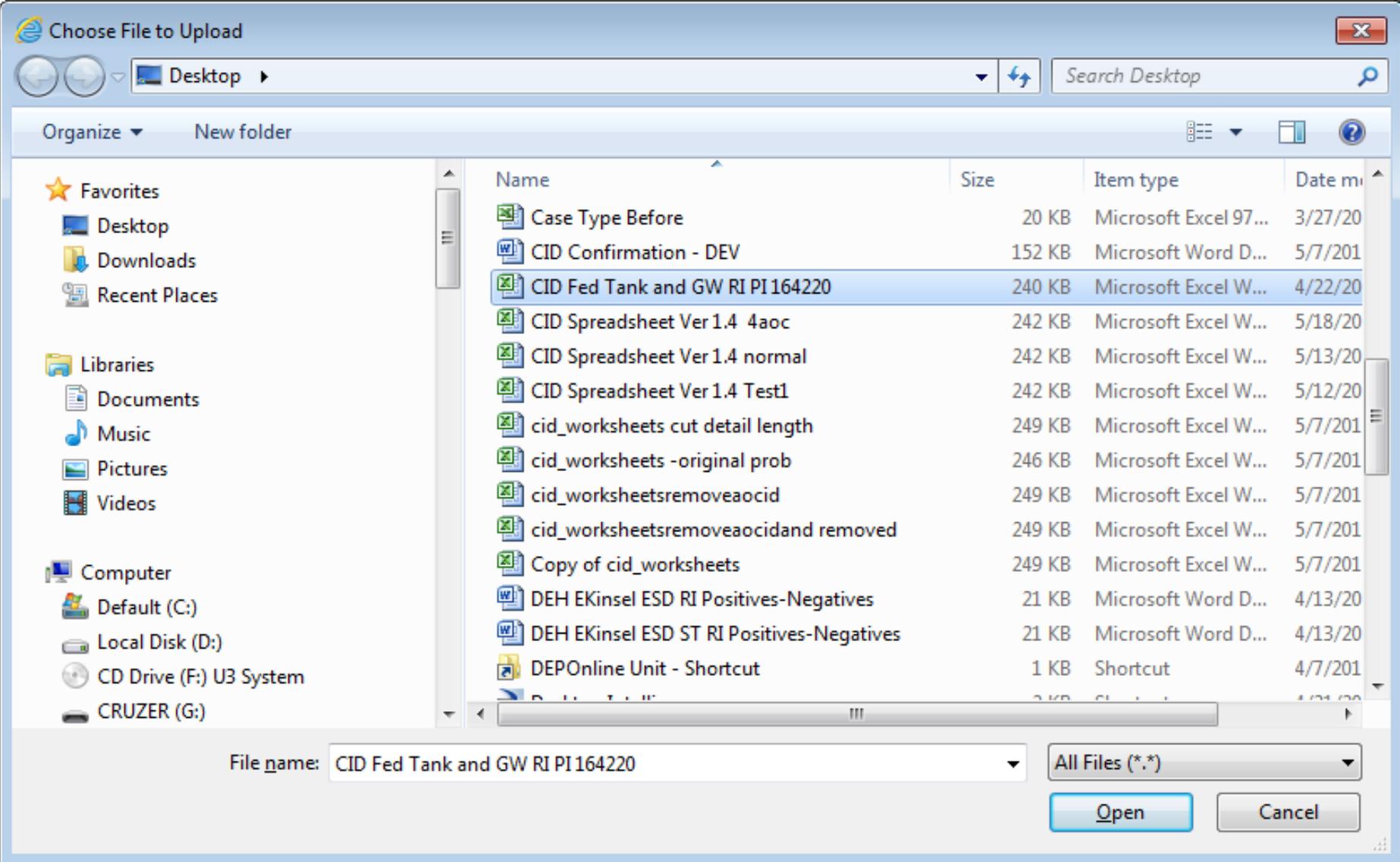
Case Inventory Document (CID) Upload

Upload your CID. Locate the Case Inventory Document file you wish to upload using the browse feature, then select it to initiate the upload. Click the continue button after the upload is complete.

Attachment Type	*Attachment Description	Upload File Name	File Size Remove Mb
*Case Inventory Document (CID)- .xlsx	Case Inventory Document (CID)	<input type="text"/> <input type="button" value="Browse..."/>	0 Mb 

Only one spreadsheet is allowed for upload. The last file uploaded becomes the one used.

If underground storage tanks (USTs) are present on the site, USTs in one excavation/tankfield may be grouped together as one AOC on the CID (e.g. 3-10,000 gallon gasoline USTs).



Wait after clicking open until the continue button appears...



Case Inventory Document (CID) Upload

Upload your CID. Locate the Case Inventory Document file you wish to upload using the browse feature, then select it to initiate the upload. Click the continue button after the upload is complete.

Attachment Type	*Attachment Description	Upload File Name	File Size Mb	Remove
*Case Inventory Document (CID)- .xlsx	Case Inventory Document (CID)	CID Fed Tank and GW RI PI 164220.xlsx	.2339 Mb	

Only one spreadsheet is allowed for upload. The last file uploaded becomes the one used.

If underground storage tanks (USTs) are present on the site, USTs in one excavation/tankfield may be grouped together as one AOC on the CID (e.g. 3-10,000 gallon gasoline USTs).

[Continue](#)

Case Inventory Document (CID) Upload Confirmation

AOC/CID reconciliation instructions:

The DEP service has attempted to match your current AOCs with AOCs uploaded from earlier. The "Associate with Existing AOC" column will be populated with "System found match".

If the DEP service did not match a current AOC correctly with an AOC listed from a previous upload, the AOC will be listed under the column "Associate with Existing AOC".

AOC ID	New AOC?	Associate with Existing AOC	AOC Type
AOC 1	Yes		Storage tank and appurtenance - Federal Regulated Un
AOC 2	Yes		Environmental media - Media Ground

To obtain additional information regarding each of the AOC's associated with your case, please

Case Inventory Document (CID) Upload Confirmation

AOC/CID reconciliation instructions:

The DEP service has attempted to match your current AOCs with AOCs uploaded from earlier. The "Existing AOC" column will be populated with "System found match". Verify the accuracy of the match.

If the DEP service did not match a current AOC correctly with an AOC listed from a previous upload, you will be prompted to "Associate with Existing AOC".

AOC ID	New AOC?	Associate with Existing AOC
AOC 1	No	
AOC 2	Yes	<ul style="list-style-type: none">AOC1-trench and sump in production roomAOC9-3,000 gal Gasoline USTAOC4-Piping from USTAOC3-Soil on propertyAOC6-Alpha Emission AreaAOC5-Yellow Stain at Building CornerAOC7-3 5000-gal. USTs, piping and dispensers west of sta. bldg.AOC8-1 550-gal. used motor oil ust, adjacent to south wall of station bldg.AOC2-Concrete lined sump in Repair Garage

To obtain additional



CID Confirmation Middle

Browser window showing the URL: <https://www-depstg.sta...> and the page title: NJDEP Online.

lier submissions. The results are displayed below. If a match was found, the column "New AOC" contains information, and make corrections as necessary.

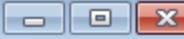
us submission, match them by selecting "No" in the "New AOC?" column and selecting the co

AOC Type	AOC Description	Contaminated
Maintenance - Federal Regulated Under ground storage tank	8,000 gallon leaded gasoline and piping	Yes
Environmental media - Media Ground water	8,000 gallon leaded gasoline and piping	Yes

lease launch the [AOC Report](#).



CID Confirmation Right



← → <https://www-depstg.sta...> NJDEP Online



atch was found, the column "New AOC?" will be populated "No", and the "Associate with
AOC?" column and selecting the correct AOC from the dropdown under the column

C Description	Contaminated	AOC Status	Status Date	Incident/Comm. Center #s	NJDEP ID
leaded gasoline and piping	Yes	RI	04/15/2015	98-03-13-1612-38	
leaded gasoline and piping	Yes	RI	04/15/2015	98-03-13-1612-38	

[Return to CID Upload](#)

[Continue](#)

Case Inventory Document (CID) Upload Confirmation

- Please note, the following Communication Center Numbers are not listed at the case:98-03

AOC/CID reconciliation instructions:

The DEP service has attempted to match your current AOCs with AOCs uploaded from earlier. The "Associate with Existing AOC" column will be populated with "System found match".

If the DEP service did not match a current AOC correctly with an AOC listed from a previous upload, you will see "No match" under the column "Associate with Existing AOC".

AOC ID	New AOC?	Associate with Existing AOC	AOC Type
AOC 1	Yes		Storage tank and appurtenance - Federal Regulated Underground Storage Tank
AOC 2	Yes		Environmental media - Media Groundwater Monitoring

To obtain additional information regarding each of the AOC's associated with your case, please click on the AOC ID.

AOC/TANK RELATIONSHIP

Associate AOCs with registered underground storage tanks (USTs) by selecting the AOC from the dropdown.

If your regulated UST is not listed, then complete an Underground Storage Tank Facility Certification Questionnaire, which can be found by clicking on the [link](#).

Be advised, failure to properly identify size and contents of the Site USTs, may result in the Department requesting you to withdraw your submission, and may ultimately affect the validity of a Response Action Outcome (RAO).

Multiple USTs may be associated with a single AOC (e.g. multiple USTs in a tank field, identified as one AOC on the CID).

AOC	UST Tank Registration Preferred ID	UST Tank Registration Name	NJDEP ID	Tank ID Number	Tank System Size	Contents	Other Contents	Tank Status	Closure Number	Inactive Date
Select an AOC	164220	UST Registration	2	E1	10000	Aviation Fuel		Removed		
Select an AOC	164220	UST Registration	3	E2	8000	Waste Oil		In-use		
Select an AOC	164220	UST Registration	4	E3	10000	Unleaded Gasoline		In-use		
Select an AOC	164220	UST Registration	5	E4	550	Waste Oil		Removed		
Select an AOC	164220	UST Registration	6	E5	1000	Heating Oil (No. 2)		Removed		01/01/1996
Select an AOC	164220	UST Registration	7	E6	4000	Heating Oil (No. 2)		In-use		
Select an AOC	164220	UST Registration	8	E7	3000	Heating Oil (No. 2)		Abandoned in Place		01/01/1990
Select an AOC	164220	UST Registration	9	E8	500	Waste Oil		Removed		

	ID							
Select an AOC	164220	UST Registration	2	E1	10000	Aviation Fuel		Removed
Select an AOC	164220	UST Registration	3	E2	8000	Waste Oil		In-use
Select an AOC	164220	UST Registration	4	E3	10000	Unleaded Gasoline		In-use
Select an AOC	164220	UST Registration	5	E4	550	Waste Oil		Removed
Select an AOC	164220	UST Registration	6	E5	1000	Heating Oil (No. 2)		Removed
Select an AOC	164220	UST Registration	7	E6	4000	Heating Oil (No. 2)		In-use
Select an AOC	164220	UST Registration	8	E7	3000	Heating Oil (No. 2)		Abandoned in Place
Select an AOC	164220	UST Registration	9	E8	500	Waste Oil		Removed
AOC 1-8,000 gallon leaded gasoline and piping	164220	UST Registration	10	E9	1	Leaded Gasoline		Removed
Select an AOC	164220	UST Registration	11	E10	4000	Kerosene (No. 1)		Removed
Select an AOC	164220	UST Registration	12	E11	1000	Medium Diesel Fuel (No. 2-D)		Removed
Select an AOC	164220	UST Registration	13	E99	50000	Other	WASTE WATER	In-use
Select an AOC	164220	UST Registration	16	E15	4000	Medium Diesel Fuel (No. 2-D)		In-use
AOC 1-8,000 gallon leaded gasoline and piping	164220	UST Registration	17	E16	5000	Leaded Gasoline		In-use
Select an AOC	164220	UST Registration	18	E17	6000	Unleaded Gasoline		In-use
Select an AOC	164220	UST Registration	19	E18	17000	Aviation Fuel		In-use



RI Details

- Answer questions about the investigation



RIR DETAILS

This page is to provide the site use, case type, and scope of the completed remedial investigation.

SITE USE

The "Date Remediation Initiated" reflects information currently in the Department's data management system. To determine when a person required to remediate a site, refer to N.J.A.C. 7:26C-2.2 [link](#). If the date is incorrect contact BCAIN at (609) 292-2943.

Date Remediation Initiated pursuant to N.J.A.C. 7:26C-2 **05/29/2017**

Discharge Discovery Date pursuant to SRRRA N.J.A.C. 58:10C-21a(3) (pre May 7, 1999 remediations) **[REDACTED]**

[Add rows for all the current uses that apply to the site; and add rows for all the future uses that apply to the site.](#)

Row	Current Site Use	Remove	Row	Future Site Use	Remove
1	<input type="text"/>	<input type="button" value="Remove Row"/>	1	<input type="text"/>	<input type="button" value="Remove Row"/>
<div style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> Agricultural Commercial Government Industrial Park or recreational use Residential Road/Right of Way School or child care Vacant </div>					<input type="button" value="Add Row"/>

CAS

[Add all](#)

[Information can be found at the following link.](#)

Row	Existing Case Type	Row	Additional Case Type	Remove

What is the total number of contaminated AOCs associated with this case?

What is the total number of contaminated AOCs addressed in this submission?

Is the Remedial Investigation complete for contaminated AOCs addressed in this submission?

Is the Remedial Investigation complete for all contaminated AOCs addressed in this case?

Select the media type. Mixed media means anything other than soil alone or ground water alone.

Media:

- Soil
- Ground water
- Mixed media

Is residual or free product present?

Add rows for any Interim Remedial Measures (IRMs) conducted up to the time of the submission.

If free product is present, Identify whether the free product is light non-aqueous phase liquid (LNAPL) (measured thickness of greater) or dense non-aqueous phase liquid (DNAPL) product (See the US EPA DNAPL Overview for definition by clicking on the link).

Row	IRM/RM	Media	Reporting Form Submitted	Other Description
1	DNAPL	Ground water	No	

[Add Row](#)

Answer the following question regarding radionuclides. If radionuclides were detected in any media, choose "Yes".

- 1 - Instructions
- 2 - Facility Selection
- 3 - Case Selection
- 4 - Submission Type Selection
- 5 - Submission Name
- 6 - Additional Site Information
- 7 - Contacts
- 8 - CID Upload
- 9 - CID Upload Confirmation
- 10 - AOC/Tank Relationship
- 11 - RIR Details Primary
- 12 - RIR Details Soil
- 13 - RIR Details Ecological
- 14 - RIR Details Miscellaneous
- 15 - Attachment Upload
- 16 - RIR Attachment Upload
- 17 - Certification

RIR DETAILS

This page is to provide information on the completed remedial investigation for soils. For general assistance on soil issues. Refer to the Department's technical guidance documents, by clicking on the [link](#).

SOIL INVESTIGATION

If soil contamination is greater than the Applicable Remediation Standard, select all of the contaminated soil conditions that apply by adding rows. If soil contamination is not present above the Applicable Remediation Standard, select "no" and proceed to the historic fill questions.

Is the soil contamination greater than the Applicable Remediation Standard ?

- Yes
- No

Answer the following questions regarding historic fill. Complete the dropdown with all criteria that support the presence of historic fill. Add additional rows as necessary.

For more information, click on the [link](#).

Is historic fill present?

Answer the following questions regarding soil reuse. Additional information can be obtained from the soil reuse guidance. The soil reuse guidance may be found by clicking the [link](#).

Did the remedial investigation include sampling to characterize any on-site contaminated media for on-site reuse?

RIR DETAILS

- 1 - Instructions
- 2 - Facility Selection
- 3 - Case Selection
- 4 - Submission Type Selection
- 5 - Submission Name
- 6 - Additional Site Information
- 7 - Contacts
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- 15 - Attachment Upload
- 16 - RIR Attachment Upload
- 17 - Certification

This page is to provide information on the completed remedial investigation for soils. For general assistance on soil issues. Refer to the Department's technical guidance documents, by clicking on the [link](#).

SOIL INVESTIGATION

If soil contamination is greater than the Applicable Remediation Standard, select all of the contaminated soil conditions that apply by adding rows. If soil contamination is not present above the Applicable Remediation Standard, select "no" and proceed to the historic fill questions.

Is the soil contamination greater than the Applicable Remediation Standard?

Row	Contaminated Soil Conditions	Remove
1	<input type="text"/>	<input type="text"/>

Add Row

Answer the following questions regarding historic fill. Complete the dropdown table to select all criteria that support the presence of historic fill. Add additional rows as necessary.

For more information, click on the [link](#).

Is historic fill present?

Answer the following questions regarding soil reuse. Additional information can be obtained from the soil reuse

- 1 - Instructions
- 2 - Facility Selection
- 3 - Case Selection
- 4 - Submission Type Selection
- 5 - Submission Name
- 6 - Additional Site Information
- 7 - Contacts
- 8 - CID Upload
- 9 - CID Upload Confirmation
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- 13 - RIR Details Groundwater
- 14 - RIR Details Ecological
- 15 - RIR Details Miscellaneous
- 16 - Attachment Upload
- 17 - RIR Attachment Upload

RIR DETAILS

This page is to provide information on the completed remedial investigation for ground water. For general assistance on ground water issues, refer to the Department's technical guidance documents by clicking the [link](#).

GROUND WATER INVESTIGATION

Select the appropriate ground water classification at the site. For more information, click on the [link](#).

Row	Ground Water Classification(s)	Remove
1	[Dropdown Menu]	[X]

Add Row

If ground water contamination is greater than the applicable remediation standard, answer the questions below. Consider on-site ground water to be contaminated if contamination is due to natural background or from an off-site source.

If a Classification Exception Area (CEA) application is included with this submission, answer "yes" to the question "Was a Classification Exception Area/Well Restriction Area Fact Sheet Form submitted?".

For more information regarding the Ground Water Remediation Standards, click on the [link](#).

Are any ground water concentrations greater than the Applicable Remediation Standard?

Is contaminated ground water present in the bedrock aquifer?

Select the appropriate ground water classification at the site. For more information, click on the [link](#).

Row	Ground Water Classification(s)	Remove
1	Class II-A	

Add Row

If ground water contamination is greater than the applicable remediation standard, answer the questions below. Consider on-site ground water to be contaminated if contamination is due to natural background or from an off-site source.

If a Classification Exception Area (CEA) application is included with this submission, answer "yes" to the question "Was a Classification Exception Area/Well Restriction Area Fact Sheet Form submitted?"

For more information regarding the Ground Water Remediation Standards, click on the [link](#).

Are any ground water concentrations greater than the Applicable Remediation Standard?

Was a Classification Exception Area/Well Restriction Area Fact Sheet Form submitted?

Has the CEA previously been established?

Is ground water contamination due to natural background conditions?

Is ground water contamination migrating on-site from an off-site source?

A CEA NEEDS TO BE UPLOADED WITH THIS RI (Based on the Answers

[link](#). Specific ground water investigation guidance can viewed by clicking the [link](#). For additional information on residual free product (LNAPL and DNAPL), click "help" at the top of the page.

Row	Ground Water Conditions	Remove
1	Residual or free product - DNAPL, including concentrations equal to or greater than 1% of water solubility	

Add Row

Is contaminated ground water present in the bedrock aquifer? Yes

Were bedrock cores collected? No

Were geophysical logging methods conducted to characterize the bedrock aquifer? Yes

Answer the following questions about vapor intrusion. If a vapor intrusion investigation was conducted, select all vapor intrusion conditions that apply by adding rows. For more information, visit the Department's Vapor Intrusion Pathway page by clicking the link.

Is ground water contamination greater than the Vapor Intrusion Screening Levels (VISL)? Yes

Was Vapor Intrusion Investigation conducted? Yes

Row	Vapor Intrusion Conditions	Form Submitted?	NJDEP Pre-Approval	Remove
1	Vapor Concern (VC) condition identified	No	NA	

Add Row

A VC Response Action Form must be uploaded with this RI (Based on the answers and condition above)

Save Continue

4 - Submission Type Selection

5 - Submission Name

6 - Additional Site Information

7 - Contacts

8 - CID Upload

9 - CID Upload Confirmation

10 - AOC/Tank Relationship

11 - RIR Details Primary

12 - RIR Details Soil

13 - RIR Details Groundwater

14 - RIR Details Ecological

15 - RIR Details Miscellaneous

16 - Attachment Upload

17 - RIR Attachment Upload

18 - Certification

Please Note

You may click on a previously visited page (above) to navigate

ECOLOGICAL EVALUATION

If sampling was conducted from an ecologically sensitive natural resource (ESNR), a series of additional inquiries will be displayed. The "DEP Pre-approval" column must be populated if site-specific Ecologic Remediation goals are developed. For more information, see the Ecological Evaluation technical guidance document by clicking the [link](#). For additional information regarding the Alternate Remediation Standard form, click on the [link](#).

Has sampling been conducted from ecologically sensitive natural resources?

No

Save

Continue

RIR DETAILS

1 - Instructions

2 - Facility Selection

3 - Case Selection

4 - Submission Type Selection

5 - Submission Name

6 - Additional Site Information

7 - Contacts

8 - CID Upload

9 - CID Upload Confirmation

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11 - RIR Details Primary

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14 - RIR Details Ecological

15 - RIR Details ARS

16 - RIR Details Miscellaneous

17 - Attachment Upload

Complete this section to identify Applicable Remediation Standards, including any compliance averaging, compliance options, and site specific standards that were utilized. The Remediation Standards rules and Basis and Background documents are available by clicking the [link](#).

On June 2, 2008, the NJDEP adopted new Soil Remediation Standards (N.J.A.C. 7:26D). For Phase In Guidance for Use of Remediation Standards, N.J.A.C. 7:26D, click on the [link](#).

The ground water (N.J.A.C. 7:9C) and surface water (N.J.A.C. 7:9B) remediation standards were previously effective and are available by clicking the [link](#).

APPLICABLE REMEDIATION STANDARDS

Indicate if a compliance averaging method was used to determine compliance with an exposure pathway. If "Yes", identify the specific pathway(s) and method(s) within the table provided. Add rows for all that apply. Additional information on compliance averaging can be found in the NJDEP Technical Guidance for the Attainment of Remediation Standards and Site-Specific Criteria Document by clicking the [link](#).

Has compliance averaging been utilized to determine compliance with a Pathway?

Indicate if the compliance option was utilized for the Impact to Ground Water pathway and identify which compliance option was used. Add rows for all that apply. Guidance on compliance options can be viewed by clicking the [link](#).

5 - Submission Name

6 - Additional Site Information

7 - Contacts

8 - CID Upload

9 - CID Upload Confirmation

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16 - RIR Details Miscellaneous

17 - Attachment Upload

18 - RIR Attachment Upload

19 - Certification

Please Note

You may click on a previously visited page (above) to navigate

MISCELLANEOUS

If dioxin was detected in soil, ground water, or sediment utilizing acceptable analytical methods select "Yes". If dioxin was not included in the laboratory analysis, select "N/A".

Has dioxin been detected in any site media?

Indicate whether any new information has been generated during the RI that changes or contradicts any conclusions previously provided in reports. Add all rows that are applicable. Provide specific details of any changes or corrections by adding an additional row and selecting "Other Information"; then include the description of new information in that row.

Has new information been identified that changes conclusions from a previous submission?

You must complete the following question below. Answer "Yes" to the question if past NJDEP-documented deficiencies were addressed in this submission or there were no past NJDEP-documented deficiencies associated with this submission.

Have past NJDEP-documented deficiencies been addressed in this submission?

ATTACHMENT UPLOAD

- 1 - Instructions
- 2 - Facility Selection
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- 15 - RIR Details ARS
- 16 - RIR Details Miscellaneous

Total Maximum File Size: 10Mb

Attachment Type	*Attachment Description	Upload File Name	File Size Mb	Remove	Bypass Upload
*CEA/Well Restriction Area (WRA) Fact Sheet	CEA/Well Restriction Area (WRA) Fact Sheet	<input type="text" value="Browse..."/>	0 Mb		<input type="checkbox"/>
*EDD (Contaminant Results Data)	Electronic Data Deliverable (Contaminant Results D	<input type="text" value="Browse..."/>	0 Mb		<input type="checkbox"/>
*Signed Affidavit	Authorization To Submit through NJDEP Online	<input type="text" value="Browse..."/>	0 Mb		<input type="checkbox"/>
*Vapor Concern (VC) Response Action Form	Vapor Concern (VC) Response Action Form	<input type="text" value="Browse..."/>	0 Mb		<input type="checkbox"/>
Total Uploaded:			0 Mb		

Note: that if the total size of all attachments to be uploaded exceeds 10Mb, all files will fail to upload when clicking the Browse button. Please verify the desired files are listed in the Uploaded Attachments section below before attempting to Continue.

[How do I upload a File?](#)

Add Attachment



Attachment Upload

- Not the RI report Yet
- Upload Required Attachments
- Add a Receptor Evaluation if greater than 1 year after trigger



- 7 - Submission Type Selection
- 5 - Submission Name
- 6 - Additional Site Information
- 7 - Contacts
- 8 - CID Upload
- 9 - CID Upload Confirmation
- 10 - AOC/Tank Relationship
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- 16 - RIR Details Miscellaneous
- 17 - Attachment Upload
- 18 - RIR Attachment Upload
- 19 - Certification

Attachment Type	*Attachment Description	Upload File Name	File Size	Remove	Bypass Upload
*CEA/Well Restriction Area (WRA) Fact Sheet	CEA/Well Restriction Area (WRA) Fact Sheet	<input type="text" value="Browse..."/>	0 Mb		<input type="checkbox"/>
*EDD (Contaminant	Electronic Data Deliverable	<input type="text" value="Browse..."/>	0 Mb		<input type="checkbox"/>
		<input type="text" value="Browse..."/>	0 Mb		<input type="checkbox"/>
		<input type="text" value="Browse..."/>	0 Mb		<input type="checkbox"/>
Total Uploaded:			0 Mb		

- Add Attachment...
- Alternative Remedy Application Form
 - Alt. Soil Remediation Standard/Screening Level App
 - Authorization for SRP NJDEP On-line Services
 - Discharge to Gw Permit by Rule Authorization
 - Full Laboratory Data Deliverables form
 - HDSRF Child Care Facility Grant Application
 - IEC Response Action form
 - IEC - Direct Contact Spreadsheet
 - IEC - Potable Water Spreadsheet
 - IEC/VC - Vapor Intrusion Spreadsheet
 - LNAPL Free Product Reporting Form
 - Monitoring Well Cert Form A - As-Built Cert
 - Monitoring Well Cert Form B - Location Cert
 - Name and Address Change Reporting
 - Public Notification and Outreach form
 - Receptor Evaluation (Initial)
 - Receptor Evaluation (Updated)**
 - Remediation Timeframe Notification
 - Well Search Spreadsheet

If the total uploaded exceeds 10Mb, all files will fail to verify the desired files are listed in the Uploaded Continue.

* Required

[Continue](#)

Please Note
You may click on a



Choose File to Upload

Desktop

Search Desktop

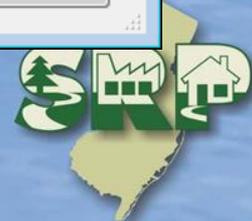
Organize New folder

Name	Size	Item type	Date
CID Spreadsheet Ver 1.4 normal	242 KB	Microsoft Excel W...	5/1
CID Spreadsheet Ver 1.4 Test1	242 KB	Microsoft Excel W...	5/1
cid_worksheets cut detail length	249 KB	Microsoft Excel W...	5/7
cid_worksheets -original prob	246 KB	Microsoft Excel W...	5/7
cid_worksheetsremoveaoicd	249 KB	Microsoft Excel W...	5/7
cid_worksheetsremoveaoicdand removed	249 KB	Microsoft Excel W...	5/7
Copy of cid_worksheets	249 KB	Microsoft Excel W...	5/7
DEH EKinsel ESD RI Positives-Negatives	21 KB	Microsoft Word D...	4/1
DEH EKinsel ESD ST RI Positives-Negatives	21 KB	Microsoft Word D...	4/1
DEPOnline Unit - Shortcut	1 KB	Shortcut	4/7
Desktop Intelligence	2 KB	Shortcut	4/2
E Submittal Summary - 501196	71 KB	Microsoft Word D...	5/1
ED2015workshoplist	151 KB	Microsoft Word 9...	4/1
Example Update Receptor Eval 164220	113 KB	Adobe Acrobat D...	5/1

File name: Example Update Receptor Eval 164220

Type: Adobe Acrobat Document
Size: 112 KB
Date modified: 5/18/2015 3:16 PM

Open Cancel



- 1 - Instructions
- 2 - Facility Selection
- 3 - Case Selection
- 4 - Submission Type Selection
- 5 - Submission Name
- 6 - Additional Site Information
- 7 - Contacts
- 8 - CID Upload
- 9 - CID Upload Confirmation
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- 14 - RIR Details Ecological
- 15 - RIR Details ARS
- 16 - RIR Details Miscellaneous
- 17 - Attachment Upload
- 18 - RIR Attachment Upload
- 19 - Certification

• File upload successful.

Total Maximum File Size: 10Mb

Attachment Type	*Attachment Description	Upload File Name	File Size Mb	Remove	Bypass Upload
*CEA/Well Restriction Area (WRA) Fact Sheet	CEA/Well Restriction Area (WRA) Fact Sheet	<input type="text"/> Browse...	0 Mb		<input type="checkbox"/>
*EDD (Contaminant Results Data)	Electronic Data Deliverable (Contaminant Results D	<input type="text"/> Browse...	0 Mb		<input type="checkbox"/>
*Signed Affidavit	Authorization To Submit through NJDEP Online	<input type="text"/> Browse...	0 Mb		<input type="checkbox"/>
*Vapor Concern (VC) Response Action Form	Vapor Concern (VC) Response Action Form	<input type="text"/> Browse...	0 Mb		<input type="checkbox"/>
Receptor Evaluation (Updated)	Receptor Evaluation (Updated)	Example Update Receptor Eval 164220.pdf	.1102 Mb		<input type="checkbox"/>
Total Uploaded:			.1102 Mb		

Note:that if the total size of all attachments to be uploaded exceeds 10Mb, all files will fail to upload when clicking the Browse button. Please verify the desired files are listed in the Uploaded Attachments section below before attempting to Continue.

[How do I upload a File?](#)

Receptor Evaluation (Updated)

Add Attachment

* Required

Continue



Attachment Upload for RIR

- RI report
- Upload can handle large file size
- Report can be split if too large
 - RI
 - Maps and Figures
 - QA/QC



RIR ATTACHMENT UPLOAD

- 1 - Instructions
- 2 - Facility Selection
- 3 - Case Selection
- 4 - Submission Type Selection
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- 15 - RIR Details ARS
- 16 - RIR Details Miscellaneous
- 17 - Attachment Upload
- 18 - RIR Attachment Upload
- 19 - Certification

The RIR attachment is required. Maps & figures and/or data deliverables are optional. Select the additional attachments from the options below.

- Maps and Figures not in Report(I need another upload for this)
- Data deliverables not in Report(I need another upload for this)

To load the RIR attachment you must select the "Add" button below and open the required RIR document. If your required RIR document is larger than 50 MB, you may be unsuccessful uploading the attachment. If the document is too large, you may bypass the upload, by selecting the Bypass option below. However, if you Bypass, you are required to mail the RIR document within 14 calendar days of this submission. Your acknowledgement letter email will include a Hard Copy Cover. Print and include this Hard Copy Cover with your mailed RIR.

Once the RIR attachment displays in the window provided, select the green up arrow. This will start the upload process. Depending on the size of your report, this process may take several minutes. Do not leave this service until the upload is complete.

- Bypass Upload

Upload a file

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Name	Size	Item type
Load to NJEMS production - subj_item_srp_case_...	10.1 KB	Microsoft Ex...
Load to NJEMS production - subj_item_srp_case_...	9.08 KB	Microsoft Ex...
Load to NJEMS production - subject_item	12.5 KB	Microsoft Ex...
merselles	51.4 KB	Microsoft Ex...
Mozilla Firefox	1.14 KB	Shortcut
NJEMS Development Shortcut	673 bytes	Shortcut
njems.bat - Shortcut	1.06 KB	Shortcut
NJEMS	840 bytes	Shortcut
RAP task	12.3 KB	Microsoft Ex...
remedial_investigation_report_AOC 1 PI 164220	112 KB	Adobe Acrob...
remedial_investigation_report_ins_online	112 KB	Adobe Acrob...
RIR Recerteate	75.9 KB	HTML Docu...
Shortcut to dep-Online Tracking.xlsx	461 bytes	Shortcut
Taks	7.50 KB	Microsoft Ex...
Testing summary Production - J3888-T+34219	150 KB	Microsoft W...

File name: remedial_investigation_report_AOC 1 PI 164220.pdf

Files of type: All Files

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- Information
- 7 - Contacts
- 8 - CID Upload
- 9 - CID Upload Confirmation
- 10 - AOC/Tank Relationship
- 11 - RIR Details Primary
- 12 - RIR Details Soil
- 13 - RIR Details Groundwater
- 14 - RIR Details Ecological
- 15 - RIR Details ARS
- 16 - RIR Details Miscellaneous
- 17 - Attachment Upload
- 18 - RIR Attachment Upload
- 19 - Certification

may bypass the upload, by selecting the Bypass option below. However, if you Bypass, you are required to mail the RIR document within 14 calendar days of this submission. Your acknowledgement letter email will include a Hard Copy Cover. Print and include this Hard Copy Cover with your mailed RIR.

Once the RIR attachment displays in the window provided, select the green up arrow. This will start the upload process. Depending on the size of your report, this process may take several minutes. Do not leave this service until the upload is complete.

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- Information
- 7 - Contacts
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Bypass Upload
File remedial_investigation_report_AOC 1 PI 164220.pdf uploaded successfully.

Upload a file

+ Add...
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Drop Files Here

No files

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Uploaded File(s)

Attachment Type	Attachment Description	Upload File Name	Remove
Remedial Investigation Report (RIR)	Remedial Investigation Report (RIR)	remedial_investigation_report_AOC 1 PI 164220.pdf	✖

Please Note
 You may click on a previously visited page (above) to navigate back to that screen.

[Continue](#)



Certification

- **Must be an LSRP that is currently retained at the case that Certifies**



- 1 - Instructions
- 2 - Facility Selection
- 3 - Case Selection
- 4 - Submission Type Selection
- 5 - Submission Name
- 6 - Additional Site Information
- 7 - Contacts
- 8 - CID Upload
- 9 - CID Upload Confirmation
- 10 - AOC/Tank Relationship
- 11 - RIR Details Primary
- 12 - RIR Details Soil
- 13 - RIR Details Groundwater
- 14 - RIR Details Ecological
- 15 - RIR Details ARS
- 16 - RIR Details Miscellaneous
- 17 - Attachment Upload
- 18 - RIR Attachment Upload

SERVICE CERTIFICATION

Please note that your Certification PIN and your Password are two different things. It is possible that you have made your Certification PIN and your Password identical values. If you have forgotten what your Certification PIN is, click on the "Forgot Certification PIN" button below and you can then create a new one.

Certification by Access Type: Licensed Site Remediation Professional

Service ID	Submittal Type	Creation Date	View
503618	Site Remediation Reform Act (SRRA) - Report and Workplan Services - Remedial Phase Report Submission (RI) - RIR Area(s) of Concern	05/18/2015	

I certify under penalty of law that I believe the information provided in this document is true, accurate, and complete. I am aware that there are significant civil and criminal penalties, including the possibility of fine or imprisonment or both, for submitting false, inaccurate or incomplete information. As a Licensed Site Remediation Professional, I am also aware of my duties and responsibilities under the Site Remediation Reform Act at N.J.S.A. 58:10C-1 et seq. and certify that the information submitted herein is in accordance with the provisions of that Act. I further understand that as a Licensed Site Remediation Professional, if I am found by the Site Remediation Professional Licensing Board to have violated any provision of the Act, I am subject to disciplinary action by the Board, which may include a monetary penalty, license suspension or revocation, or possible imprisonment.

Name of Certifying Party: Scott Tyrrell

User ID of Certifying Party: STYRR10

- "I directly oversaw and supervised all of the referenced remediation"; and/or
- "I personally reviewed and accepted all of the referenced remediation presented herein."

Challenge/Response Question

Prior to certifying your submission, you must answer the following Question correctly:

- 15 - RIR Details AND Miscellaneous
- 16 - RIR Details Miscellaneous
- 17 - Attachment Upload
- 18 - RIR Attachment Upload
- 19 - Certification

Please Note
You may click on a previously visited page (above) to navigate back to that screen.

Party:

- "I directly oversaw and supervised all of the referenced remediation"; and/or
- "I personally reviewed and accepted all of the referenced remediation presented herein."

Challenge/Response Question

Prior to certifying your submission, you must answer the following Question correctly:

***What is your favorite food?** (Not Case Sensitive)

Certification PIN

***Certification PIN:** (Case-Sensitive)

* Required

Certification of your PIN constitutes an electronic signature of this submittal in accordance with the aforementioned statement.



Certification Tab

- A non LSRP may prepare the Service up to the certification page but cannot certify
- LSRP would add the PI to their facilities, click the certification tab, and view the service details before certifying.



Version: 5.3
 Currently logged in: Scott Tyrrell (STYRR10) Help | Logout

CERTIFICATION - MULTIPLE APPLICATIONS SUMMARY

The following permit(s)/application(s)/submission(s) require certification and must be completed prior to submission of these permit(s)/application(s)/submission(s). Please click on the certification icon to certify individually.

Site Remediation Reform Act (SRRRA) - Notifications Services

LSRP Notification of Retention or Dismissal - General

Service ID	Facility Name	Submittal Name	Submittal Type	Created On	Certify
386277	SRP UST WEB TEST PI	LSRP Retention	Retention/Release	04/21/2014	

Clicking a column title will sort the table by that column.

Site Remediation Reform Act (SRRRA) - Report and Workplan Services

Remedial Phase Report Submission (RI) - General

Service ID	Facility Name	Submittal Name	Submittal Type	Created On	Certify
497221	SRP UST WEB TEST PI	RIR-SITE#497221 @ 164220 - SRP UST WEB TEST PI TEST NC	Remedial Investigation Report (RIR)	04/22/2015	
503618	SRP UST WEB TEST PI	RIR-AOC#503618 @ 164220 - NAME WILL PREPOPULATE	Remedial Investigation Report (RIR)	05/18/2015	

Clicking a column title will sort the table by that column.

CERTIFICATION - SINGLE SUBMISSION SUMMARY

503618 - RIR-AOC#503618 @ 164220 - NAME WILL PREPOPULATE

To certify electronically, please click on the blue ribbon.

Required	Name	Certifier Type	Certifier Status	Notification Status	Certify Electronically	Certify via Paper	Remove Certifier
		General	Not Certified	No Notifications Sent			

Clicking a column title will sort the table by that column.

Send Notifications | Add Certification Type | Continue

Certification by Access Type: General

Service ID	Submittal Type	Creation Date	View
503618	Site Remediation Reform Act (SRRA) - Report and Workplan Services - Remedial Phase Report Submission (RI) - RIR Area(s) of Concern	05/18/2015	

I certify under penalty of law that I believe the information provided in this document is true, accurate, and complete. I am aware that there are significant civil and criminal penalties, including the possibility of fine or imprisonment or both, for submitting false, inaccurate or incomplete information. As a Licensed Site Remediation Professional, I am also aware of my duties and responsibilities under the Site Remediation Reform Act at N.J.S.A. 58:10C-1 et seq. and certify that the information submitted herein is in accordance with the provisions of that Act. I further understand that as a Licensed Site Remediation Professional, if I am found by the Site Remediation Professional Licensing Board to have violated any provision of the Act, I am subject to disciplinary action by the Board, which may include a monetary penalty, license suspension or revocation, or possible imprisonment.

Name of Certifying Party: Scott Tyrrell

User ID of Certifying Party: STYRR10

- "I directly oversaw and supervised all of the referenced remediation"; and/or
- "I personally reviewed and accepted all of the referenced remediation presented herein."

Challenge/Response Question

Prior to certifying your submission, you must answer the following Question correctly:

***What is your mother's maiden name?** (Not Case Sensitive)

Certification PIN

***Certification PIN:** (Case-Sensitive)

* Required

Certification of your PIN constitutes an electronic signature of this submittal in accordance with the aforementioned statement.

Version: 5.3 164220
Currently logged in: Scott Tyrrell (STYRR10) SRP UST WEB TEST PI Help | Logout

SUBMISSION SUMMARY

Printer Friendly Version

Service Information

Service ID: 503618
Service Type: Remedial Phase Report Submission (RI)
Submission Type: RIR Area(s) of Concern
Submission Name: RIR-AOC#503618 @ 164220 - NAME WILL PREPOPULATE
Created On: 05/18/2015
Submission Comments:

Facility Information

Facility ID: 164220
Facility Name: SRP UST WEB TEST PI
County: Mercer
Facility Location: 401 E STATE ST
Trenton City, NJ 08608
Mailing Address: 401 E STATE ST
HI STUART
STE TEST

Case Information

Activity Number: LSR140003
Activity Type: LSRP New Case
Case Tracking Number: 143333
Status: Active
Status Date: 04/21/2014
Case Name: Incident at DEP Test
Document Title: 13-12-11-0355-29 SRP TEST CASE

Additional Site Information

Location Address: 401 E STATE ST
Trenton City, NJ 08608
Location Description: No location description provided.
County: Mercer
Municipality: Trenton City
Coordinates: 420367.38, 505357.37
Coordinate Source Type: Digital Image
Location Reference: Center of Site

Reference.

I certify that a valid block/lot combination does not apply for this Project.

Block and Lot:

Block	Lot	County	Municipality
3	4	Mercer	Trenton City

I hereby certify that the location of the property for which I am submitting this service is the same as the site location displayed above.

Contacts

Name: Test Contact
Title: IT Guy
Contact Type: Person Remediating
Organization Name: test org
Organization Type:
E-Mail: refresh271306@email.com
Phone: (800) 220-3067 (Cell Phone Number)
Contact Address: 1340 Campus Parkway, Building B
Neptune (Monmouth), New Jersey 07753

Name: new RP Prill
Title:
Contact Type: Responsible Party
Organization Name: NJDEP2
Organization Type:
E-Mail: refresh271307@email.com
Phone: (292) 937-3609 (Work Phone Number)
Contact Address: 401
Trenton City (Mercer), New Jersey 08610

Name: Test Contact
Title: IT Guy
Contact Type: Responsible Party
Organization Name: test org
Organization Type:

Case Inventory Document (CID) Upload

Attachment Type	Attachment Description	Upload File Name
Case Inventory Document (CID)- .xlsx	Case Inventory Document (CID)	CID Fed Tank and GW RI PI 164220.xlsx

AOC ID	New AOC?	Associate with Existing AOC	AOC Type	AOC Description	Contaminated	AOC Status	Status Date	Incident/Comm. Center #s	NJDEP ID
1	Yes	1121440	Storage tank and appurtenance - Federal Regulated Under ground storage tank	8,000 gallon leaded gasoline and piping	Yes	RI	04/15/2015	98-03-13-1612-38	
2	Yes	1121441	Environmental media - Media Ground water	8,000 gallon leaded gasoline and piping	Yes	RI	04/15/2015	98-03-13-1612-38	

AOC/Tank Relationship

AOC	UST Tank Registration Preferred ID	UST Tank Registration Name	NJDEP ID	Tank ID Number	Tank System Size	Contents	Other Contents	Tank Status	Inactive Date
1-8,000 gallon leaded gasoline and piping	164220	UST Registration	10	E9	1	Leaded Gasoline		Removed	
1-8,000 gallon leaded gasoline and piping	164220	UST Registration	17	E16	5000	Leaded Gasoline		In-use	

RIR Details

Site Use

Date Remediation initiated Pursuant to N.J.A.C. 7:26C2: 09/04/2014

Current Site Use	Future Site Use
Commercial	Commercial
Government	Government

Case Type

Existing Case Type	Additional Case Type

Scope

What is the total number of contaminated AOCs associated with this case: 4

What is the total number of contaminated AOCs addressed in this submission: 2

Is the Remedial Investigation complete for contaminated AOCs addressed in this submission? Yes

Is the Remedial Investigation complete for all contaminated AOCs addressed in this case? No

Media: Mixed media

Residual or free product present: Yes

IRM/RM	Media	Reporting Form Submitted?	Other Description
DNAPL	Ground water	No	-

Radionuclides present: No

Soil Investigation

Is the soil contamination greater than the Applicable Remediation Standard: No

Is historic fill present: No

Did the remedial investigation include sampling to characterize any on-site contaminated media for on-site reuse: No

Did the remedial investigation include sampling to characterize any on-site contaminated media for off-site reuse or disposal: No

Scope

What is the total number of contaminated AOCs associated with this case: 4

What is the total number of contaminated AOCs addressed in this submission: 2

Is the Remedial Investigation complete for contaminated AOCs addressed in this submission? Yes

Is the Remedial Investigation complete for all contaminated AOCs addressed in this case? No

Media: Mixed media

Residual or free product present: Yes

IRM/RM	Media	Reporting Form Submitted?	Other Description
DNAPL	Ground water	No	-

Radionuclides present: No

Soil Investigation

Is the soil contamination greater than the Applicable Remediation Standard: No

Is historic fill present: No

Did the remedial investigation include sampling to characterize any on-site contaminated media for on-site reuse: No

Did the remedial investigation include sampling to characterize any on-site contaminated media for off-site reuse or disposal: No

Ecological Evaluation

Has sampling been conducted from ecologically sensitive natural resources: No

Applicable Remediation Standards

Has compliance averaging been utilized to determine compliance with a Pathway: No

Has a compliance option been utilized to determine compliance with the Impact to Ground Water Pathway: No

Were Site Specific Standards used for the Impact to Ground Water Pathway: No

Were Alternative Remediation Standards used for the Ingestion/Dermal Pathway: No

Were Alternative Remediation Standards used for the Inhalation Pathway: No

Was an interim soil remediation standard proposed where a standard does not currently exist?: No

Miscellaneous

Has dioxin been detected in any site media: No

Has new information been identified that changes conclusions from a previous submission: No

Have past NJDEP-documented deficiencies been addressed in this submission: No

Has a variance from the regulations been implemented: No

Attachment Upload

Attachment Type	Attachment Description	Upload File Name	Bypass Upload
CEA/Well Restriction Area (WRA) Fact Sheet			<input checked="" type="checkbox"/>
EDD (Contaminant Results Data)			<input checked="" type="checkbox"/>
Signed Affidavit			<input checked="" type="checkbox"/>
Vapor Concern (VC) Response Action Form			<input checked="" type="checkbox"/>
Receptor Evaluation (Updated)	Receptor Evaluation (Updated)	Example Update Receptor Eval 164220.pdf	<input type="checkbox"/>

RIR Attachment Upload

Attachment Type	Attachment Description	Upload File Name	Bypass Upload
Remedial Investigation Report (RIR)	Remedial Investigation Report (RIR)	remedial_investigation_report_AOC 1 PI 164220.pdf	<input type="checkbox"/>

Maps and Figures Upload

There are no attachments of this type for this service.

Data Deliverables Upload

There are no attachments of this type for this service.

Certification

This submittal has not yet been certified.

- "I directly oversaw and supervised all of the referenced remediation"; and/or
- "I personally reviewed and accepted all of the referenced remediation presented herein."

[Return](#)



- Click 'Return'...
- Then Certify the submission





After Certification

- Acknowledgement email
- Attachment letter
- Submittal Page for any bypassed attachments.



**LSRP - Remedial Investigation Report (Entire Site)
TRANSMITTAL SHEET**

Facility ID: [REDACTED]

FACILITY Name: [REDACTED]

CASE Name: L & [REDACTED]

CASE Tracking#: 2 [REDACTED]

SERVICE ID: 502786

SUMBISSION COR: LSD150001

You are required to submit the following documents(s):

**Electronic Data Deliverable (Contaminant Results Data, Zip)
Remedial Investigation Report (RIR)**

Please mail to:

**Attn: LSRP - Submission SRRA Report received
401 East State Street
Mail Code 401-05H
PO Box 420
Trenton, NJ 08625**

***Note: If you are still required to submit the Electronic Data Deliverable, Please send electronically via e-mail to srpedd@dep.nj.gov. Please put in the subject line of e-mail, 0 [REDACTED] SERVICE ID: 502786**