



## State of New Jersey

DEPARTMENT OF BANKING AND INSURANCE

DIVISION OF INSURANCE

OFFICE OF SOLVENCY REGULATION

PO BOX 325

TRENTON, NJ 08625-0325

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PHIL MURPHY  
*Governor*

TAHESHA L. WAY  
*Lt. Governor*

JUSTIN ZIMMERMAN  
*Acting Commissioner*

### **Surrender of a New Jersey Third Party Administrator License**

To voluntarily surrender a New Jersey Third Party Administrator (TPA) license, please provide the following to the Department:

1. A cover letter signed by an officer of the company stating the TPA requests to surrender its TPA license. This letter should have the TPA's letterhead on it.
2. The most recent date a claims payment on any NJ client(s) was issued.

Please email this request to [Tim.Stroud@dobi.nj.gov](mailto:Tim.Stroud@dobi.nj.gov).

Upon receipt of the above, the Company's TPA license will be cancelled. The company will receive a response confirming the cancellation of the TPA license. If you have any questions concerning this correspondence, please contact Tim Stroud at (609) 940-7452 or e-mail at [Tim.Stroud@dobi.nj.gov](mailto:Tim.Stroud@dobi.nj.gov).