

MEMORANDUM

TO: All Risk Purchasing Groups

RE: Annual Filing Requirements

Pursuant to N.J.A.C.11:2-36.5(b)2 every registered Risk Purchasing Group (RPG) shall submit to the Department, on or before March 1, the following information;

- A. Contact information for the principal officer and Insurance Producer of the purchasing group. This information should include name, telephone number, and email address.
- B. NAIC/ISI Number, Name of Insurer, amount of Direct Written Premiums in New Jersey per Insurer and Total amount of Direct Written Premiums in New Jersey during the previous year. (Please see RPG_Annual Premium Written Memo)
- C. Updated registration information including changes to insurance programs, insurance producers and/or insurance carriers used by the purchasing group.

All filings must be emailed to rpg@dobi.nj.gov.

Any questions on this subject should be directed to William Leach by telephone at 609-940-7428 or Carolina Chong at 609-640-7430 or emailed at rpg@dobi.nj.gov.