



## State of New Jersey

DEPARTMENT OF BANKING AND INSURANCE  
OFFICE OF HUMAN RESOURCES

PHIL MURPHY  
Governor

MARLENE CARIDE  
Commissioner

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Lt. Governor

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Assistant Commissioner

# NOTICE OF VACANCY

## STATE-WIDE – OPEN TO THE PUBLIC

<b>POSTING NO.:</b>	BIA-2020-058	<b>POSTING DATE:</b>	September 14, 2020
<b>TITLE:</b>	Legal Specialist	<b>CLOSING DATE:</b>	November 13, 2020
<b>DIVISION:</b>	Banking	<b>LOCATION:</b>	Trenton, NJ
<b>UNIT:</b>	Office of Consumer Finance		
<b>SALARY:</b>	\$75,000 to \$125,000, commensurate with relevant experience		
<b>OPEN TO:</b>	Candidates who meet the requirements specified below, subject to current promotional and hiring restrictions.		

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### DEFINITION

Under direction of the Chief Executive Officer or other supervisory official in a state department, institution, or autonomous agency, performs confidential legislative, legal, and policy-influencing research related to department programs, in conformance with guidelines established by the State Attorney General; acts as liaison between a state department and the Office of the Attorney General in receiving, formulating, and transmitting requests for legal advice on behalf of a state agency; prepares reports and recommendations on the impact of proposed or existing legislation; does related work as required.

### REQUIREMENTS

**EDUCATION:** Graduation from an accredited law school with Juris Doctor (J.D.).

**EXPERIENCE:** Not less than six (6) years of experience involving legal or legislative research, drafting of rules, regulations, legislation, amendments, and/or the interpretation of statutes. Preferred candidates will possess substantial experience and expertise in providing legal advice and services relating to state and/or federal consumer financing laws and regulations, including those relating to specific consumer finance businesses and services (for example, residential mortgage lending, money transmission and money services businesses, student loans, and related brokerage and servicing activities) and consumer protection (for example, equal credit opportunity, unfair or deceptive practices, required consumer disclosures).

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESIDENCY REQUIREMENTS:** In accordance with the New Jersey First Act, [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), effective September 1, 2011, newly hired State government employees must reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey. Employees who fail to meet the residency requirements are subject to removal from employment.

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Interested applicants should submit a *letter of interest and resume* in PDF format by November 13, 2020 to: [human.resources@dobi.nj.gov](mailto:human.resources@dobi.nj.gov). Please include Posting No. BIA-2020-058 in the subject line of your email.

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