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| **Annual Summary Conference Form**  **For Teachers Not Receiving a Median Student Growth Percentile Score** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Date | | | | Name | | | | | | | | School | | | | | | | | | | | Assignment | | | | | Years in District | | | | Tenured (Y/N) | | |
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| Practice Score (85%) | | | | | | | SGO Score  (15%) | | | | | | **Summative Rating** | | | | | |  | | | | | | | **Summative Rating Scale** | | | | | | |  | |
| Highly Effective | | | 3.50 – 4.00 | | | |  | |
|  | |  | | |  | |  | |  |  | |  | | | |  |  |  | | | |  | | |  | Effective | | | 2.65 – 3.49 | | | |  | |
|  | |  | | |  | |  | |  |  | |  | | | |  |  |  | | | |  | | |  | Partially Effective | | | 1.85 – 2.64 | | | |  | |
| \* Average score of two SGOs | | | | | | | | | |  | |  | | | |  |  |  | | | |  | | |  | Ineffective | | | 1.00 – 1.84 | | | |  | |
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| **Practice** | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
| Using specific documentation (observation reports, teacher reflection, etc) and citing specific evidence, identify and discuss: | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
|  | |  |  |  | | | |  | |  | | |  | |  | | |  | |  |  |  | |  | | |  |  | |
| * 1-3 areas of strength | | | | | | | | | |  | | |  | |  | | |  | |  |  |  | |  | | |  |  | |
| * 1-3 areas for improvement | | | | | | | | | |  | | |  | |  | | |  | |  |  |  | |  | | |  |  | |
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| **Student Growth Objectives (SGOs)** | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
| Using completed SGO forms and supporting documentation (assessment results, etc), discuss: | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
|  | | | | | | | | |  |  | | |  | |  | | |  | |  |  |  | |  | | |  |  | |
| * Successes and challenges of SGO process | | | | | | | | |  |  | | |  | |  | | |  | |  |  |  | |  | | |  |  | |
| * Lessons from SGOs about teaching and student learning | | | | | | | | | | | | |  | |  | | |  | |  |  |  | |  | | |  |  | |
| * Steps to improve SGOs for next year | | | | | | | |  | |  | | |  | |  | | |  | |  |  |  | |  | | |  |  | |
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| **Professional Development Plan (PDP)** | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
| Using the current PDP, discuss strategies for improving performance next year, such as: | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  | |
| * Successes and challenges on this year’s PDP | | | | | | | | | | | | | | |  | | |  | |  |  |  | |  | | |  |  | |
| * Areas of professional development linked to information from evaluation | | | | | | | | | | | | | | | | | | | | |  |  | |  | | |  |  | |
| * Components and implementation of a Corrective Action Plan if warranted | | | | | | | | | | | | | | | | | | | | | |  | |  | | |  |  | |
|  |  | | | | |  |  | |  | |  | | |  | |  | |  | |  |  |  | |  | | |  |  | |
|  | **Name** | | | | |  | **Signature** | | | | | | | | | |  | | **Date** | | | |
| **Teacher** |  | | | | |  |  | | | | | | | | | |  | |  | | | |
|  |  | | | | |  |  | |  | |  | | |  | | |  | |  | | | |
| **Evaluator** |  | | | | |  |  | | | | | | | | | |  | |  | | | |  | |  |  | | |  | |
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| * Recommended for rehire (non-tenured) * Recommended for continued employment (tenured) * Placed on Corrective Action Plan | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | |

**Optional Form from the New Jersey Department of Education (5-17)**