

*SGO Step 1, Form 5: Choose or Develop Quality Assessments*

**Planning Guide for Choosing or Developing a Quality Assessment**

Teacher(s)	
Subject	
Grade level	
What period of instruction will the assessment include? (Note: data should be available for annual summative conference.)	_____ to _____
What style assessment will best measure student growth in relation to my SGO?	<p>Check all that apply:</p> <p><input type="checkbox"/> Predominantly written/multiple choice</p> <p><input type="checkbox"/> Performance-based</p> <p><input type="checkbox"/> Portfolio-based</p> <p>Other _____</p>
What assessments do I have now that I might use? (Final exam, benchmark tests, portfolio assessments?)	
If I have an assessment that I might use for SGOs, do I need to modify it?	<p><input type="checkbox"/> I don't need to modify it.</p> <p><input type="checkbox"/> I will modify it by using the approval checklist for school based assessments and associated assessment forms. (link)</p> <p>Other _____</p>
If I do not currently have an assessment to use, what resources are available to find or create an assessment?	
What time is available to me (and my colleagues) to devote to developing an assessment? (SGOs must be approved by your evaluator by November 15, 2013)	<p>Check all that apply and add dates and approximate time available</p> <p><input type="checkbox"/> PLC _____</p> <p><input type="checkbox"/> Common planning _____</p> <p><input type="checkbox"/> Faculty meeting _____</p> <p><input type="checkbox"/> PD time _____</p> <p>Other _____</p>
How do I intend to collaborate with my colleagues on assessment development? (see sample)	(See workplan as needed)