

SGO Step 1, Form 4: Choose or Develop Quality Assessments
Approval Checklist for School-based Assessments



Grade Level/Subject: _____

Teacher(s): _____

Evaluator: _____

Criteria	Considerations (Check all that apply)
Alignment and Stretch	<input type="checkbox"/> Items/tasks cover key subject/grade-level content standards. <input type="checkbox"/> Where applicable, items/tasks cover knowledge and skills that will be of value beyond the year – either in the next level of the subject, in other academic disciplines, or in career/life. <input type="checkbox"/> Where applicable, there are low- and high-end stretch items that cover pre-requisite objectives from prior years and objectives from the next year/course. <input type="checkbox"/> Scoring system is weighted appropriately for question complexity. <hr/> Evidence/Feedback:
Rigor and Complexity	<input type="checkbox"/> Overall, the items, tasks, rubrics are appropriately challenging for the grade-level/course (e.g. appropriate depth of knowledge and correct reading level). <input type="checkbox"/> Many items/tasks require strategic and extended thinking. <input type="checkbox"/> Multiple-choice questions are appropriately rigorous or complex (e.g. multistep, four or more choices). <input type="checkbox"/> Key content standards are assessed at greater depths of understanding and/or complexity. <hr/> Evidence/Feedback:
Format Captures True Mastery	<input type="checkbox"/> Items/tasks are written clearly. <input type="checkbox"/> The assessment/tasks are free from bias; no wording or knowledge that is accessible to only specific ethnicities, subcultures, or genders. <input type="checkbox"/> Some standards are assessed across multiple items/tasks. <input type="checkbox"/> Item types and length of the assessment are appropriate for the subject/grade level. <input type="checkbox"/> Tasks and open-ended questions have rubrics that (1) articulate what students are expected to know and do and (2) differentiate between levels of knowledge/mastery. <hr/> Evidence/Feedback

I approve of this assessment/task and any accompanying rubrics without further change.

Please make changes suggested in feedback above and resubmit the assessment/tasks and rubrics.

Signature of evaluator: _____

Date: _____

Signature of teacher(s): _____

Date: _____