



State of New Jersey

DEPARTMENT OF EDUCATION
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Governor

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Commissioner

November 3, 2008

TO: Chief School Administrators
School Business Administrators
FROM: Lucille E. Davy
Commissioner
SUBJECT: Grant Program for School Facilities Projects for Regular Operating
Districts:
Notification of Application Submission Deadline for Second Allocation

In accordance with P.L. 2008, CHAPTER 39, the Department of Education is pleased to announce that applications for the second allocation of grant funding for school facilities projects in regular operating districts (ROD) are now being accepted. Applications for the second allocation must be received by the Department's Office of School Facilities no later than noon of February 2, 2009. This second allocation is timed to support summer 2009 projects and September 2009 through January 2010 referenda. The third grant allocation, which will accommodate Spring 2010 referenda, will be announced shortly.

District application deadlines and schedule considerations for the first two grant allocations are summarized in the table below. It is critical that a complete project application be submitted to the Department by the noted deadline. Incomplete project application submissions may not be reviewed and considered for grant funding in the requested allocation. Also, it is very important that every district have an up to date and approved Long Range Facilities Plan. No project can be approved unless the plan is complete, and no project can be funded unless the project has been approved.

Table with 3 columns: Grant Funding Allocation, District Application Period, and Schedule Considerations. It details two grant allocations with their respective application periods and referendum/work schedules.

The regulations for the ROD grant process are under development and will be published in the New Jersey Register shortly. In the meantime, the Department has issued a guidance document so that districts may begin the work needed to prepare their applications. This document was previously issued on August 22, 2008 with the announcement of the first allocation. It can be found on the Office of School Facilities web page at <http://www.nj.gov/education/facilities>. The document explains in detail the ROD Grant Program, including the application process, project eligibility, and critical deadlines. Since the previous process for grant funding has changed significantly, including the types of projects to be funded and the submission timelines of school facilities project applications to the Department, it is important that the documents be thoroughly reviewed and understood.

Please contact Bernard Piaia at the Department's Office of School Facilities at (609) 984-2738 or email questions to project_app@doe.state.nj.us, if you need additional information.

c: Executive County Superintendents
John Hart