# Sample Cover Letter to Parents/Guardians on the New Jersey Graduation Proficiency Assessment (NJGPA) Spring 2024 Individual Student Report (ISR)

Below is a sample letter that school districts can place on district letterhead and distribute to parents/guardians along with the printed copy of the New Jersey Graduation Proficiency Assessment (NJGPA) Individual Student Report (ISR).

Dear Parent/Guardian:

In the spring, your student participated in the New Jersey Graduation Proficiency Assessment (NJGPA) administration to measure the extent to which your student is graduation ready in English language arts (ELA) and mathematics. The ELA component of the NJGPA assesses student graduation readiness based on grade 10 standards. The mathematics component of the NJGPA assesses student graduation readiness based on Algebra I and Geometry standards.

The NJGPA is required to be administered to students in grade 11 as part of the graduation assessment requirements adopted by the State Board of Education on September 8, 2021. A minimum score of 725 is required for each component (ELA and mathematics) of the NJGPA and was adopted by the State Board of Education on May 3, 2023. Graduation readiness is reported separately for each content component.

Your student’s NJGPA Individual Student Report (ISR) is enclosed and will also be available in the [New Jersey Parent Portal](https://nj-results.pearsonaccessnext.com/login) at nj-results.pearsonaccessnext.com on or by June 17, 2024. If this is the first time you will be accessing the online portal, you must create an account using the unique claim code that is located on your student’s paper ISR. Additional information about the NJGPA, including practice tests, can be found on the [New Jersey Assessments Resource Center](https://nj.mypearsonsupport.com/) at nj.mypearsonsupport.com under NJGPA.

If your student completed the assessment but did not meet the minimum required score (725 or above) in one or both content components, the following pathways are available to meet the graduation assessment requirement:

| **Available Pathways** | **ELA** | **Mathematics** |
| --- | --- | --- |
| First Pathway | Retake and demonstrate proficiency on the ELA component of the NJGPA | Retake and demonstrate proficiency on the mathematics component of the NJGPA  |
| Second Pathway | Meet the minimum required score on one of the ELA assessments listed on the menu of substitute competency tests | Meet the minimum required score on one of the mathematics assessments listed on the menu of substitute competency tests |
| Third Pathway | Meet the criteria of the New Jersey Department of Education (NJDOE) Portfolio Appeal for ELA | Meet the criteria of the NJDOE Portfolio Appeal for mathematics |

**Note:** The Second and Third Pathways are available only to students who attempted the NJGPA.

The graduation assessment requirements for the classes of 2023 through 2025 are available on the [Graduation Assessment Requirements](https://www.nj.gov/education/assessment/requirements/) webpage at nj.gov/education/assessment/requirements/. There you will find the list of substitute competency tests and minimum required scores, along with additional information you may find helpful.

We are committed to supporting your student during their high school experience, which includes providing opportunities and support to assist them with meeting the high school graduation assessment requirement.

If you have any further questions, please contact XXXX.

Sincerely,

<Insert Superintendent Name>