



State of New Jersey

DEPARTMENT OF EDUCATION

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Lt. Governor

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Acting Commissioner

August 18, 2011

TO: Chief School Administrators

FROM: Yut'se O. Thomas, Director   
Office of School Funding

SUBJECT: **Chapters 192/193 Project Completion Report (Part 1) for 2010-11**

The online *Chapters 192 and 193 Project Completion Report (Part 1)* for 2010-11 opened on August 16, 2011 and will close September 30, 2011. It is a component of the Nonpublic Project Completion Reporting System (NPCR) located on our secure site at <http://homeroom.state.nj.us/>. Districts may access the *Chapters 192 and 193 Project Completion Report* using their NPCR user accounts. If an account has not been established for the Nonpublic Project Completion Reporting System, instructions for doing so are available at <http://www.state.nj.us/njded/data/collections>.

**In order for the Department to approve requests for additional Chapters 192/193 funding in the current school year, it is imperative that districts file the *Chapters 192/193 Project Completion Report (Part 1)* for 2010-11 as soon as possible after the system opens on August 16th.**

The entire Nonpublic Project Completion Reporting System (NPCR), which includes Nonpublic Nursing, Nonpublic Textbooks, and Chapters 192 and 193 (Part 2) will open in **mid-December** with audit summary data. Please note that in order to ensure the accuracy of the data submission, **new procedures will be implemented to complete NCPR (Part 2) as follows:**

1. If district-reported expenditure is missing from NCPR (Part 1), you will not be able to make adjustments to your district-reported expenditure in NCPR (Part 2).
2. District-reported expenditure in NCPR (Part I) plus any district reported adjustments must be less than the amount shown in the FY2010-11 Audit Summary - Schedule of State Nonpublic Assistance.
3. To resolve discrepancies, district must retransmit the audit data to be able to complete NPCR (Part 2).

Questions regarding this reporting process should be emailed to Toni Lynn Schmidt at [NPCR@doe.state.nj.us](mailto:NPCR@doe.state.nj.us).

YOT:TLS:osf/nonpublic/NPCRs/2010-11/Part1Open.doc

c: County Superintendents  
County Business Administrators