



State of New Jersey

DEPARTMENT OF EDUCATION

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Acting Commissioner

August 19, 2011

TO: Chief School Administrators
Charter School Lead Persons
Prospective Harassment, Intimidation and Bullying Trainers

FROM: Barbara Gantwerk, Assistant Commissioner
Division of Programs and Operations

SUBJECT: Training for Trainers on Harassment, Intimidation and Bullying

I am pleased to announce that the New Jersey Department of Education (NJDOE) will be providing training sessions designed to provide **prospective trainers** with guidance on the new roles and responsibilities of district anti-bullying coordinators and school anti-bullying specialists and other requirements under the new Anti-Bullying Bill of Rights Act (*P.L.2010, c.122*). This training is being held to assist the NJDOE in building the capacity of trainers in the state to help school districts with the implementation of the new law, consistent with the NJDOE's guidance training provided to school districts and the NJDOE's guidance materials in support of the law.

The training for trainers program is being provided **in addition to** the training NJDOE will be providing for district staff, which is titled *Harassment, Intimidation and Bullying Training on the District Anti-Bullying Coordinator and School Anti-Bullying Specialist Roles*. A description of the training for trainers session, the training schedule and registration and other logistical information are provided below.

Description

The NJDOE will provide three, full-day regional sessions designed to orient any individual and any number of representatives from organizations interested in providing harassment, intimidation and bullying training to school staff, consistent with the Anti-Bullying Bill of Rights Act (ABR) and the NJDOE's training program for district staff on the anti-bullying coordinator and school anti-bullying specialist roles. The session will focus on the provisions of the ABR, including the requirements for board of education harassment, intimidation and bullying (HIB) policies, the new district and school roles, and the HIB reporting and investigation procedures, as well as HIB research on best practices, including for school climate improvement and action planning. Additionally, the training PowerPoint and related training and guidance materials will be posted on the NJDOE's Website subsequent to the completion of the trainings.

Schedule

The training sessions will be held according to the schedule provided below. All sessions will be take place from 8:30 a.m. to 3:00 p.m.

Region	Location	Date	Capacity
South	Educational Information and Resource Center (EIRC) at Rowan University, Mullica Hill, NJ	Thursday, September 22, 2011	100
North	Morris County Public Safety Training Academy, Parsippany, NJ	Friday, September 23, 2011	100
Central	Robert Wood Johnson, Hamilton, NJ	Tuesday, September 27, 2011	100

Registration and Other Logistics

The training sessions are open to any individual and any number of representatives from organizations that intend to or are considering providing training services, technical support or other guidance on the ABR to school district or charter school staff. This identical session will be offered three times in September 2011. **The individual or the representatives from organizations should register for only one of the three sessions** and may register for any one of the three sessions.

Registration for one of the training for trainer sessions may be made **only** at <http://education.state.nj.us/events/>. Directions to each event can be found at the registration Website. Should you have questions, please either email HIB@doe.state.nj.us or contact Ms. Christina Azzinaro-Rapolas at Christina.azzinaro-rapolas@doe.state.nj.us or (609) 292-5935.

We hope prospective trainers will be able to take advantage of this training for trainers opportunity designed to enhance their ability to assist school districts and charter schools in fulfilling their responsibilities under the ABR and in maintaining safe and civil school environments.

BG/SM/glv

c: Christopher D. Cerf
Andrew Smarick
David Hespe
Susan Martz
Gary Vermeire
LEE Group
Garden State Coalition of Schools
Executive County Superintendents

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