



State of New Jersey  
DEPARTMENT OF EDUCATION  
PO Box 500  
TRENTON, NJ 08625-0500

CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

CHRISTOPHER D. CERF  
Acting Commissioner

December 12, 2011

TO: Chief School Administrators  
Charter School Lead Persons  
School Business Administrators

FROM: Anne Corwell, Director  
Office of Grants Management (OGM)

SUBJECT: FY 2011 Reimbursement Payments – *IDEA* and *NCLB* Grant Programs

As you are aware, the Cash Management Improvement Act of 1990 (CMIA), as well as the Education Department General Administrative Regulations (EDGAR) 34 C.F.R., Part 74 and Part 80, outline the financial management provisions that subrecipients of federal grant awards must meet with regard to requests for issuance of grant payments and the time elapsing between receipt of these payments and the disbursements or redemption of grant funds by the subrecipient for program and/or project purposes.

In preparation for the release of the FY 2011 *IDEA* and *NCLB* Final Reports, as well as to meet these cash management and financial obligations for the FY 2011 *IDEA* and *NCLB* project periods, districts should not submit FY 2011 reimbursement requests after Monday, December 19, 2011 for any FY 2011 funds in either grant program that were expended, but not paid through reimbursement by August 31, 2011. Upon NJDOE approval of the district's FY 2011 final reports (either *IDEA* or *NCLB*), the district automatically will receive final payment for each grant program in which the total reported expenditures were more than the total funds paid to date.

**Please note:** Any FY 2011 funds in either grant program that remained unexpended as of August 31, 2011 and that the district elected to carry forward and obligate in the FY 2012 project period (9/1/11 – 8/31/12), will be paid through approval of the district's FY 2012 reimbursement requests (to ensure FIFO – first funds in, first funds out).

If you have any questions, or require additional information, please contact the Office of Grants Management (OGM) at (609) 633-6974.

AC/ams:K\Payments\NCLB IDEA 2011\Reimbursement Requests\End Date

c: Christopher D. Cerf  
Senior Staff  
David Joye  
NCLB Directors  
County Superintendents  
County Supervisors of Child Study  
Patricia Holcomb-Gray  
Art Levinowitz  
Andrea Sunderville  
Constance Webster  
File