



State of New Jersey
DEPARTMENT OF EDUCATION
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CHRIS CHRISTIE
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CHRISTOPHER D. CERF
Acting Commissioner

February 14, 2011

TO: Chief School Administrators
Charter School Lead Persons

FROM: Mary Jane Kurabinski *MJK*
Division of Academic Standards, Curriculum and Assessments

SUBJECT: Security Visits for Spring:
High School Proficiency Assessment (HSPA)
New Jersey Assessment of Skills and Knowledge (NJASK3-8)
New Jersey Biology Competency Test (NJBCT)

The New Jersey Department of Education will be observing the above test administration at selected sites. Announcements of the visits will not be made in advance. Visits may occur after test materials have been delivered, during the test administration itself, or when the used and unused materials are being returned to the school test coordinator.

Department staff assigned to observe the test administrations are carefully trained to perform their tasks unobtrusively so as not to disturb testing sites or other school activities. All observers will check in with appropriate school personnel at the beginning of their visit.

If your district is selected for an observation, please ensure that your staff cooperates fully with the observers. Your cooperation is greatly appreciated.

MJK/JBH/DK/cj/Security visits Spring 2011
c: Members, State Board of Education
Acting Commissioner Christopher D. Cerf
Jeffrey B. Hauger
Kenneth Figgs
Diane Kubinski
Veronica Orsi
JoAnne Tubman
Orlando Vadel
Executive County Superintendents
County Test Coordinators
District Test Coordinators
Charter School Test Coordinators
NJ LEE Group
Garden State Coalition of Schools