



State of New Jersey
DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

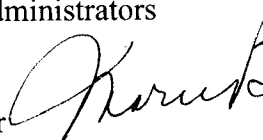
CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHRISTOPHER D. CERF
Acting Commissioner

February 22, 2011

To: Chief School Administrators
Charter School Lead Persons
Nonpublic School Administrators
Principals

From: Marie Barry, Director 
Office of Career and Technical Education

Subject: Advanced Placement Test Fee Program

I am pleased to announce New Jersey's participation in the Advanced Placement Test Fee Program. The Advanced Placement Test Fee Program is a federal grant program that enables states to pay part or all of the cost of advanced placement test fees for students who: 1) are enrolled in an advanced placement class, and 2) qualify as low-income family members.

A low-income individual is defined as an individual who is determined by the local educational agency to be a child, ages 5 through 19, from a low-income family, based on eligibility for free or reduced-price lunches under the National School Lunch Act.

This year, the College Board is charging an \$87 fee per Advanced Placement test. As in the past, the College Board's Advanced Placement Test Fee Program offers a \$22 credit to eligible students from low-income families. Schools are also expected to forego their \$8 portion of the fee. For this current school year, the New Jersey Department of Education will use its grant to pay the \$57 balance of the testing fee.

In order for the department to pay the balance of the testing fee, **all schools must submit a copy of the College Board invoice by July 15, 2011 to:**

David McNair
New Jersey Department of Education
Office of Career and Technical Education
PO Box 500
Trenton, NJ 08625-0500

The New Jersey Department of Education cannot pay for any tests taken by low-income students without this required documentation.

Please be advised, if there is a discrepancy concerning the Advanced Placement (AP) payments, your district may be asked to provide supporting documentation to substantiate the AP test fee payment. Each district must have on file the list of students who qualified for the AP Test Fee Program, the appropriate supporting documentation to prove eligibility for participation and the number of tests taken by each student.

Please share this information with the appropriate staff. I strongly urge your district to publicize and participate in this program. If you have any questions regarding the Advanced Placement Test Fee Program you may contact David McNair at APexams@doe.state.nj.us.

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c: **Members, State Board of Education**
Acting Commissioner Christopher Cerf
Senior Staff
Executive County Superintendents
New Jersey LEE Group
Garden State Coalition of Schools