



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lt. Governor*

CHRISTOPHER D. CERF  
*Acting Commissioner*

July 5, 2011

TO: Chief School Administrators (Operating and Non-Operating School Districts)  
Charter School Lead Persons  
Directors of Special Education  
NJSMART Points of Contact

FROM: Barbara Gantwerk, Assistant Commissioner  
Division of Student Services

SUBJECT: Modifications to Special Education Nonpublic Annual Data Report (ADR) - October 15, 2011

This correspondence has been sent to provide local school districts and charter schools with information regarding the Special Education Nonpublic Annual Data Report (ADR), collected in October each year and reported to the United States Department of Education (USDE) through its Office of Special Education Programs (USOSEP). **Beginning in October 2011, special education data regarding children attending nonpublic schools will be collected through NJ SMART.** Data will be collected at the student level; however, only those fields that are required for federal reporting will be collected for nonpublic school students. One additional element will be added to the NJSMART State Submission to identify students who are eligible, and/or receiving special education services, and attending nonpublic schools on October 15.

**NJ SMART**

All districts and charter schools will report the following data for their **nonpublic** with disabilities through NJ SMART. Specific details and instructions on the upcoming NJSMART collection is available at <http://www.state.nj.us/education/njsmart/data/>.

WebEx training regarding the submission will be held at the following times and dates:

July 6 – 9 AM and 1 PM  
July 14 – 10 AM and 2 PM  
July 25 – 10 AM and 2 PM

For information about logging on to the training, please visit <http://www.state.nj.us/education/njsmart/training/>.

Additional information and technical assistance will be available by calling the NJ SMART Help Desk at 1-800-254-0295 or emailing [njsmart@pcgus.com](mailto:njsmart@pcgus.com).

### **ADR Web-based Data Collection**

For this year's collection, **only** Table 12 (personnel counts) will be collected through the Department's web-based data collection system. All districts and charters schools are required to submit Table 12.

Your ongoing cooperation and efforts in making these data collection systems successful are appreciated. If you have any questions regarding the web-based data collection, please call Andrew Samson at 609-984-6021. For questions regarding the NJSMART student-level data collection, please call the NJ SMART Help Desk.

BG/BE/PM/AS

c: Members, State Board of Education  
Acting Commissioner Christopher Cerf  
Senior Staff  
Bari Erlichson  
Diane Shoener  
Peggy McDonald  
Andrew Samson  
Executive County Superintendent  
County Supervisor of Child Study  
Members, NJ LEE Group  
Garden State Coalition of Schools