



**New Jersey Department of Education
2011-12 Exemplary Secondary Educator Recognition Program**

Information Sheet

We invite you to recommend exemplary secondary (**grades 6-12**) classroom teachers, specialists, and principals who have demonstrated the criteria listed below.

- Exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom and school;
- Exemplary educational accomplishments beyond the classroom that provide models of excellence for the profession;
- Individuals whose contributions to education are largely unheralded yet worthy of the spotlight;
- Early to mid-career educators (*5-18 years of experience*) who offer strong, long-range potential for professional and policy leadership;
- Engaging and inspiring presence that motivates and impacts students, colleagues, and the community.

This is a confidential process. Individuals should not be aware of this recommendation.

Recommendation Packet Checklist

The packet **MUST** include all of the following:

- Completed and typed **2011-12 Exemplary Secondary Educator Recommendation Form**
- One-page **signed recommendation letter on official letterhead** explaining how the candidate meets the criteria
- Resume** (it does not need to be current)

Please complete a separate packet for each candidate. Incomplete recommendation packets will be eliminated from the selection process.

Your completed 2011-12 Exemplary Secondary Educator Recommendation Packet(s) **must be received by Friday, April 8, 2011**. They should be mailed to:

**New Jersey Department of Education
100 Riverview Plaza
P.O. Box 500
Trenton, NJ 08625-0500
Attn: Nancy Besant**

Should you have any questions, please contact Nancy Besant at nancy.besant@doe.state.nj.us.