



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHRISTOPHER D. CERF
Acting Commissioner

November 7, 2011

Chief School Administrators:

Annually the Department emails a letter to the software vendors who provide the software for preparing the districts' board secretary reports, to describe the updates which have been made in the budget software. Attached in a file entitled "Master list of software vendors" is the list of software vendor contact information which was prepared from district responses. To make sure that the department has an up-to-date list of vendor contact information, please review the software vendor information in the attached file. Any additions for missing districts or changes to entered information should be completed on the second tab in the file, entitled "Additions or Changes", and the completed file should be emailed to budget@doe.state.nj.us by **November 30, 2011**.

Thank you for your assistance with this update.

Sincerely,

A handwritten signature in cursive script that reads "Stephanie Gorman".

Stephanie Gorman
Office of School Finance

Y:\Bud12-13\District\Vendors\software vendor info update.docx

C: Executive County Superintendents
Executive County Business Administrators