



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHRISTOPHER D. CERF
Acting Commissioner

November 14, 2011

TO: Chief School Administrators
Charter School Lead Persons

ROUTE TO: Human Resources Directors
Provisional Teacher Program Contacts
School Principals

FROM: Robert R. Higgins, Ph.D. Director
Office of Licensure and Credentials

SUBJECT: Certification and Provisional Teacher Program Technical Assistance for Districts

The Office of Licensure and Credentials has scheduled technical assistance sessions for new or recently new human resources and administrative staff from Northern and Southern region districts. The meetings will take place as noted below and will cover key points in the Provisional Teacher Program (PTP) and selected certification topics. Please note that we recently held a similar meeting for Central region districts.

Northern region districts: Monday, November 28, 2011, 10:00 a.m. to 1:00 p.m.
200 Riverview Plaza, 1st Floor Conference Room
New Jersey Department of Education
Trenton, New Jersey 08625

Southern region districts: Tuesday, January 10, 2011, 10 a.m. to 1 p.m.
100 Riverview Plaza, 1st Floor Conference Room
New Jersey Department of Education
Trenton, New Jersey 08625

Directions: <http://www.state.nj.us/education/genfo/dir2doe.htm>

Licensing topics include the basics of certification, new reciprocity rules governing applicants with out-of-state certificates, the 24-hour basic teaching skills requirement for alternate route candidates, and Praxis II testing updates. PTP topics include the 45-hour regional training center requirements in mathematics and language arts pedagogy for K-5 alternate route candidates, formal instruction requirements for Career and Technical Education candidates, procedures for registering candidates, submitting PTP documents and applying for the standard certificate after completion of the PTP. Information regarding licensure processes for administrators, library media specialists and substance awareness coordinators will also be provided.

You may contact Betty Sue Zellner at 609-984-6377 if you have questions.

c: Members, State Board of Education
Acting Commissioner Christopher D. Cerf
Senior Staff
Justin Barra
Cathy Pine
Beth Auerswald
Victoria Duff
Executive County Superintendents
Members, NJ LEE Group
Garden State Coalition of Schools