



State of New Jersey

DEPARTMENT OF EDUCATION

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CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

CHRISTOPHER D. CERF  
Acting Commissioner

September 6, 2011

TO: Chief School Administrators  
Charter School Lead Persons

FROM: Barbara Gantwerk, Assistant Commissioner  
Division of Programs and Operations

SUBJECT: SEATS AVAILABLE: Harassment, Intimidation and Bullying Training  
Guidance on the District Anti-Bullying Coordinator and School Anti-Bullying  
Specialist Roles

As indicated in my August 19, 2011 memorandum, the NJDOE is providing seven, full-day regional sessions in September designed to orient **one representative** from each school district and charter school to the new school and district responsibilities under the law. Also, information will be provided on short-and long-term practices to prevent harassment, intimidation and bullying. Many districts have not yet registered. If a representative from your district has not registered, please register immediately. We want to ensure that all districts have an opportunity to participate before permitting multiple participants from any one district.

The training sessions will be held according to the schedule provided below. All sessions will take place from 8:30 a.m. to 3:00 p.m.

Region	Location	Date	Capacity
North	Morris County Public Safety Training Academy, Parsippany, NJ	Wednesday, September 14, 2011	125
North	Morris County Public Safety Training Academy, Parsippany, NJ	Wednesday, September 21, 2011	125
North/Central	Public Service Electric and Gas Company (PSE&G), Edison, NJ	Monday, September 12, 2011	105
Central	Robert Wood Johnson, Hamilton, NJ	Tuesday, September 13, 2011	125
Central	Mercer County Community College, West Windsor, NJ	Monday, September 26, 2011	125
South	Wildwood Convention Center, Wildwood, NJ	Monday, September 19, 2011	125
South	Wildwood Convention Center, Wildwood, NJ	Tuesday, September 20, 2011	125

Registration for one of these sessions titled *Harassment, Intimidation and Bullying Training on the District Anti-Bullying Coordinator and School Anti-Bullying Specialist Roles* may be made **only** at <http://education.state.nj.us/events/>. Directions to each event can be found at the registration Website. Should you have questions, please either email [HIB@doe.state.nj.us](mailto:HIB@doe.state.nj.us) or contact Ms. Christina Azzinaro-Rapolas at [Christina.azzinaro-rapolas@doe.state.nj.us](mailto:Christina.azzinaro-rapolas@doe.state.nj.us) or (609) 292-5935.

We hope your staff will take advantage of this training opportunity designed to provide guidance to school districts and charter schools in fulfilling their responsibilities under the Anti-Bullying Bill of Rights Act and in maintaining safe and civil school environments.

BG/SM/glv/s:\director's office\hib trg reminder ltr.docx

c: Acting Commissioner Christopher Cerf  
Andrew Smarick  
David Hesper  
Susan Martz  
Gary Vermeire  
LEE Group  
Garden State Coalition of Schools  
Executive County Superintendents  
Safe and Supportive Schools Advisory Committee