



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHRISTOPHER D. CERF
Acting Commissioner

September 1, 2011

TO: Chief School Administrators
Charter School Lead Persons
Bilingual/ESL/ELS Supervisors

FROM: Karen Campbell, Interim Director
Office of Title I

SUBJECT: Bilingual/English as a Second Language (ESL)/English Language Services (ELS)
Supervisors Training Session

The Office of Title I, Bureau of Bilingual/ESL Education, is sponsoring four training sessions to address the responsibilities required of administrators who are Bilingual/ESL/ELS Supervisors. Topics to be addressed include the following:

- Services provided by the Bureau of Bilingual/ESL Education
- New Jersey Bilingual Administrative Code and its requirements
- Title III (Language Instruction for Limited English Proficient and Immigrant Students) of Elementary and Secondary Education Act
- Assessment of limited English proficient students
- Data collections relative to limited English proficient students
- Grants and funding for limited English proficient student programs
- English Language Proficiency Standards
- Professional development opportunities

Four separate sessions will be held: one session for new bilingual/ESL supervisors, one for new ELS supervisors and two for experienced bilingual/ESL supervisors.*

The trainings will be held as follows:

***PLEASE SELECT ONLY ONE SESSION. REGISTRATION IS ON A FIRST COME FIRST SERVE BASIS AND IS LIMITED TO 75 PEOPLE**

New Bilingual/ESL Supervisors	New ELS Supervisors
Date: October 14, 2011	Date: October 14, 2011
Time: 9:00 a.m.– 11:00 a.m.	Time: 1:00 p.m. – 3:00 p.m.
Place: Middlesex County College 2600 Woodbridge Avenue Crabiel Hall, Brunswick Room Edison, NJ	Place: Middlesex County College 2600 Woodbridge Avenue Crabiel Hall, Brunswick Room Edison, NJ

Experienced Bilingual/ESL Supervisors	Experienced Bilingual/ESL Supervisors
Date: October 18, 2011	Date: October 18, 2011
Time: 9:00 a.m.– 11:00 a.m.	Time: 1:00 p.m. - 3:00 p.m.
Place: Middlesex County College 2600 Woodbridge Avenue Crabiel Hall, Brunswick Room Edison, NJ	Place: Middlesex County College 2600 Woodbridge Avenue Crabiel Hall, Brunswick Room Edison, NJ

To register, please go to: <http://education.state.nj.us/events>. If you have any questions, please contact the Bureau of Bilingual/ESL Education via email at lep@doe.state.nj.us.

KC/LR/g/LORI/NewBilingual/ESLCoordinatorsLetter,August2011

c: Members, State Board of Education
Acting Commissioner Christopher Cerf
Andrew Smarick
Dave Hesper
Barbara Gantwerk
Diane Shoener
Executive County Superintendents
Garden State Coalition of Schools
NJ LEE Group