



State of New Jersey
DEPARTMENT OF EDUCATION
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KIM GUADAGNO
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KIMBERLEY HARRINGTON
Acting Commissioner

April 25, 2017

TO: Chief School Administrators
Charter School and Renaissance School Project Leads

ROUTE TO: School Register Personnel

FROM: Robert L. Bumpus, Assistant Commissioner
Division of Field Services

SUBJECT: Recording Attendance of Students Participating in Take Our Children to Work Day

The New Jersey Department of Education is providing attendance information to school districts that choose to allow students to participate in "Take Our Children to Work Day" on April 27, 2017. Involvement in "Take Our Children to Work Day" is designed to increase career awareness among students, and many educators give children the opportunity to share what they have learned when they return to the classroom. In previous years, the day has been a success due to the cooperative efforts of thousands of parents, schools, businesses, organizations and other concerned individuals who demonstrated their interest in children's education and participation in the workforce.

Districts that allow students to participate in "Take Our Children to Work Day" must account for their absence from school in accordance with the [School Register Manual](#), Section 3.4, Instructions for Completing the Attendance Record. A student who is absent for "Take Our Children to Work Day" will have fewer possible days in attendance than the regular 180 days of attendance. When calculating student attendance, students participating in "Take Our Children to Work Day" will have only 179 possible days of attendance.

If you have additional questions, please contact the Division of Field Services at (609) 984-6755 or email countyoffices@doe.state.nj.us.

c: Members, State Board of Education
Kimberley Harrington, Acting Commissioner
Executive Directors for Regional Achievement Centers
Executive County Superintendents
Executive County Business Officials
Statewide Parent Advocacy Network
NJ LEE Group
Garden State Coalition of Schools